

Unified Personnel Board
Pinellas County
May 4, 2023 Meeting Minutes

The Unified Personnel Board (UPB) met in a regular session at 6:27 PM on this date in the County Commission Assembly Room at the Pinellas County Courthouse, 315 Court Street, Clearwater, Florida.

Present

Joan Vecchioli, Chair
Ricardo Davis, Vice-Chair
Jeffery Kronschnabl
Peggy O'Shea
Kenneth Peluso
Ralph O. Reid IV
William Schulz II

Others Present

Peggy Rowe, Interim Human Resources (HR) Director
Jennifer Monroe Moore, Ogletree, Deakins, et. al., P.C., Board Counsel
Sarah Rathke, Board Reporter, Deputy Clerk
Other interested individuals

CALL TO ORDER

Chair Vecchioli called the meeting to order at 6:27 PM; whereupon, she led the Pledge of Allegiance and introduced the Interim HR Director, Peggy Rowe.

CITIZENS TO BE HEARD

None.

EMPLOYEES' ADVISORY COUNCIL (EAC) REPRESENTATIVE

EAC Representative Lisa Arispe provided information on various topics, relating that EAC Representative Charles Toney recently celebrated his 45th anniversary working for the County; whereupon, she expressed her appreciation to the Board members for their service.

Ms. Arispe requested that the members consider rescheduling the July 6 UPB meeting to July 13 in order to accommodate various scheduling factors. Attorney Moore indicated that the original request for continuance came from the appellant, whose appeal is currently scheduled for the June UPB meeting; that there is no objection by the County Attorney's Office; that witness availability still needs to be confirmed; and that the Board would not have a quorum on July 6 for a hearing due to scheduled vacations.

Attorney Moore further clarified that rescheduling the meeting would allow another month for witnesses to be made available and provided information regarding a 120-day appeal scheduling rule.

A motion was made by Mr. Reid to reschedule the July 6 meeting to July 13. The motion was seconded by Mr. Peluso and carried unanimously; whereupon, Attorney Moore asked that Ms. Arispe discuss with the appellant and inform the Board on whether the appeal hearing would go forward, as scheduled, in June or whether the appellant agrees to a continuance to July 13.

Ms. Arispe related that the EAC is still working on the Rule 6 committee; and that there will be an EAC joint meeting on May 24 at 8:30 AM in the Clerk's 4th floor conference room.

CONSENT AGENDA

Minutes of the Joint Appointing Authority/ Personnel Board Meeting held March 22, 2023

A motion was made by Ms. O'Shea to approve the March 22 meeting minutes. The motion was seconded by Mr. Davis and carried unanimously.

Minutes of the Regular Personnel Board Meeting held April 6, 2023

A motion was made by Mr. Peluso to approve the April 6 meeting minutes. The motion was seconded by Ms. O'Shea and carried unanimously.

Minutes of the Special Personnel Board Meeting held April 14, 2023

A motion was made by Mr. Davis to approve the April 14 meeting minutes. The motion was seconded by Mr. Reid and carried unanimously.

Chair Vecchioli indicated that, in collaboration with Ms. Rowe, a new evaluation process is in development for the HR Director and invited the members to provide any input to Attorney Moore.

INFORMATIONAL ITEMS

HR Update

Ms. Rowe referred to the *HR Update* document included in the agenda packet and provided information regarding various events, recruitment and turnover metrics, and a new internal hire.

Mr. Reid requested to have presentations by HR employees during meetings that have a lighter agenda so that the Board has an opportunity to recognize their work, and the members concurred.

Action Taken Under Authority Delegated by the Personnel Board

Ms. Rowe referred to the above-titled document included in the agenda packet, indicating that it lists the actions taken by the HR Director under the Board's authority.

Responding to a query by Chair Vecchioli, Ms. Rowe related that she will provide information to the Board at a future meeting regarding the search for a permanent HR Director.

ADJOURNMENT

Chair Vecchioli adjourned the meeting at 6:45 PM.