

# Adopt A Park Program

Pinellas County Parks and Conservation Resources

## AGREEMENT

This AGREEMENT, made and entered into on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between PINELLAS COUNTY, a political subdivision of the State of Florida, hereinafter referred to as the "COUNTY," represented by its Board of County Commissioners, and \_\_\_\_\_, hereinafter referred to as "VOLUNTEER GROUP."

### WITNESSETH:

WHEREAS, the VOLUNTEER GROUP is desirous of participating in the COUNTY's Adopt-A-Park Program by engaging in the adoption of \_\_\_\_\_, hereinafter called PROJECT; and

WHEREAS, COUNTY agrees to permit the VOLUNTEER GROUP to perform the services described in the PROJECT GUIDELINES in the designated adopted park; and

NOW THEREFORE, it is agreed as follows:

A. VOLUNTEER GROUP shall:

1. Enter into a one-year service agreement to provide quarterly work projects at the adopted park.
2. Commit to a minimum of one service project each quarter within the agreement year, for a minimum of 3 hours for each project, with at least 8 volunteers for each service project.
3. Designate one person from the group who will be responsible for coordinating their service projects with the department representative and provide their contact information to the department.
4. Guarantee that participating youths are at least **8** years of age and provided with adequate supervision. Adequate supervision shall include the requirement of at least one adult to supervise **10** youth.
5. Apply for a special event permit if any of the following applies: a) expected attendance will over 200, b) there will be any exchange of services or goods, for example live music or an inflatable bounce house, c) the event is open to public participation.
6. Provide a certificate of liability insurance naming Pinellas County as an insured. The term "County" or "Pinellas County" shall include all Authorities, Boards, Bureaus, Commissions, Divisions, Departments and Constitutional offices of County and individual members, employees thereof in their official capacities, and/or while acting on

behalf of Pinellas County.

7. Refrain from bringing any person to observe the PROJECT who is not an official participant.
8. Commit to ensuring their work group acts safely, appropriately, and within the standards required of all COUNTY volunteers.
9. Comply with the directions of COUNTY with regard to safety requirements as outlined in the PROJECT GUIDELINES attached hereto.

B. The COUNTY agrees:

1. To allow the VOLUNTEER GROUP access to COUNTY property as necessary to perform the PROJECT.
2. Designate projects agreeable to both the Parks and Conservations Resources Department and the adopting organization to meet their service agreement requirements to the COUNTY.
3. Provide necessary tools, equipment, and materials to complete the service project.
4. Assist with project planning and coordination.
5. Commit to making all projects as safe and positive as possible.
6. Provide a contact person within the department to communicate and assist the organization in meeting their project requirements.
7. Provide signage at the adopting organization's park which recognizes and credits the organization by name (Upon completion of 1 service project totaling a minimum of 18 volunteer hours).

C. Both parties agree:

1. This CONTRACT may be terminated at any time upon written notice from the terminating party to the other party.
2. That this Agreement is neither transferable nor assignable without the prior written consent of the COUNTY.

That the following shall be the designated contact people for this PROJECT:

For the COUNTY: Name: \_\_\_\_\_

Phone \_\_\_\_\_

For the VOLUNTEER GROUP: Name: \_\_\_\_\_

Group: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone \_\_\_\_\_

4. That this Agreement shall remain in effect, unless terminated as provided herein, for a period of one year from commencement date (agreement may be renewed year-to-year basis on approval by department.)
5. This Agreement is for the PROJECT defined in the PROJECT GUIDELINES dated \_\_\_\_\_ and attached hereto only.
6. That this Contract shall consist of this Agreement as well as the following documents which are incorporated herein by reference:
  - a. The PROJECT GUIDELINES dated \_\_\_\_\_ ; and

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first written above.

Pinellas County

Witness: \_\_\_\_\_  
(Signature)

By: \_\_\_\_\_  
Paul Cozzie  
Bureau Director, Parks and Conservation Resources

Name: \_\_\_\_\_  
(Print Name)

Volunteer Group

Witness: \_\_\_\_\_  
(Signature)

By: \_\_\_\_\_  
Volunteer Group Representative  
(Print Name & Title)

Name: \_\_\_\_\_  
(Print Name)

Witness: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Volunteer Group Representative  
(Print Name & Title)

Name: \_\_\_\_\_  
(Print Name)

**PLEASE INDICATE NAMES OF PARTICIPATING MINORS AND ADULTS BELOW:**

Volunteer Group Name: \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
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