



BOARD OF COUNTY COMMISSIONERS

DATE: June 2, 2009  
AGENDA ITEM NO. 17

Consent Agenda

Regular Agenda

Public Hearing

County Administrator's Signature

Subject:

Recommendation and Adoption of Resolution - Donation of Surplus Equipment

Department:

Real Estate Management  
Justice and Consumer Services

Staff Member Responsible:

Paul S. Sacco  
Tim Burns

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) ADOPT THE ATTACHED RESOLUTION WHICH AUTHORIZES DECLARING PERSONAL PROPERTY AS SURPLUS AND TRANSFERRING SAME BY DONATION, TO THE TOWN OF BELLEAIR; TOWN OF INDIAN SHORES; CITY OF PINELLAS PARK; CITY OF TARPON SPRINGS; CITY OF ST. PETE BEACH; CITY OF ST. PETERSBURG; CITY OF TREASURE ISLAND AND THE PINELLAS COUNTY SHERIFF'S OFFICE AS REQUESTED BY THE JUSTICE AND CONSUMER SERVICES DEPARTMENT.

Summary Explanation/Background:

The purpose of this request is to transfer computer and server equipment from the Justice and Consumer Services Department to the respective municipalities and Sheriff's Office, as identified in Exhibit A. The transfers will eliminate the need to track the items in County inventory. Pinellas County no longer maintains the equipment. The listed equipment is physically located at the respective municipal law enforcement agencies and Sheriff's Office. The equipment was originally purchased to support the Public Technology Interoperability Solution (PTIOPS) data integration project and was purchased with both federal grant proceeds and general County funds. The project is in production and continues to serve law enforcement. The equipment provides the law enforcement agencies a method of access to the PTIOPS application. This transaction is in accordance with Sections 274.05 and 274.06 Florida Statutes.

Fiscal Impact/Cost/Revenue Summary:

See Exhibit A

Exhibits/Attachments Attached:

Contract Review Transmittal Slip  
Resolution  
Correspondence from the Municipalities and Sheriff's Office

**BOARD ACTION REVIEW TRANSMITTAL SLIP**

**PROJECT: Donation of Surplus Equipment – Justice and Consumer Services to Municipalities and Sheriff's Office**

**ESTIMATED EXPENDITURE/REVENUE:**

**TYPE:**     Auction                     Donation                    \$0  
                   Sale                                 Other                                (Circle appropriate choice above.)

In accordance with the policy guide for Contract Administration, the attached documents are submitted for your review and suggested comments and/or changes.

- *To assist other reviewers in this process, please mark your comments and/or suggested changes directly upon the document itself in INK.*
- *So that we can correctly identify which are your comments on this form, please indicate the page numbers that correspond to your suggested changes and/or comments.*

Upon completion of your review, please complete the Board Action Review Transmittal Slip below and call \_\_\_\_\_, ext. \_\_\_\_\_ so that it can be picked up and taken to the next Review Authority on the list.

<u>Review Authority</u>	<u>Review Date</u>	<u>Review Signature</u>	<u>Corres. Pg. #'s to Document</u>	<u>Comments Included/Addressed (Date)</u>
Real Est. Mgmt. (Paul S. Sacco)	<u>4/6/09</u>	<u>[Signature]</u>	_____	_____
Finance (Anne Lawler)	<u>4-8-09</u>	<u>[Signature]</u>	_____	_____
Legal (Michael Zas)	<u>4/8/09</u>	<u>MZas</u>	_____	_____
County Admin. (Mark Woodard)	<u>4/14/09</u>	<u>[Signature]</u>	_____	<u>See comments on BCC memo.</u>

Please return to Real Estate Management Department, Planning Division by \_\_\_\_\_  
 All inquiries should be made to \_\_\_\_\_ at telephone extension 43496.

**RESOLUTION 09-\_\_**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PINELLAS COUNTY, FLORIDA, DECLARING PERSONAL PROPERTY SURPLUS AND TRANSFERRING SAME TO THE TOWN OF BELLEAIR; TOWN OF INDIAN SHORES; CITY OF PINELLAS PARK; CITY OF TARPON SPRINGS; CITY OF ST. PETE BEACH; CITY OF ST. PETERSBURG; CITY OF TREASURE ISLAND AND THE PINELLAS COUNTY SHERIFF'S OFFICE, AS REQUESTED BY THE JUSTICE AND CONSUMER SERVICES DEPARTMENT; PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the operating capital outlay equipment as identified in Exhibit A attached hereto (hereinafter, "Equipment"), originally purchased by the County to support the Public Technology Interoperability Solution (PTIOPS) data integration project, is no longer needed by Pinellas County Justice and Consumer Services; and

**WHEREAS**, said Equipment will continue to be used by the respective municipal law enforcement agencies and the Sheriff's Office, as identified in Exhibit A, to provide a method of access to the PTIOPS application.

**WHEREAS**, said equipment is currently located at the respective municipal law enforcement agencies and the Sheriff's Office, with no projected use end date.

**WHEREAS**, Pinellas County Justice and Consumer Services has requested that said Equipment be transferred to the respective municipal law enforcement agencies and the Sheriff's Office.

**NOW, THEREFORE**, be it resolved by the Board of County Commissioners of Pinellas County, Florida, at a duly assembled meeting held on this \_\_\_\_\_ day of \_\_\_\_\_, 2009, as follows:

**Section 1.** The Equipment identified in Exhibit A is no longer needed for county purposes and is declared surplus and removed from the inventory of Pinellas County Justice and Consumer Services Department.

**Section 2.** By the adoption of this Resolution, all rights, title and interest in and to the Equipment is hereby transferred and conveyed to the respective municipal law enforcement agencies and the Sheriff's Office, as identified in Exhibit A.

**Section 3.** This Resolution shall take effect immediately upon its adoption.

Commissioner \_\_\_\_\_ offered the foregoing Resolution and moved its adoption, which was seconded by Commissioner \_\_\_\_\_, and upon roll call, the vote was:

Ayes:

Nays:

Absent and not voting:

APPROVED AS TO FORM  
OFFICE OF THE COUNTY ATTORNEY  
By:           H2as            
Asst. County Attorney

EXHIBIT A

<b>MUNICIPALITY</b>	<b>ASSET</b>	<b>ASSET NUMBER</b>	<b>PURCHASE DATE</b>	<b>PRESENT VALUE</b>	<b>FUNDING SOURCE</b>
Town of Belleair	Gateway Computer	90714	December 1998	Fully Depreciated	General County Funds
Town of Indian Shores	HP Server	108034	August 2006	\$685.00	Grant Funds
City of Pinellas Park	Dell Laptop	106585	September 2003	Fully Depreciated	General County Funds
City of Tarpon Springs	Dell Server	106425	August 2005	Less than \$500.00	General County Funds
City of St. Pete Beach	Dell Server	106428	August 2005	Less than \$500.00	General County Funds
City of St. Petersburg	Dell Server	106424	August 2005	Less than \$500.00	General County Funds
City of Treasure Island	Alcatel Computer	92175	September 2002	Fully Depreciated	General County Funds
City of Treasure Island	Dell Server	106423	August 2005	\$450.00	General County Funds
PC Sheriff's Office	Dell Server	106427	August 2005	Less than \$500.00	General County Funds
PC Sheriff's Office	HP Server	108035	August 2006	\$685.00	Grant Funds

**Jennings, Susan M**

**From:** William Sohl [wsohl@townofbelleair.net]

**Sent:** Friday, September 19, 2008 9:36 AM

**To:** Jennings, Susan M

**Cc:** Chief Tom Edwards

**Subject:** County Computer at Belleair

**Re: Belleair Police Department: Gateway Computer. Pinellas County Gov. asset tag #90714**

We do indeed have it. It is operational and sits atop our camera server.

Suzie, if you need anything else, please contact me at [wsohl@townofbelleair.net](mailto:wsohl@townofbelleair.net) or 588-3769 x202

Lt. Bill Sohl  
Belleair PD

9/22/2008

# COPY

**From:** Bonnie Dhonau [mailto:bdhonau@myindianshores.com]  
**Sent:** Tuesday, September 23, 2008 3:28 PM  
**To:** Jennings, Susan M  
**Subject:** RE: Pinellas County Assets

Suzie...

Thanks for taking the time to talk with me and for your words of encouragement. I appreciate them very much. Okay, I got down on my knees, took a tazer to the rack to disarm the cloaking device and voila! There at the bottom of the rack, laying on its side, underneath our "BARRACUDA" (spam killa) was your cute little HP asset. Unh hunh – it still has its ID tag on it - 108034.

Sorry it took so long. It does feel kinda good to be last, though.

Bonnie Dhonau

Administrative Assistant & PIO

**Town of Indian Shores**

**19305 Gulf Boulevard**

**Indian Shores, FL 33785-2214**

**Phone: 727-595-4020 ext. 25**

**Fax: 727-596-0050**

Note: All email to and from the Town of Indian Shores is subject to Florida's Public Records Laws.

**From:** Jennings, Susan M [mailto:sjenning@co.pinellas.fl.us]  
**Sent:** Tuesday, September 16, 2008 5:11 PM  
**To:** Santos, Mark; Frank Ullven; chague; Ingalls, Jamie; Bonnie Dhonau;

**COPY**

**Jennings, Susan M**

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**From:** TSchofield@pinellas-park.com  
**Sent:** Monday, September 29, 2008 5:22 PM  
**To:** Jennings, Susan M  
**Subject:** Laptop

Ms. Jennings,

This e-mail is to confirm that the Pinellas Park Police Department is in possession of laptop, asset #106585. It is currently being used daily and we would be interested in keeping the device.

If you have any questions please feel free to contact me.

Sincerely,

Sgt. Tracey Schofield  
Special Operations

# COPY

**Jennings, Susan M**

**From:** chris hague [chague@tspd.us]  
**Sent:** Wednesday, September 17, 2008 7:39 AM  
**To:** Jennings, Susan M  
**Subject:** RE: Pinellas County Assets

Susan,

Tarpon PD asset tag # 106425 verified.

Thank You,  
 Chris Hague

-----Original Message-----

**From:** Jennings, Susan M [mailto:sjennin@co.pinellas.fl.us]  
**Sent:** Tuesday, September 16, 2008 5:11 PM  
**To:** Santos, Mark; Frank Ullven; chague; Ingalls, Jamie; bdhonau; d.strid@stpetebeach.org;  
 Tedwards@townofbelleair.net  
**Subject:** Pinellas County Assets

Good afternoon,

Justice and Consumer Services is preparing for an annual asset inventory. With that, could you please confirm via email your (related) department is in possession of the following asset(s):

**Treasure Island Police Department:** Dell 750 Server (for PTIOPS) Pinellas County Gov. asset tag # 106423

**Treasure Island Police Department:** VPN Gateway w/out stand. Pinellas County Gov. asset tag # 92175

**St. Pete Police Department:** Dell 750 Server (for PTIOPS) Pinellas County Gov. asset tag # 106424

**Tarpon Springs Police Department:** Dell 750 Server (for PTIOPS) Pinellas County Gov. asset tag # 106425

**PCSO:** Dell 750 Server (for PTIOPS-FDLE) Pinellas County Gov. asset tag # 106427

**PCSO:** HP Server (for PTIOPS) Pinellas County Gov. asset tag #108035

**Indian Shores Police Department:** HP Server (for PTIOPS) Pinellas County Gov. asset tag #108034

**St. Petersburg Beach Police Department:** Dell 750 Server (for PTIOPS) Pinellas County Gov. asset tag #106428

**Belleair Police Department:** Gateway Computer. Pinellas County Gov. asset tag #90714

We would like to eventually transfer these assets to your agency as "donated property." This will require

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**Jennings, Susan M**

**From:** CO Strid [d.strid@stpetebeach.org]  
**Sent:** Thursday, September 18, 2008 5:48 PM  
**To:** Jennings, Susan M  
**Subject:** RE: Pinellas County Assets

Sorry Suzie,

I have been out for a few days, that equipment is still there and running.

Dave

**From:** Jennings, Susan M [mailto:sjenning@co.pinellas.fl.us]  
**Sent:** Thu 9/18/2008 5:11 PM  
**To:** CO Strid  
**Cc:** Curtas, Mary E  
**Subject:** FW: Pinellas County Assets

Could I get a quick confirmation related to below? Thanks in advance.

*Suzie Jennings*  
Justice Program Analyst  
Justice and Consumer Services  
15251 Roosevelt Blvd. Suite 209  
Clearwater, Florida 33760  
727.453.7435

 to help the environment, please don't print this email unless you really need to...!)

**From:** Jennings, Susan M  
**Sent:** Tuesday, September 16, 2008 5:11 PM  
**To:** Santos, Mark; Frank Ullven; 'chague'; 'Ingalls,Jamie'; 'bdhonau'; 'd.strid@stpetebeach.org'; 'Tedwards@townofbelleair.net'  
**Subject:** Pinellas County Assets

Good afternoon,

Justice and Consumer Services is preparing for an annual asset inventory. With that, could you please confirm via email your (related) department is in possession of the following asset(s):

**Treasure Island Police Department:** Dell 750 Server (for PTIOPS) Pinellas County Gov. asset tag # 106423

## Jennings, Susan M

---

**From:** Frank Ullven [Frank.Ullven@stpete.org]  
**Sent:** Friday, September 19, 2008 8:17 AM  
**To:** Jennings, Susan M  
**Cc:** Curtas, Mary E; Webb, Gene  
**Subject:** Re: FW: Pinellas County Assets

**Attachments:** Text.htm; ATT13807233.jpg



Text.htm (16 KB) ATT13807233.jpg  
(4 KB)

Suzie,

The following information is correct.

"St. Pete Police Department: Dell 750 Server (for PTIOPS) Pinellas County Gov. asset tag # 106424"

Thanks,

Frank

Frank L. Ullven  
Supervisor, Application Support & Development

St. Petersburg Police Department  
Information & Technology Services Division 1300 1st Avenue North St. Petersburg, FL 33705  
Tel: (727) 892-5232 Fax: (727) 893-7799

E-mail: Frank.Ullven@stpete.org Web: <http://www.stpete.org>

>>> "Jennings, Susan M" <sjenning@co.pinellas.fl.us> 9/18/08 17:12 >>>

Frank, need your help on this.could you point me in the right direction?

Suzie Jennings  
Justice Program Analyst  
Justice and Consumer Services  
15251 Roosevelt Blvd. Suite 209  
Clearwater, Florida 33760  
727.453.7435

P to help the environment, please don't print this email unless you really need to.:)

From: Jennings, Susan M  
Sent: Tuesday, September 16, 2008 5:11 PM  
To: Santos, Mark; Frank Ullven; 'chague'; 'Ingalls, Jamie'; 'bdhonau';  
'd.strid@stpetebeach.org'; 'Tedwards@townofbelleair.net'  
Subject: Pinellas County Assets

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**Jennings, Susan M**

**From:** Santos, Mark [msantos@mytreasureisland.org]  
**Sent:** Tuesday, September 16, 2008 8:05 PM  
**To:** Jennings, Susan M  
**Cc:** Boudreau, Armand; Casey, Tim  
**Subject:** Re: Pinellas County Assets

Suzie,

Yes. We have both of these assets and the asset ID's match.

Mark

----- Original Message -----

**From:** Jennings, Susan M <sjenning@co.pinellas.fl.us>  
**To:** Santos, Mark; Frank Ullven <Frank.Ullven@stpete.org>; chague <chague@tspd.us>; Ingalls, Jamie <jingalls@pcsonet.com>; bdhonau <bdhonau@MyIndianShores.com>; d.strid@stpetebeach.org <d.strid@stpetebeach.org>; Tedwards@townofbelleair.net <Tedwards@townofbelleair.net>  
**Sent:** Tue Sep 16 17:11:02 2008  
**Subject:** Pinellas County Assets

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PCSO: HP Server (for PTIOPS) Pinellas County Gov. asset tag #108035

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Belleair Police Department: Gateway Computer. Pinellas County Gov. asset tag #90714

We would like to eventually transfer these assets to your agency as "donated property." This will require some time to coordinate approval, etc.

Your quick reply is appreciated!

Suzie Jennings

Justice Program Analyst

Justice and Consumer Services

9/17/2008

**COPY**

**Jennings, Susan M**

**From:** Ingalls, Jamie [jingalls@pcsonet.com]  
**Sent:** Thursday, September 18, 2008 7:46 AM  
**To:** Jennings, Susan M  
**Subject:** RE: Pinellas County Assets

Yes Ma'am

Jamie Ingalls  
System Analyst  
Pinellas County Sheriff's Office  
Computer Services Division  
Ph.# 727.582.6469  
[jingalls@pcsonet.com](mailto:jingalls@pcsonet.com)

**From:** Jennings, Susan M [mailto:sjenning@co.pinellas.fl.us]  
**Sent:** Thursday, September 18, 2008 7:46 AM  
**To:** Ingalls, Jamie  
**Subject:** RE: Pinellas County Assets

Both assets?

*Suzie Jennings*  
Justice Program Analyst  
Justice and Consumer Services  
15251 Roosevelt Blvd. Suite 209  
Clearwater, Florida 33760  
727.453.7435

 to help the environment, please don't print this email unless you really need to...)

**From:** Ingalls, Jamie [mailto:jingalls@pcsonet.com]  
**Sent:** Thursday, September 18, 2008 7:45 AM  
**To:** Jennings, Susan M  
**Subject:** RE: Pinellas County Assets

Hi Suzie,

I have confirmed possession of the PCSO server.

Thanks.

Jamie Ingalls  
System Analyst  
Pinellas County Sheriff's Office  
Computer Services Division  
Ph.# 727.582.6469  
[jingalls@pcsonet.com](mailto:jingalls@pcsonet.com)

**From:** Jennings, Susan M [mailto:[sjenning@co.pinellas.fl.us](mailto:sjenning@co.pinellas.fl.us)]  
**Sent:** Tuesday, September 16, 2008 5:11 PM  
**To:** Santos, Mark; Frank Ullven; chague; Ingalls, Jamie; bdhonau; d.strid@stpetebeach.org; Tedwards@townofbelleair.net  
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