



Technical Management Committee Minutes of the Meeting on March 23, 2022

SPC EpiCenter, Conference Room 2-304

The meeting of the Solid Waste Technical Management Committee (TMC) was held at the SPC EpiCenter, Room 2-304 at 2:00 pm on Wednesday, March 23, 2022. Members present were Earl Gloster, Willie Joseph, Tracy Meehan, Robert Turner, Michael Gordon, William Pickrum, Rodney Due, Andrew Butterfield, Renee Cooper, Robert Mills, and Scott Witt. Pinellas County employee attendees were Paul Sacco, Linda Larkins, and Joe Morrissey. Members absent without an alternate: Bart Diebold and Dean Scharmen. Carlee Ward, TMC Secretary recorded the minutes.

Call to Order

Earl Gloster, Chairman called the meeting to order at 2:04 pm.

Citizens to be heard

No citizens to be heard.

Minutes

Mr. Gloster entertained a motion to approve the minutes of the January 26, 2022 meeting.

A motion was made by Robert Turner and seconded by Tracy Meehan to accept the TMC Minutes as written. Motion approved. Motion carried unanimously.

Operations Report

Robert Mills, SW Division Manager

- Robert reviewed the Operations Report for the months of January and February 2022. A copy is included in the meeting packet.
- Spring outage started on February 21 with Boiler B101 coming down first. Boiler B102 will start on March 28 and B103 on April 25.
- All renewable credits up to October 2021 have been sold for a total revenue to the Department of Solid Waste (DSW) of over \$497,000. Staff continue to upload RECs to the certifying registry monthly.
- The County reached an agreement with Covanta to host a metals processing operation on the Bridgeway Acres site. This facility separates ash residue and non-recyclable materials from the recovered ferrous metals. Metals generated from other regional WTE facilities will also be brought to this facility. The DSW will receive a host fee as well as enjoy reduced transportation costs. This agreement is expected to result in an increase in revenue from recovered metals.

- The Florida Department of Environmental Protection (FDEP) conducted a surprise inspection of Bridgeway Acres in February. The inspection report indicated that our facility is in compliance on all applicable items.
- With water levels so low, staff is working with Waste Management to coordinate ditch cleaning and maintenance.
- Construction work is wrapping up on the underdrain system for the section of the lined drainage ditch west of the south Landfill. Samples of the liner will be lab tested to determine estimated remaining life of the liner.
- Waste diversions to the landfill are expected periodically during the Spring outage period.
- DSW is preparing the County's Solid Waste Management Report, which is due to the Florida Department of Environmental Protection by April 1, 2022. Recycling tonnage has significantly decreased, and solid waste disposal tonnage has significantly increased compared to CY20 data.

Financial Report

Linda Larkins, Pinellas County OMB

- Linda Larkins reviewed the Financial Report of revenues and expenditures for October 1 through December 31.
- Advised of structural changes to the report beginning this fiscal year:
 - All revenue in the budget column now reflects the adopted or amended budget. This means most revenue lines reflect the reduction of 5% in accordance with County and State guidelines. Previous reports were manually grossed up to 100% for this report.
 - Transfers between Revenue & Operating Fund and Renewal & Replacement Fund are now included in both the revenue section and the expenses section.
 - Renewable Energy Credit Sales is a new revenue item and is included as a separate item in that section. In FY22 there will be significant revenue, so it is meaningful to list it separately (instead of including it in Other).
- Recovered Metals Revenue actuals are predominantly received via Covanta. Through December, no Covanta invoices had been processed. October-December Covanta invoices posted after December; metals revenue ~\$340K.
- Renewable Energy Credit (REC) Sales – There will be significant revenue during FY22 (~\$497K posted in January/February).
- Personal Services favorability is due to vacant positions.
- Operating Expenses favorability is due to timing of Consulting, Legal, Utilities, Chemicals, R&M, Supplies, Promotional Activities, Training, and associated Travel expenditures.
- Plant Management favorability – Through December, no Covanta service payments had been processed. Service payments for October-December were processed in January-March. Also, annual Covanta service reconciliation for FY21 accrual was reversed in October (resulting in \$507K credit), but actual invoice was not processed until January.

- Capital Equipment and CIP favorability is due to timing of purchases and completions of projects. CIP actuals also reflect reversing accruals from FY21, with delayed posting of offsetting invoices.

Pinellas County Updates

Paul Sacco, Solid Waste Director

- Thanked those that provided feedback on the MRF Processing RFI Scope document. He will apply the recommended edits and resend for additional review. Will be scheduling a workshop in late May/early June with the private partners to ensure what is being captured is as thorough as possible.
- Shared that the County Administrator will not be taking the TMC's recommendation for a 5.5% increase to the Board, but instead staying with the Rate Review Study recommendation of 6.8%. The 6.8% increase equates to a \$0.25/year to the average single-family home generating 1-ton of solid waste/year. This item will be discussed at a Board of County Commissioners' Workshop on April 21, 2022.
- Requested permission to present all future Operations Reports to the TMC, since this is an update on behalf of the Department of Solid Waste. Robert Mills should be in attendance as the County's TMC member. **All members in agreement with Paul providing the report.**
- Reminded the group that Earth Day is April 22, 2022.
- Requested to formally acknowledge Wednesday, May 4, 2022 as the date for their Employee Recognition Event. If approved, the Solid Waste Disposal Complex will be open limited hours of 6:00 am – 12:00 pm that day. **All members approved of this request.**

Pinellas Partners in Recycling (PPR) Update

Robert Mills, SW Division Manager

No update provided. Minutes from the last meeting will be shared with the TMC once they become available.

Additional Items

Earl Gloster welcomed Renee Cooper from the City of Safety Harbor. Renee is a new TMC member representing Group 'A' Cities.

Adjournment:

Chairman Gloster called for a motion to adjourn. Michael Gordon made a motion to adjourn and was seconded by Robert Turner. Meeting adjourned at 2:29 pm.

The next TMC Meeting is scheduled for May 25, 2022.

Respectfully submitted, Carlee Ward, Recording TMC Secretary