# MINUTES

# eGIS Steering Committee

*March 5, 2020*
*1:32pm – 2:50pm*
Facilitator – Jamie Munro, GIS Manager

## In Attendance

*Committee Members:*
*PRESENT*
**Mike Twitty** – Chair – Pinellas County Property Appraiser
**Rahim Harji** – Vice Chair – Pinellas County ACA (Parks & Conservation Resources, Public Works, Solid Waste, Utilities, Office of Asset Management)
**Jason Malpass** – Pinellas County Sheriff Office
**Megan Ross** – Pinellas County Utilities Director
*Blake Lyon* – Development Review Services (*proxy for Tom Almonte*)
*ABSENT*
**Paul Sacco** – Pinellas County Solid Waste
**Lourdes Benedict** – Pinellas County ACA (Animal Services, Emergency Management, Human Services, Safety and Emergency Services)
**Marc Gillette** – Supervisor of Elections
**Tom Almonte (Jake Stowers)** – Pinellas County ACA (Building & Development Review Services, Office of Technology and Innovation, Planning)

*Attendees:*

| | |
|---|---|
| Jeremy Capes – Utilities | Marcia Colby – Public Works |
| Mike Dawson – Business Technology Services/eGIS | Allison Goldberg – Business Technology Services/eGIS |
| Gina Harvey – Public Works | Belinda Huggins – Business Technology Services |
| Jeff Rohrs – Business Technology Services | Toni Smith – Business Technology Services/eGIS |
| Penny Simone – Public Works | Bryan Zumwalt – Office of Technology and Innovation |

## Agenda

1. Call to Order
2. Welcome and Introductions
3. Citizens to be Heard
4. Approval of Minutes from the December 5th, 2019 meeting
5. Decisions on eGIS Steering Committee Operating Guidelines
6. Working Group Direction
7. ESRI ELA Contract
8. ESRI Conferences
9. New Software Demo
10. Project Dashboard/Discussion
11. Next Meeting/Adjournment

## Call to Order

The meeting was called to order at 1:32pm by Mike Twitty.

## Citizens to be Heard

The opportunity was offered for citizens to make comments. None were present.

## Approval of Minutes

Mike Twitty asked if there were any changes to the December 5th, 2019 meeting minutes, none were noted. Rahim Harji motioned to approve, Jason Malpass seconded, all in favor. Minutes approved.

## Decisions on eGIS Steering Committee Operating Guidelines

### 4.2 – Composition of the Executive Committee
Currently the committee comprises of 8 members, 3 constitutional and 5 Board of County Commissioners (BCC) representatives.  It was recommended to decrease the number to 7, which would be 3 constitutional and 4 Board of County Commissioners (BCC) representatives.  The recommended committee constitutional members would be from the Property Appraiser, Sheriff and Supervisor of Elections.  The 4 Board of County Commissioners (BCC) members would consist of 2 Assistant County Administrators (ACA), the Office of Asset Management (OAM) and Office of Technology and Innovation (OTI).  Rahim Harji requested that his replacement (ACA) be a part of the committee in place of the Office of Asset Management (since they are under that ACA).  This ACA needs to be a part of the committee because they would be representing a large group of departments such as Public Works and Utilities.  There was discussion about staying with the 8-member committee but it was recommended to go to 7 to avoid voting issues. There were also concerns about there being an adequate representation of non-Board of County Commissioners departments.  This was addressed by the recommendation that the Chair of the committee remain in the Property Appraiser to balance out the committee.

Rahim Harji motioned to replace the recommended Office of Management member on the committee to the Assistant County Administrator for Parks & Conservation Resources, Public Works, Solid Waste, Utilities, Office of Asset Management.  Jason Malpass seconded the motion, all were in favor.  Rahim will let the committee know who will be filling in as proxy for this position as they hire his replacement.

Blake Lyon (proxy for Tom Almonte) motioned to change the recommended structure of the eGIS Steering Committee from 8 members to 7 members with 3 constitutional members and 4 Board of County Commissioners (BCC) members.  Rahim Harji seconded the motion, all were in favor.

The new composition of the Executive Steering Committee members is as follows:
**Property Appraiser** (Mike Twitty)
**Supervisor of Elections - Deputy Supervisor of Elections** (Marc Gillette)
**Sheriff's Office – Information Technology Director** (Jason Malpass)
**Assistant County Administrator** (Building & Development Review Services, Office of Technology and Innovation, Planning - Tom Almonte)
**Assistant County Administrator** (Animal Services, Emergency Management, Human Services, Safety and Emergency Services - Lourdes Benedict)
**Assistant County Administrator** (Parks & Conservation Resources, Public Works, Solid Waste, Utilities, Office of Asset Management - Rahim Harji's replacement)
**Office of Technology and Innovation – Department Director** (Bryan Zumwalt)

### 4.3 Chair and Secretary

Currently the guidelines only address the committee to have a Chair. It was recommended to add to this clause the Vice Chair position for when the Chair is unable to attend.

Rahim Harji motioned for the guidelines for the Chair and Secretary to be changed to Chair, Vice Chair, and Secretary to add the duties of the Vice Chair. Blake Lyon (proxy for Tom Almonte) seconded the motion, all were in favor.

### 5.2 Attendance

It was agreed that now with the 7 committee members a quorum of 4 would need to be reached for any voting. It was also stated that attendance of the committee members would be addressed at the next meeting.

## Working Group Direction

Jeff Rohrs, Chief Information Officer for Business Technology Services, explained how the working group could be modeled after the OBEAC Committee/OPUS Sponsors Committee. The way that it would work is that an eGIS Working Group would be formed with formal subcommittee members representing the different departments in the county. There would be a rotating subcommittee chair and vice chair in which would be responsible to bring to the eGIS Steering Committee meetings a standing report of what the working group is working on, as well as any recommendations for projects or presentations. The working group would consist of department updates on projects or requested projects, ESRI lead demonstrations and hopefully more municipal involvement. Blake Lyon mentioned that the working group should be a balance between department heads and the users. Rahim Harji mentioned that this is a good idea and this is what the working group was intended to be and that we may have not been mature enough before we are now.

Jason Malpass motioned for the eGIS Steering Committee to authorize work on a document to develop the governance structure of the eGIS Working Group. Rahim Harji seconded, all in were in favor.

## ESRI ELA Contract

Jeff Rohrs updated the committee that the new ESRI ELA contract is making the way through the approval process and is currently in the Office of Management and Budget. He said that the contract is completely funded and budgeted in Business Technology Services. The current contract expires April 23rd, 2020.

## Esri Conferences

Some past and upcoming conferences were shown. The Geodesign Summit was held at the end of February and Blake Lyon attended that conference. Blake was asking if there were other conferences besides the User Conference that gave complimentary passes. ESRI does not give complimentary passes except to the User Conference, although through our new ELA we have been granted 10 complimentary passes to the Southeast Conference as well as 25 to the User Conference. All 25, except for 1, have been assigned for the User Conference. The 10 complimentary passes for the Southeast Conference were discussed in the last working group meeting and eGIS has been waiting for requests. eGIS will send another email out for requests for these 10 passes.

These are the upcoming ESRI conferences:

ESRI Southeast User Conference – Atlanta, GA – April 28th-29th

ESRI National Security and Public Safety Summit – San Diego, CA – July 11th – July 14th

ESRI User Conference – San Diego, CA – July 13th – July 17th

## New Software Demo – ArcGIS Hub

The ArcGIS Hub is a new software that helps the internal departments and the community to collaborate on projects. This new tool can incorporate maps, story maps, dashboards and other information into one platform in order to share with others. The Hub Basic is what eGIS currently has under our ELA, but come April with the new ELA we will have access to the Hub Premium, which offers more tools. eGIS is testing the ArcGIS Hub on the current Flood Story Map Information Center application. Currently this story map consists of many different applications, data and information and has become overwhelming. Along with this, the county also has a webpage that has additional information and the links to the story map. eGIS was able to create a Hub for the Flood Information which incorporates all the items in the story map as well as what is on the web page. Allison Goldberg from eGIS gave a quick demo of the draft Hub that is in process. This new Hub can also work on all devices. Blake Lyon asked if when the popup on the map appears, can it be movable so that it doesn't cover the surrounding area map. eGIS will look into this. Both Blake Lyon and Megan Ross showed interest in being able to use this tool for their departments. Jeremy Capes asked Bryan Zumwalt if the new county website would be able to leverage the Hub. Bryan Zumwalt said it is something that will be looked into.

## Project Dashboard/Discussion

Jeff Rohrs showed the new project pipeline/dashboard of the current eGIS projects. This is the new format which Business Technology Services is using for their other initiatives which helps to define projects, priorities and any issues. Currently, eGIS is brand new in working in this pipeline so for now all projects are green, which shows they are on track. This pipeline currently only shows those projects that are 40 hours or more. The pipeline is updated monthly and exported by pdf. The second page of the pdf will show a legend of what the fields represent as well as a description of the projects. Business Technology Services is currently working on the next version of this pipeline which will be a Power BI version on a website that will be updated monthly.

## Other Business

Mike Twitty had a couple of points to talk about:
- The Property Appraiser is about ready to roll out their new website. They will be dealing with the redacted addresses in a different way in which they will restore the parcel linework (instead of holes in the parcel base) and hide those fields that pertain to the location/owner of the parcel. Bryan Zumwalt requested that he and Blake Lyon meet with Mike about this issue concerning Accela and documents. Mike also mentioned that currently Tallahassee is tinkering with this law as it seems it is interpreted differently by departments. So, there may be more to come with this.
- The Property Appraiser existing site use to only show the last roll Tax District. This was causing some issues for municipalities as during the year they annex parcels and need a real time Tax District. They have made a new field on their website which show the current Tax District and the latest roll Tax District.
- Cyclomedia gave a demo on their street imagery tool and Mike thought it was something the county should look into. All agreed that it was worth exploring more and getting pricing for what they can offer.

Blake Lyon had a couple of points to talk about:
- He was currently at the ESRI Geodesign Summit and they were showing how City Engine/ArcUrban and gaming programs were working together to show unique scenarios.
- Inquired about data sharing with Municipalities, whereas it has become beneficial to know of abutting data for decision making. eGIS said there has been data acquired by some cities from the Sea Level Rise project in which they are working on getting into a shared database.
- Inquired about the 3D Basemap. eGIS said that there are some issues that ESRI has run into with some of the sub-contractors that were working on this. Mike Twitty asked if the April finish data has been moved and it was not known at this time. eGIS is working with ESRI on this issue.

Jason Malpass has a couple of points to talk about:

- The Sheriff's office is currently working with the local municipalities and 911 to gather requirements for a Unified Dispatch System.  This is a work in progress and could take years to implement.
- The Sheriff's office is looking into the latest trend of Real Time Crime Centers.  Clearwater is currently underway with theirs and they are meeting with them to look at how they are doing it.  Two different technologies are being researched, Live Earth and FirstTwo.  There are also grants that are starting to appear to help with this initiative.

## Next Meeting

The next meeting is scheduled for June 4th, 2020.

Rahim Harji motioned for the meeting to be adjourned, Jason Malpass seconded.

The meeting adjourned at 2:50pm.

## Power Point Presentation

## Slide 1

### ESRI ELA CONTRACT

- Current Contract Expires April 23, 2020
- New Contract Signed by Esri on February 20, 2020
- Contract Review in Progress
- EGIS Team Working on Licensing Transition Plan

## Slide 2

### ESRI CONFERENCES

**Esri Developer Summit**
2020

*Some eGIS team attending*
*March 10-13*

**Geodesign Summit**
February 24 - 27, 2020

Esri | Redlands, California

**Esri Southeast User Conference**
GIS–The Intelligent Nervous System

*10 Complimentary Passes Available April 28-29*

**Esri User Conference**
The world's largest GIS conference

July 13-17, 2020 | San Diego Convention Center, San Diego, California

*25 Complimentary Passes have been assigned July 13-17*

**National Security and Public Safety Summit**
@ Esri UC

July 13-14 2020 | Hilton San Diego Bayfront

## Slide 3



Pinellas County Flood Information - DRAFT

## Slide 4

### PROJECT PIPELINE



## Slide 5

### PROJECT PIPELINE



## Slide 6

### OTHER BUSINESS



## Slide 7

### NEXT MEETINGS

- EGIS Steering Committee
  - June 4, 2020
  - September 3, 2020
  - December 3, 2020

- EGIS Working Group
  - May 14, 2020
  - August 13, 2020
  - November TBD