

CRC Agenda - Section IV

2023-2024 CRC OPERATING RULES

- A. Speaker Sign-In: A public sign-in sheet and appearance cards shall be provided for each meeting of the CRC.
- B. Public Comment Requirements:
 - 1. Public comment shall be taken at the beginning of the meeting and for each agenda item.
 - 2. There shall be a three-minute time limit for each speaker, unless the Chairman determines that a shorter time limitation is warranted based on the number of speaker cards submitted.
 - 3. If an action that would impact an amendment to the Charter is to be taken on an item not listed on that meeting's agenda, a vote on the action would be tabled to a subsequent meeting.
- C. CRC Vote Requirements:
 - 1. Unless otherwise provided by Robert's Rules of Order, Newly Revised, or these rules, a majority vote of those members present shall be sufficient to move an issue forward at the time an issue is discussed.
 - 2. An issue that is initially voted down at a CRC meeting will be reconsidered following Robert's Rules on reconsideration.
 - 3. An affirmative vote of a majority of the full membership (affirmative vote of seven (7) members) shall be required for final approval of the final report.
- D. Recorded Votes. The votes of each CRC member shall be recorded by the Clerk.
- E. Expenses: Approval of the expenses of the Facilitator and General Counsel are delegated to the CRC Chairman.
- F. Virtual Attendance at Meetings:
 - 1. A quorum of members physically present must first be established.
 - 2. Members will be able to attend virtually/electronically under extraordinary circumstances. Extraordinary circumstances include:
 - i. Illness
 - ii. Pandemic or public health concerns
 - iii. Unavoidable business-related absence
 - iv. Absence of State Legislator when Legislature is in session.
 - 3. The existence of (other) extraordinary circumstances will be determined by the Commission by vote at the beginning of the meeting.
 - 4. A member deemed to have an extraordinary circumstance will be permitted to attend virtually and have all rights and privileges, including voting.
 - 5. The extraordinary circumstance justification will not be used merely for convenience.