

## Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board January 11, 2022 3:00 p.m.

### Location of Meeting:

*The January meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone due to the Coronavirus Pandemic affecting the State and Nation. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.*

### Present at Meeting:

Name	Attendee Type	On Call
<del>Lauren Grimsland</del>	Board Member	<input type="checkbox"/>
<del>Sandra Grosvenor</del>	Board Member	<input type="checkbox"/>
<del>Danielle Husband</del>	Board Member	<input type="checkbox"/>
<del>Sheila Lopez</del>	Board Member	<input type="checkbox"/>
Jen Post	Board Member	<input checked="" type="checkbox"/>
Helen Rhymes	Board Member	<input checked="" type="checkbox"/>
<del>Maxine Booker</del>	Board Member	<input type="checkbox"/>
<del>Michael Roscoe</del>	Board Member	<input type="checkbox"/>
Susan Finlaw-Dusseault	Board Member	<input checked="" type="checkbox"/>
<del>Jeannie Bohn</del>	Board Member	<input type="checkbox"/>
Carolyn Keough	Board Member	<input checked="" type="checkbox"/>
Sgt. Ben Adler	Board Member	<input checked="" type="checkbox"/>
Kathy Neumann	Board Member - Alternate	<input checked="" type="checkbox"/>
<del>Sandnes Boulanger</del>	Board Member - Alternate	<input type="checkbox"/>
<del>Theresa Jones</del>	Board Member - Alternate	<input type="checkbox"/>
<del>Lt. Zachary Haisch</del>	Board Member - Alternate	<input type="checkbox"/>
<del>Victoria Kelly</del>	Board Member – Alternate	<input type="checkbox"/>
Dominique Randall	Staff/Community Member	<input checked="" type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input checked="" type="checkbox"/>
Dr. Chitra Ravindra	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input checked="" type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Meghan Westbrook	Staff/Community Member	<input type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jodi Groth	Staff/Community Member	<input checked="" type="checkbox"/>
Clark Scott	Staff/Community Member	<input checked="" type="checkbox"/>
Tim Burns	Staff/Community Member	<input type="checkbox"/>
Krista McIlhanev-Issacs	Staff/Community Member	<input type="checkbox"/>
Matthew DiFiore	Staff/Community Member	<input checked="" type="checkbox"/>
Joshua Barnett	Staff/Community Member	<input checked="" type="checkbox"/>
Christine Bond	Guest - SVDP	<input checked="" type="checkbox"/>
Caitlin Synovec	Guest - NHCHC	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at 3:04 p.m. Started meeting with introductions.

Chairman’s Report

a. **Declaration of Conflicts of Interest**

None at this time.

b. **Approval of Minutes**

**Motion/Vote** to accept the Co-Applicant Board Meeting Minutes from December 14, 2021:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Grosvenor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jen Post	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Rhymes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Finlaw-Dusseault	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Ben Adler	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandnes Boulanger (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Theresa Jones (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victoria Kelly (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

c. **Medical Executive Committee Meeting Minutes**

The Medical Executive Committee meeting minutes were provided in the Board basket for review.

**Motion/Vote** to accept the Medical Executive Committee Meeting Minutes from December 28, 2021:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Grosvenor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jen Post	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Rhymes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Finlaw-Dusseault	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Ben Adler	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann (Alt)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Sandnes Boulanger (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Theresa Jones (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victoria Kelly (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

d. **Co-Applicant Board – New Members/Renewals/Resignations**

Elisa DeGregorio advised the Board of two resignations received – Michael Roscoe and Jeannie Bohn. Both members have accepted new positions outside of their current organizations and will no longer have the capacity to serve on the Board.

**Motion/Vote** to accept Board resignations from Michael Roscoe and Jeannie Bohn:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Grosvenor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jen Post	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Rhymes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Finlaw-Dusseault	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Ben Adler	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandnes Boulanger (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Theresa Jones (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victoria Kelly (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

e. **Unfinished Business/Follow-Up**

None at this time.

2. **Governance/Operations**

a. **Project Director / Health Care Administrator Staffing Change**

Karen Yatchum introduced Dr. Joshua Barnett as the newly appointed Health Care Administrator for Pinellas County and Project Director for the Health Care for the Homeless Program. Karen has been acting in the roles of both Human Services Director and Health Care Administrator since April 2021, while recruiting for a Health Care Administrator to fill her old position. Joshua joined the County in January 2021 as the Behavioral Health Data Scientist and has seamlessly transitioned into the role of Health Care Administrator. Joshua provided an overview of his credentials and experience. A copy of his resume was included in the packet.

**Motion/Vote** to accept Joshua Barnett as the new Health Care Administrator and Project Director of the Health Care for the Homeless Program:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Grosvenor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jen Post	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Rhymes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Finlaw-Dusseault	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Ben Adler	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandnes Boulanger (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Theresa Jones (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victoria Kelly (Alt)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

b. **Legal/Federal Policy Updates: COVID-19 Vaccine Mandates**

Karen Yatchum provided an update on the pending federal mandate that would require all staff associated with the health center to receive the first and second dose of the COVID vaccine. The case was heard by the Supreme Court last Friday and, as of today, there are still no rulings. At this time everything is still on hold as we watch and wait for the ruling to come down.

If the Supreme Court rules to keep the CMS, we will need to bring policy to the Board for review and vote. Should the deadline for policy creation/submittals occur before our next Board meeting, we may need to convene to review, discuss and vote. The current Board bylaws do not allow for an email vote.

c. **Bayside Expansion Updates**

Elisa DeGregorio advised we are still in a holding pattern until February, at a minimum. The architect is currently working on the various 60/90/100% construction docs for Phase III to include in the construction bid for both Phase I and Phase III.

d. **Telehealth Updates**

Melissa VanBruggen reported that the new telehealth provider who started last has been out of the office due to a family emergency. They are expected to return to the office next week.

e. **Staffing/Vacancies Update**

Melissa VanBruggen provided a staffing update. A new program manager has been identified and will be starting on January 21, 2022. It is an internal DOH candidate, so the transition should be smooth. Dr. Mungara is resigning his full-time position to partially retire, so DOH will be looking to fill that position. An RN position became vacant last week, so they will be recruiting for that vacancy as well. For the street medicine initiative, the APRN, RN and support positions are currently being recruited. It has been a challenge to fill nursing positions right now due to contracted COVID work. A

dental hygienist has been hired so they may be able to provide some mobile hygiene services prior to the new street medicine van being available. DOH is still recruiting for the dentist and dental assistant. The behavioral health services will be bid out.

Much like everyone else, the clinic is feeling the effects of having staff out due to COVID positivity or exposures.

f. **MMU/Bayside Clinic Calendar**

The clinic will be closed on Monday, January 17, 2022 in observance of the Martin Luther King, Jr. holiday. The replacement part for the MMU van is expected to arrive by the end of the month.

3. **Fiscal**

a. **Financial Report**

Clark Scott presented the financial report through December 29, 2021. He advised that the County is still processing and paying invoices, so the financial report is not all encompassing.

b. **Notice of Awards**

None at this time.

c. **New Funding Opportunities**

None at this time.

4. **Clinical**

a. **Quality Improvement Update**

***COVID Vaccine Dashboard***

Matthew DiFiore presented the dashboard, which now reflects the full 2021 calendar year. Matthew noted the definition of “fully vaccinated” is still based off of the original one or two shot series and does not include the booster.

***Vaccine Ambassador Project***

Melissa VanBruggen reported the Omicron variant has garnered more public interest in getting vaccinated, so they have been very busy. The COVID/VAP nurse teams up with the Hepatitis team to do outreach on all available vaccines (COVID, flu, pneumonia, hepatitis, etc.). Upcoming outreach activities will be at Salvation Army ARC, CASA, and Turning Point. If anyone has a site that they would like to schedule, please reach out.

b. **COVID-19 & Homeless**

Melissa VanBruggen reported that the County’s current 7-day average positivity rate is 26.8%; slightly down from the previous 34%. Testing volume is 7,000 test per day. Currently have 1,901 cases; this is the first day that they have seen a decrease since December 31<sup>st</sup>.

***Testing Kit Program***

Melissa shared information regarding HRSA’s new program to provide home test kits to the health centers for community use. DOH has been getting kits from the state, but it has become more difficult to the due to supply issues. It would be great to have another resource for kits. Elisa

DeGregorio added the County is working on getting this testing program set up for approval in the system so we can start ordering soon.

Karen Yatchum asked if there was a shortage of tests at the clinic that would drive homeless clients to go to the ED/hospital for testing instead? Melissa advised the rapid test supply is very low, but they have plenty of PCR tests. Advised sending clients to another testing site rather than the hospital. Karen added that the testing site in Largo is moving rather quickly with results coming back in a couple of days. Susan Finlaw-Dusseault heard similar about the health equity center in St. Petersburg.

Susan asked about the reliability of the rapid test results. Melissa advised it is hard to say due to many different factors (proper use, symptomatic vs asymptomatic, etc.). They are seeing more positives on the rapids then before but that might be how this variant presents. Rapid is generally the first line of testing to start appropriate care, but typically back it up with a PCR test for confirmation.

Helen Rhymes added that people need an email address to get their results at the larger testing sites, which may be an issue with our population and why some are going to the ED instead. Melissa advised they do not need an email address if they are tested at the clinic.

c. **HCH Client Trend Reports**

Gerni Oster reviewed the client trend reports provided in the Board packet.

- **Medical:**

- Unduplicated Patients – Saw 1,816 in CY2021 (76% at Bayside), which is down from 1,903 in 2020. Our program goal is 2,979 annually.
- Qualified Medical Encounters – 4,940 in CY2021 (78.9% at Bayside), which is up from 4,303 in 2020.

- **Dental:**

- Unduplicated Patients – 675 in CY 2021, which is down from 715 in 2020.
- Encounters – 3,206 in CY2021, which is up from 2,756 in 2020.

Karen Yatchum added that she would like to re-energize efforts to increase client numbers post-COVID. If anyone has any suggestions of where we can provide education on available services and e-app process to enroll clients, please send information to Joshua Barnett.

5. **Other Updates**

a. **HCH Monthly Email Newsletter**

The January email newsletter was provided in the Board packet and includes the updated calendar, reminders about boosters and the usual links to information and resources in the community.

6. **New Business**

No new business to report.

The meeting was adjourned at **3:58 p.m.**

The next meeting will be held at 3:00 p.m. on **Tuesday, February 8, 2022** via Microsoft Teams.