



GREASE WASTE HAULER PERMIT APPLICATION

In accordance with Pinellas County Code, Chapter 126 – Utilities – Article VI – Grease Waste Management, Section 126-614, any person, firm or business desirous of collecting, pumping, or hauling grease wastes from businesses located within Pinellas County must obtain a Grease Waste Hauler Permit from the Pinellas County Utilities, Grease Management Program.

Applicants shall complete the Grease Waste Hauler Permit Application form by typing or neatly printing using ink. Go to <http://www.pinellascounty.org/utilities/grease.htm> for a downloadable fillable form. The completed form with an original signature and the required attachments can be emailed to [UTLGMP@pinellascounty.org](mailto:UTLGMP@pinellascounty.org).

**Section A. Items 1- 9. Business and Contact Information**

- 1. Business Name: \_\_\_\_\_
- 2. Type of Business: \_\_\_\_\_  
(Corporation, Sole Proprietor, Partnership, etc.)
- 3. Business Address: \_\_\_\_\_
- 4. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
- 5. Company Email: \_\_\_\_\_
- 6. Business Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_
- 7. Emergency/After Hours Business Phone #: \_\_\_\_\_
- 8. Business Representative: (Legally authorized to act on behalf of the company)  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email: \_\_\_\_\_  
Business Phone#: \_\_\_\_\_ Cell Phone # \_\_\_\_\_
- 9. Primary Contact for person responsible to enter Grease Waste Service Records (Pump-Out Manifests) into the computerized online grease waste tracking system.  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Business Phone#: \_\_\_\_\_ Cell Phone # \_\_\_\_\_  
User ID Email: \_\_\_\_\_

The User ID Email address above will be used as the ID for the computerized grease waste tracking system. Section 126.619 (d): *states "All grease waste service record information shall be entered into the computerized online greaser tracking system no later than five business days after a food service establishment's grease interceptor or grease trap has been serviced."*

**Section B. Financial Assurance Requirement**

The financial assurance requirement is satisfied by getting a Surety Bond in the amount of \$10,000 and including a copy along with your application.

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**A Surety Bond:** guarantees that your company will meet its legal and contractual obligations. Pinellas County requires a Surety Bond as a condition for obtaining a Grease Waste Hauler permit. All permitted Grease Waste Haulers shall post a surety bond in favor of Pinellas County in the amount of \$10,000. The purpose of the Bond is to compensate anyone who suffers damages caused by the Grease Waste Hauler in the case of an incident or non-payment. Grease Waste Haulers can work with a bond underwriting company or an insurance company that offers Surety Bonds.

### Section C. Pumper Truck Information

List all vehicles that will be used to pump or transport grease waste.

Vehicle Make	Vehicle Model	VIN Number	License Tag #	Tank Size Gallons

**Attach additional pages for vehicle information as needed.**

**Attach Proof of Insurance/Liability coverage for all listed vehicles.**

**Proof of Insurance (POI):** is a type of documentation that proves a person/company has valid [insurance](#) with an [insurance company](#). The most common form of a POI is a paper card provided by the insurance company listing policy information and effective dates.

**Certificate of Liability Insurance:** is a single sheet of paper that summarizes the benefits of an insured party's insurance policy. In short, it is proof of your insurance coverage and limit of your policy. Part of its value is that it contains extensive details about an insurance policy on a single sheet of paper. Typically, the certificate includes the insured party's name, the insurance company's name, policy numbers and types, insurance limits, effective dates, expiration dates, coverage specifics, and insurance limits.

### Section D. State of Florida Health Department Licenses

The applicant must provide a copy of their current State of Florida Health Department Septic Tank Contractor Registration if they will be pumping and hauling septic tank or portable toilet waste.

### Section E. Grease Waste Disposal Sites

List all sites that are currently being used or anticipated to be used for the disposal of grease wastes.

Facility Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_

Estimated yearly gallons of grease waste to be disposed: \_\_\_\_\_ gallons

Facility Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_

Estimated yearly gallons of grease waste to be disposed: \_\_\_\_\_ gallons

## Section F. Spill Reporting and Prevention

Upon knowledge or awareness of any accidental spill or discharge of grease waste in excess of 20 gallons which has occurred within the Pinellas County the grease waste hauler shall notify Pinellas County Utilities within 24 hours. The hauler should have a **Spill Prevention and Response Plan** to prevent or minimize the potential for spills, and to respond to spills should they occur. This plan should list spill prevention procedures such as routine vehicle inspections; procedures used to pump grease wastes out of the interceptor, and discharge waste at the disposal site; procedures for measuring the depth of grease and solids in the interceptor; a description of the employee training program; and spill cleanup and reporting procedures. **The spill reporting and preventing plan for your business shall be available upon request.**

## Requirements and Conditions for a Grease Waste Hauler operating in Pinellas County

### Recordkeeping and Reporting Requirements

1. A service report shall be completed for each interceptor that is serviced. The permittee shall retain copies of all service reports for a minimum of three years. A copy of the disposal record from the grease disposal facility shall be attached to or otherwise referenced on each service report. Disposal records shall also be retained for a minimum of three years.
2. Grease Waste Service Records must be input into the computerized online grease waste tracking system no later than five (5) business days after an interceptor or trap has been serviced in accordance with Sec 126.619 (d).
3. The permittee shall report all spills in excess of 20 gallons in accordance with the provisions of Pinellas County Code, Section 126-620 within 24 hours. The hauler is responsible for all clean-up activities.

### Grease Waste Hauler Permit Conditions.

1. **Permit Duration** - This permit shall be issued for a time period of three years.
2. **Permit Modification** - The permittee shall be required to submit a request for permit modification upon the addition or deletion of equipment, change in business address, or change in insurance or financial assurance. The terms and conditions of the permit are subject to modification by the County during the term of the permit to reflect changes in pertinent Federal, State or local regulations.
3. **Permit Renewal** - An application for permit renewal shall be submitted at least sixty (60) days prior to the expiration date of the existing permit by each applicant wishing to haul wastes from facilities located in Pinellas County. Providing grease waste hauling services within Pinellas County without a permit is a violation of this Ordinance. The county shall approve or deny a complete application within thirty (30) days of receipt. Permit denial may be appealed by a hearing before a staff member appointed by the county administrator or his designee. Notification of permit denial shall be delivered via certified mail, return receipt requested, or hand delivery.
4. **Permit Revocation** - This permit may be revoked in accordance with the provisions of Pinellas County Code, Section 126-618.
5. **Grease Interceptors Servicing** - In accordance with the requirements of Pinellas County Code, Section 126-613 excessive solids shall be scraped from the walls and baffles, and inlet, outlet and baffle ports will be cleared.
6. **Interceptor Inspection** - Inspection must be made for structural integrity and compliance with grease trap design criteria. Any deficiencies must be noted on the service record. The facility owner and the County must also be directly notified of the problem.

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- 7. **No Back Flushing** - The permittee shall not be allowed to back flush gray water into the interceptor after pumping it dry. A full pump-out is required.
- 8. **Vehicle Decal Display** - All vehicles listed under Section C of this permit application shall display the decal provided by the County on the driver’s side door of the vehicle. Only those vehicles listed in the issued permit shall be used to pump grease removal devices located in Pinellas County.
- 9. **Permit Non-Transferrable** - As provided in Pinellas County Code, Section 126-622, this permit may not be transferred or assigned to another party.
- 10. **Mixed Loads** – Pinellas County Utilities is aware that the same truck may be used to transport either septage or grease waste; however, no septage/grease waste mixed loads will be accepted at the Pinellas County Utilities, South Cross Bayou Water Reclamation Facility (SCBWRF).

Failure to comply with the provisions of the Pinellas County Code, Chapter 126 – Utilities – Article VI or with the requirements of the issued permit shall constitute a violation and shall be subject to enforcement.

**Section G. CERTIFICATION STATEMENT**

*Read Certification Statement: I certify under penalty of law that the information submitted in this application is, to the best of my knowledge and belief, true, accurate and complete. I agree to abide by the regulations contained in the Pinellas County Code, Section 126-600 through 126-628, as well as any other applicable Federal, State or Local regulations. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

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Name and Title (PRINTED)

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Signature and Date

**Please Mail completed application to:**

Pinellas County Utilities  
Grease Management Program  
1620 Ridge Road, Bldg. A  
Largo, FL 33778

**Please Include:**

**or Email to:**

[UTLGMP@pinellascounty.org](mailto:UTLGMP@pinellascounty.org)

- \$10,000 Surety Bond**
- Proof of insurance (POI)**
- Certificate of Liability Insurance**
- State of Florida Health Department  
Septic Tank Contractor Registration  
If applicable**

Upon receipt of a complete Grease Waste Hauler Permit application form along with required Surety Bond, Proof of Insurances documentation and other attachments as requested the company shall be invoiced for a Grease Waste Hauler Permit fee in the amount of \$250.00 and \$25.00 for each vehicle listed. Upon receipt of payment the permit will be issued and vehicle decals provided.