



Merry Celeste, CPPB

Division Director

Purchasing and Risk Management

January 2022

Notice to Pinellas County Prequalified Contractors,

Thank you for your participation over the years in becoming a Pre-qualified Construction Contractor with Pinellas County.

In January 2021, Pinellas County suspended the construction prequalification process allowing contractors to participate in a two-step bid process. With the success of this two-step process the County has determined to suspend the Pinellas County prequalification process indefinitely and will no longer be renewing contractors who previously prequalified through the prequalification committee. For contractors previously prequalified with Pinellas County, you must now either be prequalified with Florida Department of Transportation (FDOT) or submit the prequalification requirements for each new construction bid opportunity.

As pre-qualified construction contractors with Pinellas County your prequalification status has now expired on December 31st, 2021 and is no longer valid. Step 1 submissions will require FDOT prequalification in the appropriate work class or prequalification forms for step 1 submissions. Contractors who are not prequalified with FDOT will need to submit the additional prequalification requirements outlined in the bid documents.

The prequalification process was previously established by the Board of County Commissioners (Board) requiring major construction and renovation purchases in the amount of \$100,000 or greater be provided by firms applying, submitting specific financial and experience criteria for review and approval by the Prequalification Committee. The Committee's role was to recommend to the County Administrator the category and dollar limit for which applicants may provide their services, with the County Administrator as final approval. The Prequalification was generally sixty (60) days or more with the Committee meeting four times per year, to provide recommendations for County Administrator approval prior to contractors being notified of placement on the prequalified listing, allowing participation in bidding on Pinellas County projects.

The two-step process removes the need for the prequalification process and allows for contractors to be prequalified during step-1 of the bid process each time a bid is advertised.

If you have questions or seek further information, please contact Merry Celeste, Division Director of Purchasing and Risk Management at (727)464-3559.

Thank you.

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