

Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board July 14, 2020 | 3:00 pm

Location of Meeting:

The July meeting of the HCH Co-Applicant Board was held by telephone due to the Coronavirus Pandemic affecting the State and Nation. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.

Phone Call 727-582-2255 | passcode: 718007#

Present at Meeting:

Name	Attendee Type	On Call
Valerie Leonard	Board Member	<input type="checkbox"/>
Dianne Clarke	Board Member	<input checked="" type="checkbox"/>
Lauren Grimsland	Board Member	<input checked="" type="checkbox"/>
Sandra Grosvenor	Board Member	<input checked="" type="checkbox"/>
Lt. Zachary Haisch	Board Member	<input type="checkbox"/>
Danielle Husband	Board Member	<input checked="" type="checkbox"/>
Sheila Lopez	Board Member	<input type="checkbox"/>
Jennifer Post	Board Member	<input checked="" type="checkbox"/>
Helen Rhymes	Board Member	<input type="checkbox"/>
Maxine Booker	Board Member	<input type="checkbox"/>
Michael Roscoe – AHCA	Board Member	<input checked="" type="checkbox"/>
Ellen Block	Board Member	<input type="checkbox"/>
Kathy Neumann	Board Member - Alternate	<input checked="" type="checkbox"/>
Sandnes Boulanger	Board Member - Alternate	<input type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Rhonda O’Brien	Staff/Community Member	<input type="checkbox"/>
Dr. Chitra Ravindra	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input checked="" type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Meghan Westbrook	Staff/Community Member	<input checked="" type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Lauren Koen	Staff/Community Member	<input type="checkbox"/>
Mohamad “Mo” Hallock	Staff/Community Member	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at **3:10pm**.

Chairman’s Report

1. **Conflicts of Interest:**

No conflict of interests at this time.

2. **Approval of Minutes:**

Motion/Vote to accept the Co-Applicant Board Minutes from the meeting on June 9, 2020:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Dianne Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Grosvenor	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Post	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe – AHCA	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

3. **Co-Applicant Board – New Members/Recruitment:**

- **Ellen Block’s resignation letter was included in the packet. Jennifer Post motioned to postpone the acceptance of the resignation until the August Board meeting. Motion/Vote to accept:**

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Dianne Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Grosvenor	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Post	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe – AHCA	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion to postpone acceptance the resignation was **unanimously** approved.

- **New member applications were received from Susan Myers (alternate) and Susan Finlaw-Dussault (member) from the Homeless Leadership Alliance. Michael Roscoe motioned to accept the membership applications. Motion/Vote to accept:**

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Dianne Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Grosvenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Post	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe – AHCA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion to approve applications was unanimously approved.

4. **Medical Executive Committee Minutes:**

Motion to accept the Medical Executive Committee recommendations dated 06/30/2020.

Motion/Vote to accept:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Dianne Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lauren Grimsland	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Grosvenor	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Post	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Roscoe – AHCA	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Board **unanimously approved** and accepted the Medical Executive Committee recommendations.

5. **Unfinished Business/Follow-Up:**
None

Governance/Operations

1. **Tarpon Springs Shepherd Center – Formal Request for MMU Visits**

Due to Ellen Block’s resignation from the Tarpon Springs Shepherd Center and the Board, this matter has been tabled for further discussion at the August meeting. This will allow time to confirm there is still a need for the van to visit this location and identify a champion there for coordination.

2. **Staffing/Vacancies Update:**

Melissa VanBruggen reported that the new program manager, Ruby Bernard, will be starting on July 24. Her resume was included in the Board meeting packet. Dr. Festus Agyakum officially retired. Interviews for a new nurse practitioner will be conducted soon, as well as interviews for the HIV PreP navigator and additional COVID-related support staff.

3. **MMU/Bayside Clinic Calendar:**

Melissa noted Bayside’s hours are normal for July. The MMU van has not been in operation since mid-March and is still down due to some mechanical issues. Repairs are expected to be completed this week. Miguel will be reaching out to shelters to check availability for next week.

4. **Patient Satisfaction Survey Results/Benchmarks:**

Gerni Oster presented the results from the 22 established patient surveys collected. Goals were surpassed in all categories except for #9, “How frequently do you find useful the information provided to you by staff about available Community Resources?”, which came in just under at 83%. Two first time patient satisfaction surveys were completed. Question # 4 “Did someone talk to you about specific goals” was at 50%.

5. **Uninsured Claims Revenue:**

Elisa provided an overview of coronavirus funding from congress that allows health care providers who have conducted COVID-19 testing or provided treatment for uninsured individuals with a COVID-19 diagnosis can request claims reimbursement electronically at Medicare rates. The County is in the process of setting up an online account for reimbursement. County SES also has an account, so we will need to coordinate with them to ensure requests are handled separately. Additional information is provided in the Board packet.

Fiscal

1. **Progress Report Submissions:**

Elisa provided a brief overview of the progress reports submitted for the three HCH coronavirus grant funding streams. 1. \$58,000 for COVID support/follow up; 2. \$626,000 in CARES Act funding for a variety of expenses to include: maintaining DOH capacity and supplies, disinfecting, PPE for staff and patients, increases in funding for enhanced MH and SUD services, telehealth for virtual visits & virtual “rooms”; 3. \$142,000 to expand testing services, which funds Mo’s position at DOH as well as the addition of support staff.

2. **Notice of Awards:**

No new notices of awards.

3. **New Funding Opportunities:**

No new opportunities currently.

Elisa noted that HRSA announced today that Congress is looking at sending out additional COVID funding to health centers. The proposal is currently making its way through the Senate. More information to come.

Clinical

1. **COVID-19 & Homeless:**

Melissa provided an update on local COVID cases. Pinellas currently has just under 12,000 cases with 250 deaths. They are continuing to see an increase in positive cases and are focusing on the highest priority population. There have been no major outbreaks in shelters/homeless community.

Mo Hallock provided an update on homeless shelter initiatives. The main goals are to expand testing and help shelters increase their capacity and intake safely. He is coordinating hotel isolation services, fielding calls from partners seeking guidance, tracking cases and conducting contract tracing. He is also conducting infection control assessments at the shelters to identify strengths and weaknesses in operations. He has completed 14 assessments with written guidance and has floor plans of those facilities to help with response plans for remediation, if needed. The shelters are doing an amazing job during this pandemic and have a lot of safety measures already in place. There have been no catastrophic events so far which is a testament to how well prepared everyone has been.

2. **HCH Client Trend Reports**

- **Medical:**

Gerni shared the numbers are still low due to COVID. 1,305 total unduplicated patients for the year. 1,003 (77%) of those were at Bayside.

- **No-Show Rates:**

The June No-Show rate (Bayside only) was reported at 21% compared to 24% in 2019.

- **Dental:**

The June Dental report showed 85 dental patients at Bayside. Large increase from May, but still significantly lower than last year. Total dental encounters were 139, vs 209 in 2019.

Elisa asked about the numbers being down in June from May. Melissa advised they've had to ramp back down due to staff testing positive and being quarantined, which affected June numbers. They are also seeing hesitancy in the community. People don't want to come in to the clinic unless it is necessary. Some phone visits count as a medical encounter, but some do not. Established = yes; new patient = no.

Other Updates

1. **HCH Monthly Email Newsletter:**

Elisa DeGregorio provided a copy of the July Newsletter. Nothing new, continue to push out any new resources available.

Karen Yatchum provided an update on CARES funding for individuals and families. Phase I had many complexities slowing the process down. It was decided at the last BCC meeting to remove some of the document requirements and add an attestation to improve the frequency of approvals/process. They also increased the benefit from \$4,000 to \$5,000. Human Services has temporarily reassigned approximately 30 staff members to 211 to assist. 211 is hiring more help as well.

Homeless isolation flow is still working well, and the team talks at a minimum of 3 times per week. There have been ebbs and flows in volume – as high as 15-20 and as low as 3 clients in hotels at one time. We should be very proud of the work we're doing. Pinellas was one of the first counties in Florida to have this model out at the end of March. Some counties have looked to us as an example and are just now rolling their programs out.

2. **New Business:**

No new business.

The meeting was adjourned at **3:46 pm**.

The next meeting will be held at **3:00 pm on Tuesday, August 11, 2020**.