

Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board May 9, 2023 3:00 p.m.

Location of Meeting:

The May meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone due to the Coronavirus Pandemic affecting the State and Nation. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.

Present at Meeting:

Name	Attendee Type	On Call
Helen Rhymes	Board Member – Chair	<input type="checkbox"/>
Edi Erb	Board Member – Vice Chair	<input checked="" type="checkbox"/>
Christa Bruning	Board Member – Secretary	<input type="checkbox"/>
Sandra Grosvenor	Board Member	<input type="checkbox"/>
Danielle Husband	Board Member	<input type="checkbox"/>
Jen Post	Board Member	<input checked="" type="checkbox"/>
Maxine Booker	Board Member	<input type="checkbox"/>
Victoria Kelly	Board Member	<input checked="" type="checkbox"/>
Carolyn Keough	Board Member	<input type="checkbox"/>
Lisette Roscoe	Board Member	<input checked="" type="checkbox"/>
Joe Pondolfino	Board Member	<input type="checkbox"/>
Sgt. Eddie Hillmon	Board Member	<input type="checkbox"/>
Kathy Neumann	Board Member – Alternate for Maxine B.	<input checked="" type="checkbox"/>
Sandnes Boulanger	Board Member – Alternate for Carolyn K.	<input type="checkbox"/>
Theresa Jones	Board Member – Alternate for Helen R.	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Hillmon	<input type="checkbox"/>
Dominique Randall	Staff/Community Member	<input type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input checked="" type="checkbox"/>
Saad Louaked	Staff/Community Member	<input checked="" type="checkbox"/>
Dr. Patrick Agdamag	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jodi Groth	Staff/Community Member	<input checked="" type="checkbox"/>
Clark Scott	Staff/Community Member	<input type="checkbox"/>
Tim Burns	Staff/Community Member	<input checked="" type="checkbox"/>
Krista McIlhaney-Issacs	Staff/Community Member	<input type="checkbox"/>
Matthew DiFiore	Staff/Community Member	<input type="checkbox"/>
Joshua Barnett, Ph. D	Staff/Community Member	<input type="checkbox"/>
MaryEllen Dennis, Ph.D	Staff/Community Member	<input checked="" type="checkbox"/>
Abbey Collins	Guest	<input checked="" type="checkbox"/>
Carly Pannella	Guest	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at 3:05 p.m. A quorum was not present.

1. **Chairman's Report**

a. **Declaration of Conflicts of Interest**

None

b. **Co-Applicant Board – New Members/Renewals/Resignations**

Applications for alternate members have been received:

- Carly Pannella, the Senior Manager of Strategy, and Innovation at HLA, will be Victoria Kelly's alternate.
- Abbey Collins, the Vice President of Clinical and Residential Services at Boley Centers, will be Christa Bruning's alternate.

The present Board members acted as a committee of the whole to make recommendations to the Board for a formal vote when there is a quorum. Victoria Kelly provided a recommendation to accept the alternate applications as presented; Kathy Neuman seconded. No concerns or objections were voiced.

Consumer Recruitment Follow up:

Victoria Kelly shared the Continuum of Care is hosting a Youth Advisory Board meeting at 5:30pm on June 13th, 2023 at the Largo Public Library. If someone from the Board or County would like to present the HCH Co-Applicant Board's mission at the meeting to try to recruit consumers, please let her know.

c. **Unfinished Business/Follow-Up**

The street medicine flyer is in the packet for distribution. The County/DOH team has been meeting internally to review street medicine data and will conduct a formal presentation during the June or July Board meeting.

2. **Consent Agenda**

a. **Approval of Minutes, April 11, 2023**

b. **Medical Executive Committee Meeting Minutes, April 25, 2023**

The present Board members acted as a committee of the whole to make recommendations to the Board for a formal vote when there is a quorum. Victoria Kelly provided a recommendation to accept the consent agenda items; Lisette Roscoe seconded. No concerns or objections were voiced.

3. **Clinical**

a. **Quality Improvement Update**

In honor of Mental Health Awareness Month (May), Rhonda O'Brien provided a presentation on the behavioral health data and services provided through the HCH program. Dr. Agdamag shared that mental health is a passion of his so the DOH team has been working hard to grow in this area.

b. **Clinical Quality Measures Update**

Rhonda O'Brien and Jodi Groth presented the CY2023-Q1 Clinical Quality Measures dashboard for the uniform data set for preventive care and chronic disease management.

c. **Active Clients / Encounters Trend Reports**

Jodi Groth presented the dashboards for the Active/New Clients and Appointments. Rhonda O'Brien presented the Medical and Dental Trend Reports.

4. **Governance/Operations**

a. **Clinic Operations Updates**

- i. **MMU/Bayside/Street Medicine Calendars:** The schedule provided in the packet is up to date. Please note May 29th is the Memorial Day Holiday.
- ii. **Staffing/Vacancies:** The new Bayside Clinic care coordinator and RN for evenings/Saturdays are starting at the end of May. Currently recruiting for a new coordinator for the street medicine team and a MMU nurse.
- iii. **Street Medicine Initiative:** The team has been going out and connecting with clients in the field. A calendar of the days of the week and areas of the County the team goes to can be provided.

b. **Bayside Expansion/MMU Procurement Updates**

Elisa DeGregorio shared the team has been working on a comprehensive plan for alternative services at DOH Mid-County when Bayside has to close. Staff are working on the various aspects of the move: equipment, furniture, etc. and making great progress. The official date has not been finalized, but we are proposing to implement the move July 7-10, 2023. It is anticipated the clinic will be closed for approximately a year. We are still waiting for the building permit approval as the environmental and fire reviews have not yet cleared.

The request for Change in Scope has been submitted to HRSA and is pending approval. The addition of the Street Medicine van has been approved. We are awaiting on the official notice of award to document that.

During the clinic closure, the MMU will be located at Safe Harbor on Mondays since the bulk of the clinic's clients are Safe Harbor residents and travel to Mid-County may pose a challenge for them. We will take a formal vote on this change in schedule of the MMU at the next meeting when we have a quorum.

The present Board members acted as a committee of the whole to make recommendations to the Board for a formal vote when there is a quorum. Kathy Neumann provided the recommendation to accept the change for the MMU calendar; Lisette Roscoe seconded. No concerns or objections were voiced.

c. **MMU Sites/Enhance Productivity**

Dr. MaryEllen Dennis shared 86 total residents participated in the Safe Harbor Showcase of Services on May 2, 2023. The next meet-and-greet event will be at HEP from 12-2pm tomorrow.

5. **Fiscal**

a. **Financial Report**

The financial report was included in the Board packet for review.

b. **Notice of Awards**

None

c. **New Funding Opportunities**

None

6. **New Business**

No new business to report.

7. **Project Director Updates**

Dr. MaryEllen Dennis provided an update on telehealth expansion efforts. The team is working on having seven sites up and running by the time the Bayside clinic closes for construction.

The team is working internally to ramp up efforts to survey clients for feedback weekly via an iPad located at the clinic.

Bay Pines VA is launching their own MMU and will shadow our MMU and Street Medicine teams to get a feel for how we provide services in the community.

The meeting was adjourned at 4:12 p.m.

The next meeting will be held at 3:00 p.m. on **Tuesday, June 13, 2023** via Microsoft Teams.