

# Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board May 12, 2020 | 3:00 pm

**Location of Meeting:**

*The May meeting of the HCH Co-Applicant Board was held by telephone only due to the County and State’s Safer At Home Orders due to the Coronavirus Pandemic affecting the State and Nation. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.*

Phone Call 727-582-2255 | passcode: 718007#

**Present at Meeting:**

Name	Attendee Type	On Call
Sandnes Boulanger	Board Member - Alternate	<input checked="" type="checkbox"/>
Valerie Leonard	Board Member	<input checked="" type="checkbox"/>
Lauren Grimsland	Board Member	<input checked="" type="checkbox"/>
Sandra Grosvenor	Board Member	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member	<input checked="" type="checkbox"/>
Danielle Husband	Board Member	<input checked="" type="checkbox"/>
Valerie Leonard	Board Member	<input checked="" type="checkbox"/>
Sheila Lopez	Board Member	<input checked="" type="checkbox"/>
Jennifer Post	Board Member	<input checked="" type="checkbox"/>
Helen Rhymes	Board Member	<input checked="" type="checkbox"/>
Maxine Booker – late arrival	Board Member	<input checked="" type="checkbox"/>
Kathy Nuemann	Board Member - Alternate	<input checked="" type="checkbox"/>
Michael Roscoe – AHCA	Guest – Board Interest	<input checked="" type="checkbox"/>
Ellen Block	Guest/Community Member	<input checked="" type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Rhonda O’Brien	Staff/Community Member	<input type="checkbox"/>
Dr. Chitra Ravindra	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input checked="" type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Meghan Lomas	Staff/Community Member	<input checked="" type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Lauren Koen	Staff/Community Member	<input type="checkbox"/>
		<input type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at **3:06 pm**. Karen noted that the June meeting will be the meeting to discuss officers. Elisa offered via Zoom as well. Board preference.

**1. Chairman’s Report**

- **Conflicts of Interest:**

No conflict of interests at this time.

- **Project Director Evaluation:**

Elisa DeGregorio reminded members to complete the Project Director evaluation for Karen Yatchum. Elisa reported that she has four responses to date. If you have not completed please do so. She has Dianne, Helen, Theresa, and Lt. Haisch– Valerie has it just no scanning ability.

- **Approval of Minutes:**

**Motion/Vote to accept the Co-Applicant Board Minutes from the meeting on April 11, 2020:**

Member/Alternate	Motion	Second	Vote Yay	Vote Nay	Abstain
Sandnes Boulanger	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lauren Grimsland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Valerie Leonard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Post	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Helen Rhymes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Motion approved 6-0 with 1 member abstaining** from the vote due to non-attendance at the meeting in which minutes were taken.

- **Co-Applicant Board – New Members/Recruitment:**

Two new members today. Karen introduced – Michael Roscoe. She offered him an opportunity to introduce himself. He current serves as an attorney in the Agency for Health Care Administration – previously was an LPN in health care facilities – trying to get back into the health care field after transitioning to law.

Second prospective member – Ellen Block – she has demonstrated a commitment and shows a representation for North County. Ellen thanked everyone. The Shepherd Center appreciates the ask considering how important North County representation is so important to them. Close to 300 people 4 days per week at the food pantry (double) - 20-30% increase in homeless clothing and hygiene requests have increased. – The Tarpon and North County Communities need this and she is looking ahead. The logistics of the Hope Center are changing – getting close to completion. She began her career in 1979 in Tarpon Springs – moved down to stay near her folks – moved up through City of Tarpon Parks and Rec – 20 years – feels proud of the legacy and appreciates the historic demographics of North County not having representation for the services in Tarpon. She was in environmental health policy and implementation in Chicago – Housing Authority. As Street Outreach Manager she is very appreciative.

**Motion to nominate and approve Michael Roscoe and Ellen Block as voting members of the Co-Applicant Board for a two year term:**

Member/Alternate	Motion	Second	Vote Yay	Vote Nay	Abstain
Sandnes Boulanger	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Valerie Leonard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Post	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Rhymes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Unanimously approved.** Both Michael and Ellen were welcomed to the Board.

**Letter of resignation.** March 12, 2020. Jessica sent a letter of resignation from the Board. Elisa shared her letter. **A motion to accept the Jessica Longo’s resignation was made.**

Member/Alternate	Motion	Second	Vote Yay	Vote Nay	Abstain
Sandnes Boulanger	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Valerie Leonard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Post	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Rhymes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Board **unanimously accepted** the letter of resignation.

- **Medical Executive Committee Minutes:**

Dr Ravindra shared they met through the phone and approved two RNs and 1 LPN and 2 NPs and 1 dental hygienist – these were all referred for medical privileges and approved unanimously.

**Motion to accept the Medical Executive Committee Minutes dated 04/28/2020.**

Member/Alternate	Motion	Second	Vote Yay	Vote Nay	Abstain
Sandnes Boulanger	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lauren Grimsland	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Valerie Leonard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Post	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Rhymes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Board **unanimously approved** and accepted the Medical Executive Committee Minutes.

- **Unfinished Business/Follow-Up:**

- i. **Update on Tarpon Springs Shepherd Center Program**

Ellen Block with the Tarpon Springs Shepherd Center provided an update on the Shepherd Center – she is proud the Shepherd Center has solid food resources at the moment. She wants to ensure communication continues and messages get out. Hope Center will open up in a month or two and will be a different landscape than they ever anticipated.

**2. Governance/Operations**

- **Staffing/Vacancies Update:**

Melissa VanBruggen noted DOH is not currently in a heavy recruitment period. Program Manager, LPN and Clerk – in a holding pattern with recruitment due to COVID and reassignment – MMU continues to be out of services – Clinic has been ok with staffing due to limited services and staffing assistance from the school based clinics program since schools have been closed.

- **MMU/Bayside Clinic Calendar:**

Melissa VanBruggen noted usual schedule updates – Clinic has not been closed at all – limiting to urgent needs and are looking to expand that a little next week – trying to be cautious with the limited space in the clinic and waiting area, but want to ensure people have access.

Karen Yatchum shared that due to the generator being built to power up the van during short uses – we utilized almost all of the hours of life expectancy for the generator – this happened with COVID happened – there were concerns to get it on the road to have to take it back off – looking to replace the generator before we start to look to replace/purchase a new van next year.

Dental services are limited to emergency only even as the Governor’s order has lifted restrictions – DOH does not have the PPE necessary to provide these services at the moment. They are working to acquire that. Hoping to have this by June.

Inquiry regarding COVID and the homeless – open to test at bayside – seeing VERY few homeless coming in with symptoms – believes the shelters have done a great job keeping everyone there and not spreading COVID. DOH watches closely as things began to open up. Valerie note Pinellas Hope got a donation of face masks they handed out to clients and everyone was appreciative to get those.

- **Patient Satisfaction Survey Results/Benchmarks:**

18 established patient surveys – a few were from March – included here – met or exceeded all the goals.

Six (6) new patient surveys all Yeses

**3. Fiscal**

- **Notice of Awards:**

Elisa DeGregorio presented the Notice of Award – 3<sup>rd</sup> round of funding from HRSA for Health Centers as a result of COVID – dated 5/4 - \$142k directed towards expansion and/or in support of testing in your communities. Ellen asked if this is money is specifically targeted for homeless. So Elisa shared our targeted population and we serve homeless, but this could be used for community members.

**Motion to accept the funding totaling \$142,609.00.**

Member/Alternate	Motion	Second	Vote Yay	Vote Nay	Abstain
Sandnes Boulanger	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Lauren Grimsland	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Valerie Leonard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Post	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Rhymes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**The Board unanimously approved and accepted the funding award.**

**Discussion:** Karen Yatchum wanted to solicit the Boards input for suggestions and thoughts and that we would then review best practices and continue talks with partners. Karen shared she, Elisa, and Melissa met this morning to discuss. Karen reminded that DOH, as the public health entity – runs our clinic operations, which is a bit of a nuance. Karen spoke to the current flow for homeless clients being tested for COVID – the hospital or DOH contact HLA to place the individual in hotel while their results are pending and or if they are found positive – current practice the community is testing only symptomatic individuals. There has been talk in the community for asymptomatic testing. This funding could be for outreach and education. One idea – look to contract with a hospital offering rapid testing to provide asymptomatic testing – state lab can take between 48 hrs to a week. Would need to talk to shelter providers to determine what the mitigation strategy for awaiting the results would be. We cannot move 100% of the shelter if we test 100% of the shelter.

A second option is look at increased mobile testing of homeless individuals that may be symptomatic – with the van being offline this could be cutting down on some of the screening – use the van or look for a mobile team to go out and screen for symptomatic individuals to test.

Third option – join the “outreach” movement working with street outreach teams to the street homeless – discussion many individuals have left shelter as they did not want to shelter in place – 50 to 70 people left shelter due to a variety of factors. Once a week active outreach strategy to street homeless – could link back to Bayside and connect street homeless not being screened, which the shelters are doing. Shelters are monitoring for temperature and are referring to the clinic for testing.

Meghan shared strategies utilized elsewhere – limitation to the I&Q process – and limitations on asymptomatic testing.

Ellen asked DOH if there was any insight – Melissa shared there needs to be an educational piece as well. Just because someone was tested today does not mean they will be negative next week. It may cause a false sense of security. Symptomatic testing has been the most effective in stopping the spread. Ellen noted, as a street manager, her need she has seen 3 or 4 clients that they suspected were not feeling well – they would like a 1-1-1 number to call and have DOH come over and intervene in those situations. Ellen strongly agrees unless we are testing every day asymptomatic testing is not necessarily the best use of these funds.

We have to submit budget and formalize plan by June 6<sup>th</sup>

- **New Funding Opportunities:**

No new opportunities – final submissions from last month’s approval were included in the packet.

COVID funding - ~ \$58k – support staff serving the homeless in I&Q, supplies, travel, and generator purchase for van

CARES Funding ~\$250k – purchase of dental supplies, support staff, additional supplies, increases funds for behavioral health – mental health and substance use services, including MAT – 1 FTE for homeless flow calls – design/expansion of emergency capital opportunity – telehealth strategy – upgrade to EHR is phase 1, phase 2 includes – creation of virtual rooms throughout the county to work with locations for clients to have virtual visits – phase 3 – medically enhanced virtual room – equipment to include more health data capture tools and the associated TA, installation of generator. Any other mitigation strategies to prevent the spread.

Final Capital Grant application – submitted ways to mitigate for a future pandemic – pulled together site plans for a 1200 sq ft addition roughly \$800k costs. Competitive opportunity – no guarantee but wanted to take advantage of the opportunity -could build out more exam rooms, provide for a bigger lobby and check in and more office space.

#### 4. Clinical

- **COVID-19 & Homeless:**

Pinellas just over 900 cases 261 hospitalizations – 62 deaths to date – median age of COVID + is 56 45% male 55% female – 76% white – 14% African American – 4.3% Hispanic – anecdotally not seeing a large case number in the homeless population – high priority population continue to be focus of DOH's strategy – Florida's goals is testing 2% of the population per month - ~19,000 for Pinellas – hospitals test – Community Health Centers of Pinellas are testing.

Karen shared with the homeless flow (6 weeks) about 15 referrals with the majority of individuals being negative – some positives that have moved on – all hospitals are aware

- **HCH Client Trend Reports**

*(Note: April is the first month that the clinic was fully limited to emergency/urgent care for dental and primary care during the Covid-19 pandemic and Safer at Home orders):*

- I. **Medical: Gerni shared the numbers dropped this past month – Melissa wanted to note that there was a negative monthly increase of unduplicated patients – individuals moving from van sites to Bayside resulted in a data nuance.**
- II. **No-Show Rates: The April No-Show rate (Bayside only) was reported at 11%**
- III. **Dental: The April Dental report showed 29 dental patients for 33 visits (limited to emergency only)**

#### 5. Other Updates

- **HCH Monthly Email Newsletter:**

Elisa provided a copy of the May Newsletter.

- **New Business:**

No new business.

Elisa shared the HRSA Site Visit has been postponed for July and we would notify the Board as soon as we hear about a rescheduled date.

The meeting was adjourned at **4:16 pm**.

The next meeting will be held at **3:00 pm on Tuesday, June 9, 2020**. Karen indicated that this meeting will most likely be held by conference call as social distancing rules still apply.