

**Opioid Abatement Funding Advisory Board
Pinellas County
January 10, 2023 Meeting Minutes**

The Opioid Abatement Funding Advisory Board (OAFAB) met in regular session at 10:00 AM on this date at the Lealman Exchange located at 5175 45th St. N., St. Petersburg, Florida.

Present

Chief Ian Womack, Chair, City of St. Petersburg Fire Rescue
Dr. Ulyee Choe, Vice-Chair, Florida Department of Health in Pinellas County Director
Kathleen Beckman, City of Clearwater Vice Mayor and Councilmember
Sandra Bradbury, City of Pinellas Park Mayor
Karen Yatchum, Human Services Director

Others Present

Abigail Stanton, Human Services Contracts Director
Cody Ward, Assistant County Attorney
Shirley Westfall, Board Reporter, Deputy Clerk
Other interested individuals

CALL TO ORDER / AGENDA CHANGES

Chair Womack called the meeting to order at 10:00 AM. In response to a query by the Chair, staff indicated that there are no changes to the posted agenda.

APPROVAL OF OCTOBER 26, 2022 MINUTES

Upon presentation by Chair Womack, Ms. Beckman made a motion to approve the minutes of the October 26 meeting. The motion was seconded by Dr. Choe and carried unanimously.

REVIEW AND FINALIZE BYLAWS

Attorney Ward highlighted certain edits to the proposed bylaws, noting that the changes were minor corrections in the language of the document. Responding to queries by Ms. Beckman, he related that special meetings would only occur in a worst-case scenario; that the members would be notified of a special meeting via email or phone call; and that all OAFAB meetings are open for public comment.

Ms. Stanton noted that settlement funds would be received over several years of continued payments, and discussion ensued regarding staggering the terms served by the Chair and Vice-Chair.

Thereupon, Ms. Beckman presented a motion, which was seconded by Dr. Choe and carried unanimously, that the bylaws be approved with the addition of staggered terms for the Chair and Vice-Chair.

UPDATE ON PINELLAS COUNTY REPRESENTATION

Ms. Yatchum related that due to the nature of her work, she is stepping down from the Board. She indicated that the Board of County Commissioners (BCC) will put forth a recommendation at their January 17 meeting to appoint a Commissioner to serve as the County's OAFAB representative. She noted that she will continue to present findings and discuss related community programs with the Board, and Dr. Choe and Attorney Ward provided input.

ADMINISTRATIVE AND ACTION ITEM UPDATES

Referring to the Board's request for information and transparency at its previous meeting, Ms. Stanton indicated that the minutes of each meeting will be publicly available; and that Human Services is building a website to include the posting of minutes, introduction of members, and other information of public interest. She noted that an Opioid Task Force Data presentation will likely be included as part of the April meeting; and that she has received feedback regarding the format of the supporting documents attached to the agenda.

Attorney Ward addressed the action item regarding who can distribute Narcan, stating that it is governed by Florida Statute and that distributors include healthcare practitioners and pharmacists. Discussion ensued concerning access to and the further dispensing of Narcan, and potential legislative changes. Ms. Yatchum spoke of successes in areas where Narcan had increased availability.

In response to a query by Dr. Choe, Ms. Stanton indicated that at this time, no settlement funding has been received; and that she would keep the Board updated. Chair Womack noted that clarification is needed regarding the timeline for submitting Board priorities to the State, and discussion ensued.

Ms. Yatchum outlined the Board's procedure for making recommendations to the BCC and Ms. Bradbury related that education outreach should be expanded to high schools and colleges, as well as in the communities; whereupon, responding to a

query by Ms. Stanton regarding meetings using online meeting technology, Attorney Ward noted that a physical quorum is required.

Ms. Yatchum stated that in addition to having the Opioid Task Force present at the next meeting, she recommends that the Florida Behavioral Health Network attend and discuss State funding; and that staff could also conduct a Strength, Weakness, Opportunity, Threat (SWOT) analysis to help with setting priorities.

The members discussed possible meeting dates, and Ms. Stanton indicated that there was consensus for the Board to meet on April 5 and then again on May 10, with future dates to be determined later. She stated that she would work with Attorney Ward to compile a summary of priority areas, as well as provide feedback on County-contracted programs; whereupon, Ms. Yatchum related that Emergency Medical Services will present on the number of suspected overdose transports in the county, and discussion ensued regarding evaluation criteria and what metrics would determine an organization's success, among other matters.

Ms. Stanton reviewed the action items for the next meeting, as follows:

- Recommendation to adopt the BCC's rules of decorum for public comment.
- Amend the bylaws as directed to include staggered terms for the Chair and Vice-Chair.
- Staff will confirm the expected length of time to receive settlement funds.
- Staff will ensure members' email and phone numbers are received for notification of any special meetings, if needed.
- The meeting in October will be used as the Board's annual meeting.
- Information for the next meeting will be sent in PDF format to the members prior to the meeting date.

Regarding the strategic plan, Chair Womack, with input by Dr. Choe, indicated that it is important to have clinical providers participate in the process, and discussion ensued.

PUBLIC COMMENT

No one appeared upon the Chair's call for citizens wishing to be heard.

NEXT MEETING

Chair Womack stated that the next meeting of the Board is set for April 5, 2023 at 1:30 PM.

ADJOURNMENT

The meeting was adjourned at 11:41 AM.