



BOARD OF COUNTY COMMISSIONERS

DATE: October 30, 2012

AGENDA ITEM NO. **66.**

Consent Agenda

Regular Agenda

Public Hearing

County Administrator's Signature:

Subject:

Award of Bid: Landscape and Ground Maintenance: Department of Environment and Infrastructure Locations
Contract No.: 112-0444-B (KF)

Department:

Department of Environment and Infrastructure /
Purchasing

Staff Member Responsible:

Robert Powell / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS AWARD THE BID FOR LANDSCAPE AND GROUND MAINTENANCE: DEPARTMENT OF ENVIRONMENT AND INFRASTRUCTURE (DEI) LOCATIONS TO BUCCANEER LANDSCAPE MANAGEMENT CORPORATION (BUCCANEER), PINELLAS PARK, FLORIDA ON THE BASIS OF BEING THE LOWEST RESPONSIVE AND RESPONSIBLE BID RECEIVED MEETING SPECIFICATIONS. BIDS ARE ON FILE IN THE PURCHASING DEPARTMENT.

IT IS FURTHER RECOMMENDED THE COUNTY ADMINISTRATOR BE AUTHORIZED TO AMEND THIS CONTRACT FOR FUTURE ADDITIONS/DELETIONS OF LOCATIONS AND SERVICE INTERVALS.

Summary Explanation/Background:

This contract is for Landscape and Grounds Maintenance services for fourteen (14) DEI locations and 287 lift station locations throughout geographical Pinellas County. The types of services to be provided are turf maintenance, general landscape maintenance, and parking lot maintenance services. Additional services that may be required over the term of the contract include but are not limited to repair of irrigation equipment and fertilizer/pesticide control. The additional services will only be engaged upon request and approval of DEI. Buccaneer has met the necessary requirements for certification and licensing required by Pinellas County (County).

There may be a need over the term of this contract to increase or decrease services such as, but not limited to; the frequency of mowing cycles, parking lot maintenance and addition/deletion of locations. The County reserves the right to add or delete locations/services, either collectively or individually at the County's sole option, at any time after award. In such case, the contractor will be required to provide adjusted services to this contract in accordance with the pricing, terms and conditions as specified. For operational efficiency, it is recommended the County Administrator be authorized to approve the addition/deletion of locations and service intervals pertaining to this contract pending unit pricing and contract terms/conditions remain the same.

This contract has a twenty-four (24) month term and has a provision for one (1) twenty-four (24) month extension. The term extension shall be exercised only if all terms and conditions remain the same and the County Administrator grants approval. The term extension has a provision for price adjustments (increase/decrease) in an amount not to exceed the average of the Consumer Price Index (CPI) for all Urban Consumers, US City Average, for the twelve months prior to extension.

Fiscal Impact/Cost/Revenue Summary:

The estimated twenty-four month expenditure for the landscape and ground maintenance services is \$ 626,921.24. Funding is provided through the Water and Sewer Division operating budget.

Exhibits/Attachments:

Contract Review
Bid Tabulation



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.:
40233

PROJECT: Landscape and Grounds Maintenance – Department of Environment and Infrastructure Locations *(led-d)*

BID NUMBER: 112-0444-B (DF) **REQ. NUMBER:**

TYPE: Purchase Contract Other: Bid Construction-Less than \$100,000 One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on pages: 14 - 16 **PRODUCT ONLY**

This is an annual contract. Estimated Expenditure: \$200,000.00.

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> J. Lauro, Director C. Mancuso, Ass't. Director	7/12	<i>[Signature]</i>		
2.	<u>Parks and Resources Dept.</u> Paul Cozzie, Director Jimmy Wurster, PM Alan Bollenbacher (DEI) <u>Bob Powell (DEI)</u>	7/15 7/16 7/13 7/14	<i>[Signatures]</i>	pg 20, 24, 25	

Using Dept please provide below information:

Yes, funding for this requisition is using grant Funding. No, funding for this requisition is not using grant Funding.
If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.
Please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Fax)

3.	<u>Risk Management Director</u> Attn: Virginia E. Holscher <i>(Check applicable box at right)</i>	7/17/10	VEN	see page 16	<input type="checkbox"/> HIGH RISK <input checked="" type="checkbox"/> NOT HIGH RISK
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RETURN ALL DOCUMENTS TO PURCHASING

Make all inquiries to: **David D. Fechter, Procurement Analyst** at Extension 3154
In order to meet the following schedule, please return your requirements to Purchasing by: **July 18, 2012**

Revised 08/2010

TENTATIVE DATES
Bid Mail Out: July 20, 2012
Bid Opening: August 9, 2012
Purchasing Director Approval: August 20, 2012

PINELLAS COUNTY GOVERNMENT, FLORIDA						
Cost Proposal Tabulation			KEY:		Yellow Highlighting denotes calculation correction	
Bid No.: 112-0444-B (KF)						
Bid Title : LANDSCAPE AND GROUND MAINTENANCE, DEI LOCATIONS (REBID)						
Date & Time Due: August 16, 2012 / 3:00 PM						
VENDOR:	LAUBS LANDSCAPING & DRAIN SOLUTIONS	BUCCANEER LANDSCAPE MANAGEMENT	THE LEAF MAN	REED LANDSCAPING & LAWN CARE	JUNGLE SCAPES	NATURAL DESIGNS LANDSCAPING
PART ONE: TURF MAINTENANCE	\$298,977.12	\$432,245.84				\$600,007.82
PART TWO: GENERAL AND SPECIAL LANDSCAPE MAINTENANCE	\$56,292.60	\$30,235.40				\$191,999.65
PART THREE: PARKING LOT AND HARDSCAPE LANDSCAPE MAINTENANCE	\$94,962.40	\$12,740.00				\$48,004.32
PART FOUR: ADDITIONAL LANDSCAPE MAINTENANCE SERVICES	\$193,760.00	\$151,700.00				\$4,077,200.00
24 MONTH BASE BID TOTAL:	\$643,992.12	\$626,921.24	Non-Responsive*	Non-Responsive*	Non-Responsive*	\$4,917,211.79
* NOTE: Vendors deemed non-responsive, due to incomplete licensing/certification requirements.						