

# Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board January 10, 2023 3:00 p.m.

## **Location of Meeting:**

*The January meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone due to the Coronavirus Pandemic affecting the State and Nation. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.*

## **Present at Meeting:**

<b>Name</b>	<b>Attendee Type</b>	<b>On Call</b>
Helen Rhymes	Board Member – Chair	<input checked="" type="checkbox"/>
Edi Erb	Board Member – Vice Chair	<input checked="" type="checkbox"/>
Christa Bruning	Board Member – Secretary	<input checked="" type="checkbox"/>
Sandra Grosvenor	Board Member	<input checked="" type="checkbox"/>
Danielle Husband	Board Member	<input checked="" type="checkbox"/>
Jen Post	Board Member	<input checked="" type="checkbox"/>
Maxine Booker	Board Member	<input type="checkbox"/>
Victoria Kelly	Board Member	<input checked="" type="checkbox"/>
Carolyn Keough	Board Member	<input type="checkbox"/>
Lisette Roscoe	Board Member	<input checked="" type="checkbox"/>
Joe Pondolfino	Board Member	<input checked="" type="checkbox"/>
Sgt. Eddie Hillmon	Board Member	<input checked="" type="checkbox"/>
Kathy Neumann	Board Member – Alternate for Maxine B.	<input checked="" type="checkbox"/>
Sandnes Boulanger	Board Member – Alternate for Carolyn K.	<input type="checkbox"/>
Theresa Jones	Board Member – Alternate for Helen R.	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Hillmon	<input type="checkbox"/>
Dominique Randall	Staff/Community Member	<input checked="" type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input checked="" type="checkbox"/>
Saad Louaked	Staff/Community Member	<input checked="" type="checkbox"/>
Dr. Chitra Ravindra	Staff/Community Member	<input checked="" type="checkbox"/>
Dr. Patrick Agdamag	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Meghan Johnson	Staff/Community Member	<input type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jodi Groth	Staff/Community Member	<input checked="" type="checkbox"/>
Clark Scott	Staff/Community Member	<input type="checkbox"/>
Tim Burns	Staff/Community Member	<input type="checkbox"/>
Krista McIlhaney-Issacs	Staff/Community Member	<input type="checkbox"/>
Matthew DiFiore	Staff/Community Member	<input checked="" type="checkbox"/>
Joshua Barnett, Ph. D	Staff/Community Member	<input type="checkbox"/>
MaryEllen Dennis, Ph.D	Staff/Community Member	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at 3:01 p.m.

1. **Chairman's Report**

a. **Declaration of Conflicts of Interest**

None at this time.

b. **Co-Applicant Board – New Members/Renewals/Resignations**

None.

**Consumer Recruitment Follow up:**

Saad Louaked identified a few people who were interested but they are waiting on info on the possibility of incentives. Dr. Dennis advised there aren't any incentive opportunities on the County's end. Saad added there are no opportunities on DOH's end either.

c. **Unfinished Business/Follow-Up**

None

2. **Consent Agenda**

a. **Approval of Minutes, December 13, 2022**

b. **Medical Executive Committee Meeting Minutes**

There was not a meeting held in December 2022.

**Motion/Vote** to approve consent agenda items:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Helen Rhymes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Christa Bruning	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Grosvenor	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jen Post	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victoria Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<del>Carolyn Keough</del>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lissette Roscoe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Eddie Hillmon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

3. **Clinical**

a. **Quality Improvement Update**

Melissa VanBruggen presented UDS clinical quality measure goals for Breast, Cervical, and Colorectal Cancer and explained the screening programs available to clients.

- **Breast Cancer Screenings:** CY21 = 11.37%, CY22 = 22.27%. Goal for CY23 is 42%
- **Colorectal Cancer Screenings:** CY21 = 11.54%, CY22 = 23.02%. Goal for CY23 is 31%
- **Cervical Cancer Screenings:** CY21 = 46.37%, CY22 = 42.78%. Goal for CY23 is 50%

Edi Erb asked if there are materials that could be left at sites for staff to explain to clients what is available to them and encourage them to schedule preventative screenings. Melissa will get those materials out to sites that are interested.

b. **HCH Client Trend Reports**

Rhonda O'Brien reviewed the medical and dental client trend reports provided in the Board packet.

- **Medical:**

- Unduplicated Patients – 99 in December for a total of 1,964 YTD. 2021 total was 1,816.
- Qualified Medical Encounters – 406 in December for a total of 5,597 YTD. 2021 total was 4,980.

- **Dental:**

- Unduplicated Patients – 170 in December for a total of 726 YTD. 2021 total was 698.
- Encounters – 254 in December for a total of 3,059 YTD. 2021 total was 3,206.

Elisa DeGregorio added we are trending up, but still need some work to get to our proposed modified goal of 2831 unduplicated medical patients in 2024. Staffing shortages, hurricane closures and limited MMU van availability have added to the struggles this past year.

4. **Governance/Operations**

a. **Street Medicine Updates**

Saad Louaked advised the team did not go out as often last month due to PTO and illnesses. The DFL position has been filled and a dedicated vaccine nurse will be added soon. The van delivery has been delayed.

b. **MMU Sites/Enhance Productivity**

The next Healthcare for the Homeless Meet & Greet is scheduled for January 24, 2023 from 10am-12pm at St. Vincent DePaul Center of Hope. Another upcoming event is Safe Harbor's Showcase of Services Resource Fair in April/May.

Victoria Kelly advised the Youth PIT Count event (24yo & younger) will be at Ready for Life and Family Resource Center from 1-7pm on January 26, 2023. Would love to have some resources there. Melissa VanBruggen will connect with Victoria to coordinate Street Medicine and VAP team attendance.

c. **Bayside Expansion/MMU Procurement Updates**

Elisa DeGregorio advised the expansion project is continuing to move along. We are still in the permitting and site plan mobilization phase, inching our way closer to actual movement.

The Street Medicine Sprinter Van was scheduled to be delivered on January 5, 2023 but there is a slight delay due to an electrical component issue. Updated delivery date is unknown. The larger replacement MMU is still scheduled for completion and delivery at the end of 2023. The wrap design has been completed and will be included in next month's Board packet for review.

d. **Staffing/Vacancies Update**

- **Bayside Clinic:** Vacancies for RN evenings/Saturdays & Family Support Worker for eligibility
- **MMU:** RN will start on January 20, 2023
- **Street Medicine:** Looking for vaccination RN

e. **MMU/Bayside Clinic Calendar**

MMU is back online. January 16, 2023 is MLK day and DOH is closed.

5. **Fiscal**

a. **Financial Report**

Due to the start of the new fiscal year in October, the financial report did not have a lot of data to show. A detailed presentation will be provided next month.

b. **Notice of Awards**

Elisa DeGregorio presented three Notices of Award for the Board's review and consideration:

1. Vaccine Ambassador Program (VAP) Y2 funding renewal for \$107,836 received on December 21, 2022.
2. HRSA Capital Grant C8E budget modification to realign funding for the Bayside construction bid.
3. HRSA Capital Grant CADRE budget modification to realign funding for the Bayside construction bid.

**Motion/Vote** to accept the three notices of award:

<b>Member/Alternate</b>	<b>Motion</b>	<b>Second</b>	<b>Yay Vote</b>	<b>Nay Vote</b>	<b>Abstain</b>
Helen Rhymes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edi Erb	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Christa Bruning	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Grosvenor	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Husband	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jen Post	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victoria Kelly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<del>Carolyn Keough</del>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lissette Roscoe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Eddie Hillmon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

c. **New Funding Opportunities**

None at this time

6. **New Business**

No new business to report.

7. **Project Director Updates**

Dr. Dennis advised the procurement is complete for the first two iPads for telehealth rollout to Daystar and St. Vincent DePaul (SVDP) soup kitchen. In early spring, a third will be deployed to SVDP St. Pete.

2023 focus points include: client engagement, client satisfaction, client-centered care, shared decision-making, multidiscipline team approach/collaboration, health literacy initiative, and the four “C’s” of patient care.

The meeting was adjourned at 3:48 p.m.

The next meeting will be held at 3:00 p.m. on **Tuesday, February 8, 2023** via Microsoft Teams.