

3. REPORTS TO BE RECEIVED FOR FILING

- a. Internal Audit Division, Clerk of the Circuit Court, Hotline Investigative Study of Overtime Payments dated January 27, 2009.
- b. Pinellas Planning Council Comprehensive Annual Financial Report for Year Ended September 30, 2008.
- c. Southwest Florida Water Management District Fiscal Year 2009 Budget in Brief.
- d. Pinellas County License Board for Children's Centers and Family Day Care Homes Resolution No. 08-04 effective November 5, 2008, amending the budget for Fiscal Year 2008-2009.
- e. Foreign Trade Zone 193 Annual Report for the period October 1, 2007 - September 30, 2008.

# Pinellas County License Board for Children's Centers & Family Day Care Homes

*Our mission is to protect and promote the health, safety, and mental development  
of children cared for in children's centers and family day care homes in Pinellas County.*

**Carla Doenges, Executive Director**  
**Lourdes Benedict, Chairman**



January 26, 2009

Linda Reed  
315 Court Street  
Clearwater, FL 33756

Dear Ms. Reed:

Please file the enclosed Resolution No. 08-04 of the Pinellas County License Board amending the budget for 2008-09 Fiscal Year.

If there are any questions, please call me at 507-4857 ext. 1349. Thank you.

Sincerely,

Dana Stajkowski  
Administrative Supervisor

Dms

RESOLUTION NO. 08-04

A RESOLUTION TO BE ENTITLED:  
A RESOLUTION OF PINELLAS COUNTY LICENSE BOARD FOR  
CHILDREN'S CENTERS AND FAMILY DAY CARE HOMES,  
RELATING TO THE BUDGET FOR THE '08-'09 FISCAL YEAR;  
DESIGNATING A REGISTERED AGENT; PROVIDING FOR  
SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to section 189.403, Florida Statutes (2007), the Pinellas County License Board for Children's Centers and Family Day Care Homes is an independent special district.

WHEREAS, section 189.418(4), Florida Statutes (2007) requires that independent special districts annually adopt a budget by resolution;

WHEREAS, the Pinellas County Juvenile Welfare Board has appropriated funds for the furtherance of the Pinellas County License Board for Children's Centers and Family Day Care Homes licensure and regulation of child care within Pinellas County for the 2008-2009 fiscal year;

WHEREAS, the Florida Department of Children and Families has appropriated funds for the furtherance of the Pinellas County License Board for Children's Centers and Family Day Care Homes licensure and regulation of child care within Pinellas County for the 2008-2009 fiscal year;

WHEREAS, the Pinellas County License Board for Children's Centers and Family Day Care Homes has entered into an interlocal agreement with the Pinellas County Health Department for the monitoring and regulation of child care within Pinellas County;

WHEREAS, the Pinellas County Health Department has prepared and proposed the attached budget for the PCLB for the 2008-2009 fiscal year; and

WHEREAS, the budget adopted by the Pinellas County License Board for Children's Centers and Family Day Care Homes shall be in effect for a period of one-year commencing October 1, 2008, and may be amended from time to time;

NOW, THEREFORE, BE IT RESOLVED by the Pinellas County License Board for Children's Centers and Family Day Care Homes as follows:

## **II. ACTION ITEMS**

### **A. 2008-09 AMENDED BUDGET AND RESOLUTION**

#### **SECTION 1. Intent.**

It is the intent of the Pinellas County License Board for Children's Centers and Family Day Care Homes (PCLB) to comply with the requirements of Florida Statutes, chapter 189 relating to special districts.

#### **SECTION 2. Amendment of Budget.**

Pinellas County License Board for Children's Centers and Family Day Care Homes hereby approves the amended budget for the 2008-2009 fiscal year, which is attached hereto as Exhibit A. Any amendments to the budget shall be approved by resolution.

#### **SECTION 3. Severability.**

The provisions of this Resolution are declared to be severable and if any section, sentence, clause or phrase of this Resolution shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Resolution but shall remain in effect, it being the legislative intent that this Resolution shall stand notwithstanding the invalidity of any part.

#### **SECTION 4. Effective Date.**

The effective date of this Resolution shall be January 7, 2008.

Board Member Donna Rippley offered the foregoing Resolution and moved its adoption, which was seconded by Board Member Judi Vitucci and upon roll call the vote was:

AYES: 6

NAYS: 0

ABSENT AND NOT VOTING: 1

II. ITEMS MOVED TO THE TOP  
 A. AMENDED BUDGET

FY 08-09 CHILD CARE LICENSING BUDGET

	Current	Resolution	Change
<b>REVENUE</b>			
Juvenile Welfare Board	\$593,864	\$609,614	\$15,750
Department of Children and Families	\$282,122	\$282,122	\$0
Department of Health	\$102,384	\$176,667	\$74,283
Pinellas BOCC	\$0	\$7,500	\$7,500
Cash Forward from PCLB Fund Balance	\$29,091	\$29,091	\$0
Fees	\$109,000	\$109,000	\$0
Coordinated Child Care	\$2,726	\$2,726	\$0
<b>TOTAL REVENUE</b>	<b>\$1,119,187</b>	<b>\$1,216,719</b>	<b>\$97,532</b>
<b>EXPENSES</b>			
Salaries	\$637,835	\$637,835	\$0
Fringe	\$246,531	\$246,531	\$0
Contractual Services	\$23,598	\$23,598	\$0
Legal Fees	\$0	\$23,250	\$23,250
Electric	\$415	\$415	\$0
HR Assessment	\$5,700	\$5,700	\$0
Travel Expenses	\$22,000	\$21,500	(\$500)
Telephone	\$2,328	\$2,328	\$0
Postage	\$8,916	\$8,703	(\$213)
Rent	\$74,656	\$74,656	\$0
Storage	\$0	\$500	\$500
Equipment Rental	\$3,650	\$3,650	\$0
Printing	\$9,000	\$9,000	\$0
Advertising	\$2,200	\$2,200	\$0
Office Supplies	\$13,780	\$13,992	\$212
Information Techonlogy	\$12,000	\$11,500	(\$500)
Unemployment Cost	\$7,500	\$7,500	\$0
Subscriptions	\$200	\$200	\$0
Dues	\$175	\$175	\$0
Educational Materials	\$500	\$500	\$0
Cell Phone Service	\$0	\$500	\$500
Administrative Cost	\$48,202	\$48,202	\$0
Administrative Cost - Inkind	\$0	\$74,283	\$74,283
<b>TOTAL EXPENSES</b>	<b>\$1,119,186</b>	<b>\$1,216,719</b>	<b>\$97,533</b>

EXHIBIT A