

Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board June 8, 2021 | 3:00 pm

Location of Meeting:

The June meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone due to the Coronavirus Pandemic affecting the State and Nation. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.

Present at Meeting:

Name	Attendee Type	On Call
Lauren Grimsland	Board Member	<input checked="" type="checkbox"/>
Sandra Grosvenor	Board Member	<input type="checkbox"/>
Danielle Husband	Board Member	<input checked="" type="checkbox"/>
Sheila Lopez	Board Member	<input type="checkbox"/>
Jen Post	Board Member	<input checked="" type="checkbox"/>
Helen Rhymes	Board Member	<input type="checkbox"/>
Maxine Booker	Board Member	<input type="checkbox"/>
Michael Roscoe	Board Member	<input checked="" type="checkbox"/>
Susan Finlaw-Dusseault	Board Member	<input type="checkbox"/>
Jeannie Bohn	Board Member	<input checked="" type="checkbox"/>
Carolyn Keogh	New Board Member – Voted In	<input checked="" type="checkbox"/>
Sgt. Ben Adler	New Board Member – Voted In	<input checked="" type="checkbox"/>
Kathy Neumann	Board Member - Alternate	<input type="checkbox"/>
Sandnes Boulanger	Board Member - Alternate	<input type="checkbox"/>
Theresa Jones	Board Member - Alternate	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member - Alternate	<input checked="" type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input type="checkbox"/>
Dr. Chitra Ravindra	Staff/Community Member	<input type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Ruby Bernard	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Meghan Westbrook	Staff/Community Member	<input type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jodi Groth	Staff/Community Member	<input checked="" type="checkbox"/>
Clark Scott	Staff/Community Member	<input checked="" type="checkbox"/>
Tim Burns	Staff/Community Member	<input checked="" type="checkbox"/>
Krista McIlhane-Issacs	Staff/Community Member	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at **3:12pm**. A quorum was present.

1. Chairman’s Report

I. Declaration of Conflicts of Interest:

No conflict of interests to declare.

II. Co-Applicant Board – New Members/Recruitment/Resignations:

Term expirations due for renewal – Maxine Booker, Lauren Grimsland, Sheila Lopez, Danielle Husband, and Helen Rhymes.

Motion/Vote to renew Maxine Booker’s second, two-year term:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jen Post	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

Motion/Vote to renew Lauren Grimsland’s second, two-year term:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Post	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Lauren Grimsland abstained from the vote. The motion was **unanimously** approved.

Motion/Vote to renew Sheila Lopez’s second, two-year term:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jennifer Post	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Sheila Lopez abstained from the vote. The motion was **unanimously** approved.

Motion/Vote to renew Danielle Husband’s second, two-year term:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Post	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Danielle Husband abstained from the vote. The motion was **unanimously** approved.

Motion/Vote to renew Helen Rhymes' second, two-year term:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Post	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

Board member term expirations that cannot be renewed due to reaching the 3-term maximum – Dianne Clarke and Lt. Zachary Haisch.

Sgt. Ben Adler will be Lt. Haisch's replacement; Lt Haisch will be his alternate. Carolyn Keogh will be Dianne Clarke's replacement. Elisa has certificates for Dianne and Lt. Haisch thanking them for their many years of service on the Co-Applicant Board.

Motion/Vote to accept Carolyn Keogh and Sgt. Ben Adler's Board membership:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Post	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

III. **Approval of Minutes:**

Motion/Vote to accept the Co-Applicant Board Minutes from the meeting on May 11, 2021:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zach Haisch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jen Post	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keogh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Jen Post abstained from the vote due to being absent at the last meeting. Carolyn Keogh abstained from the vote due to being newly appointed to the Board. The motion was **unanimously** approved.

IV. **Project Director Evaluation:**

Lauren Grimsland noted that Susan Finlaw-Dusseault, Sheila Lopez, Lt. Haisch and Michael Roscoe volunteered to be on the subcommittee to review the performance assessments. Lauren will reach out to schedule a subcommittee meeting date.

A copy of the Project Director Performance Assessment was provided in the Board meeting packet. Voting Board members who have not completed the evaluation yet were asked to complete this evaluation of the Project Director, Karen Yatchum, and return to Lauren Grimsland and Elisa DeGregorio as soon as possible. The subcommittee will be scheduled to review the evaluations and discuss the results with Karen.

V. Unfinished Business/Follow Up:
N/A

2. Governance/Operations

I. Tarpon Springs Shepherd Center:

Jeannie Bohn reported that they got a few more people this week than usual. The eligibility staff were also able to sign up a few more blue card clients by completing their applications. The clinical staff saw a total of 6 patients.

Ruby Bernard reported that they had a team on Monday doing applications and sending them over to the van. Some applicants were able to be seen right away because they were approved. Others may have to wait until next week. Virtual visits process has been put in place – will get into more detail later in the agenda under the Telehealth update.

II. Policy & Procedure Update:

Elisa DeGregorio reported that HRSA has requested a copy of our Legislative Mandates policy to ensure compliance – due in 30 days. The most recent HRSA Bulletin release in Feb 2021 identified no actual changes to required mandates, so no change to our policy and procedure was necessary other than to reflect the most recent date of the HRSA Bulletin.

Motion/Vote to approve the policy and procedure manual to reflect the most recent HRSA bulletin:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jen Post	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keogh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

III. Change in Scope (Form 5b & Form 5c)

Elisa DeGregorio shared that the American Rescue Plan grant/budget for the \$1.5 mil dollars submitted to HRSA included a new mobile van and street medicine/dental team. It is a smaller version of what the health center has now. However, because it is second van, it may be considered an additional (3rd) “site” for the program. Upon approval of the budget/van, the health center may have to submit a formal request to HRSA to change the scope to add a new location (Form 5b: Sites).

In addition, by establishing a street medicine team, the health center is also encouraged to update its Form 5C: Other Activities and locations. We currently do not have any Activities/Locations selected in our Form 5C, but the street medicine team/pilot would meet the “portable clinic care” activity and should be added to our scope.

Lt. Haisch asked if it would be a full-time van – Elisa DeGregorio responded Yes.

Motion/Vote to add the new van, once approved by HRSA, to its Scope, via Form 5B: Sites and to add the Street Medicine team, once approved by HRSA, to its Scope, via Form 5C: Other Activities and Location.

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jen Post	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keogh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

IV. **Bayside Expansion:**

Elisa DeGregorio presented the three phases of our bayside expansion plans and the timeline for the proposed projects. There are three funding sources – (I) CADRE grant for the 1,300sf addition to the north side of the building for the new medical wing, (II) ARPA grant for alteration/renovation of current exam rooms to office workspace, and (III) ARP-Capital grant for the expansion of the dental area and additional offices for behavioral health services. After all phases are complete, the clinic size will be over 5,000sf. We are currently over budget for the Phase III (approx. 1,600sf) plan so we will be meeting internally to see what we can cut out.

Lt. Haisch asked what parking will be like with the additional DOH employees filling the workspace. Melissa VanBruggen advised that only a couple of additional staff members will be returning to the clinic and that most of the renovation is just giving people who are already working on-site a more formal workspace rather than shared space. Elisa added that 4-5 parking spaces near the back/side of the building may be removed during the Phase III construction.

Motion/Vote to move forward with the ARP-Capital grant application to expand dental area and add behavioral health offices:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch (ALT)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jen Post	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Michael Roscoe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keogh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Jeannie Bohn excused herself from the meeting early, due to a scheduling conflict, and was not present for the vote. The motion was **unanimously** approved.

V. **Telehealth Updates:**

Ruby Bernard shared that there is a new process in place for conducting telehealth at the Shepard Center. The doctor will be available to see patients on Mondays and Tuesdays from 1:30-4:30pm. Clay, who works at the clinic's front desk, will be scheduling the patients. Jeannie Bohn at the Shepard Center will be the one accepting the link from Bayside to set up the patients to be seen and will also be checking the patients out on her end. The MMU team is aware of the dates/times available for telehealth and will be trained on how to coordinate that schedule with the patients during their visit.

VI. **Staffing/Vacancies Update:**

Ruby Bernard reported three vacancies at the clinic. DOH is working diligently to fill these vacancies and have been conducting interviews. Two new staff members are currently in training.

VII. **MMU/Bayside Clinic Calendar:**

Ruby Bernard reported that there have not been any changes to the MMU schedule.

3. Fiscal

I. **Financial Report**

Clark Scott presented the monthly financial report through May 31st, 2021, which was also provided in the Board packet. Clark will send out a revised version with a corrected date at the top. He advised that pulling COVID supplemental funding numbers from the general ledger is still a challenge because they are recorded as emergency operations instead of human services, but he is working on a remedy for this.

II. **Notice of Awards:**

Elisa DeGregorio shared that a Notice of Award (NOA) was received on May 25th for a one (1) year extension of the Health Center Program grant period. Typically, we have to submit a Service Area Competition (SAC) application every three (3) years to renew the funding but the deadline was extended an additional year due to COVID. This NOA simply extends the grant period end date to February 28, 2023.

Motion/Vote to accept the NOA grant period extension:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch (ALT)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lopez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jen Post	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeannie Bohn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Carolyn Keogh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Jeannie Bohn excused herself from the meeting early, due to a scheduling conflict, and was not present for the vote. The motion was **unanimously** approved.

III. **New Funding Opportunities:**

N/A

4. **Clinical**

I. **Quality Improvement Update**

Rhonda O'Brien presented the predominant health conditions report from Jan 1 – May 1, 2021 for 1,026 total patients:

- 332 (32%) are hypertension patients
- 426 (41.5%) have tobacco dependence
- 625 (61%) have obesity
- 367 (35.77%) have anxiety
- 3 (.29%) have HIV and 87 (8.48%) have Hep-C. These numbers will probably increase as more patients get tested.

II. **COVID-19 & Homeless:**

Elisa DeGregorio presented a couple of achievement awards to celebrate for the COVID non-congregate sheltering hotel flow. A copy of the applications was included in the Board packet. Many thanks to all the partners who assisted with the coordination of community efforts and resources!

- NACO Achievement Award – Best in Category
- NACCHO Achievement Award
 - Focused on the work of the DOH shelter liaison (Mohammad Alak)

Melissa VanBruggen added that there are no significant COVID updates. DOH is continuing to focus on vaccination efforts.

III. **HCH Client Trend Reports:**

Gerni presented the Client Trend Reports for May:

- **Medical:**
 - Unduplicated Patients - 22 monthly increase all sites except Bayside; 123 at Bayside
 - Encounters – 101 monthly increase for all sites except Bayside; 287 at Bayside
 - 825 unduplicated; 81% at Bayside; total of 1,019
 - Encounters – total of 278 new; 1,774 established; 2,052 total
- **Dental:**
 - Unduplicated Patients - 152 were at Bayside; 178 at all other clinics
 - Encounters - 225 at Bayside; 265 all other clinics.

5. **Other Updates**

I. **HCH Monthly Email Newsletter**

Elisa DeGregorio sent the newsletter out via email in early June. A copy was provided in the Board meeting packet along with vision screening flyers. Please post the flyers in your facilities or pass them along to clients.

6. New Business:

No new business to discuss.

The meeting was adjourned at **4:20 pm**.

The next meeting will be held at **3:00 pm on Tuesday, July 13th, 2021** via Microsoft Teams.