

# Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board November 14, 2023 3:00 p.m.

## **Location of Meeting:**

*The November meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone due to the Coronavirus Pandemic affecting the State and Nation. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.*

## **Present at Meeting:**

<b>Name</b>	<b>Attendee Type</b>	<b>On Call</b>
Edi Erb	Board Member – Chairperson	<input type="checkbox"/>
Christa Bruning	Board Member – Secretary	<input type="checkbox"/>
Sandra Grosvenor	Board Member	<input type="checkbox"/>
Jen Post	Board Member	<input type="checkbox"/>
Maxine Booker	Board Member	<input type="checkbox"/>
Victoria Kelly	Board Member	<input checked="" type="checkbox"/>
Lisette Roscoe	Board Member	<input checked="" type="checkbox"/>
Carolyn Keough	Board Member	<input checked="" type="checkbox"/>
Joe Pondolino	Board Member	<input type="checkbox"/>
Sgt. Eddie Hillmon	Board Member	<input type="checkbox"/>
Avery Slyker	Board Member	<input checked="" type="checkbox"/>
Kathy Neumann	Board Member – Alternate for Maxine B.	<input checked="" type="checkbox"/>
Sandnes Boulanger	Board Member – Alternate for Carolyn K.	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Hillmon	<input checked="" type="checkbox"/>
Carly Pannella	Board Member – Alternate for Victoria K.	<input type="checkbox"/>
Abbey Collins	Board Member – Alternate for Christa B.	<input checked="" type="checkbox"/>
Dominique Randall	Staff/Community Member	<input checked="" type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jodi Groth	Staff/Community Member	<input type="checkbox"/>
Clark Scott	Staff/Community Member	<input checked="" type="checkbox"/>
Tim Burns	Staff/Community Member	<input checked="" type="checkbox"/>
Krista McIlhaney-Issacs	Staff/Community Member	<input type="checkbox"/>
Matthew DiFiore	Staff/Community Member	<input type="checkbox"/>
MaryEllen Dennis, Ph.D	Staff/Community Member	<input checked="" type="checkbox"/>
Joshua Barnett, Ph.D	Staff/Community Member	<input type="checkbox"/>
Abigail Stanton	Staff/Community Member	<input checked="" type="checkbox"/>
Taylor Clark	Guest	<input checked="" type="checkbox"/>
Kelly Aronoff	Guest	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at 3:06 p.m.

1. **Guest Presentation: Taylor Clark, MPH METRO Inclusive Health** – Through HRSA funding, DOH has a partnership with Metro for HIV PrEP outreach. Taylor participates in the street medicine team to complete rapid HIV testing and get clients started on PrEP immediately with the nurse practitioner.

2. **Chairman's Report**

- a. **Declaration of Conflicts of Interest**

None

- b. **Co-Applicant Board – New Members/Renewals/Resignations**

Lisette Roscoe shared that she is resigning from the Board due to her family relocating to Jacksonville, FL.

- c. **Unfinished Business/Follow-Up**

None

3. **Consent Agenda**

- a. **Approval of Minutes, October 10, 2023**

- b. **Medical Executive Committee Meeting Minutes, October 24, 2023**

**Motion/Vote** to approve consent agenda:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Grosvenor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jen Post	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victoria Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lisette Roscoe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lt. Zach Haisch	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

4. **Clinical**

- a. **Quality Improvement Update**

- **Preventing Influenza:** Rhonda O'Brien presented on flu prevention, the impact the virus has on homeless clients and advocating for the flu vaccine.
- **Clinical Quality Measures (CQM) Review:** Rhonda O'Brien presented the Quarter 3 clinical quality measures for breast cancer screening, colon cancer screening, cervical cancer screening, HIV screening, flu vaccine, oral health exam, hypertension, diabetes, weight screening, and depression screening.

b. **Active Clients/Encounters Trend Reports**

- **Dashboard Review:** Dr. MaryEllen Dennis presented the HCH dashboard for Quarter 3. The HCH program has seen 4,632 active clients to date. Medical encounters are trending up. The unique client goal for the year is 2,831 – we currently at 1,964 (69.3%). Dental encounters are trending down. The percentage of no-show appointments is 29.9%. Hypertension goal is 400 – currently at 336. Patient satisfaction surveys need improvement.
- **Medical/Dental Trend Reports:** Rhonda O’Brien reviewed the year-to-date client trend reports provided in the Board packet through October. Medical: 1,964 unduplicated patients (includes 363 street medicine) with 5,135 encounters. Dental: 688 patients with 2,601 encounters.
- **Bayside/Safe Harbor Visits Post-Move:** Melissa VanBruggen shared trends that DOH has seen through the first 16 weeks of the clinic relocation. The clinic averaged approximately 73 visits per week before the move and is currently averaging 70 per week. The no-show rate is a little higher at the temporary location and they do not have the same walk-in rate to fill those time slots as they did before.

5. **Governance/Operations**

a. **Clinic Operations Updates**

- **MMU/Bayside/Street Medicine Calendars:** Calendars were provided in the Board packet. State offices will be closed Wednesday-Friday next week for the Thanksgiving holiday.
- **Staffing/Vacancies:** DOH is recruiting for a Program Manager, a nurse for the MMU and vaccine outreach program clerical support.

- b. **Bayside Expansion/MMU Procurement Updates:** Elisa DeGregorio presented progress photos from the most recent on-site meeting at Bayside, provided an overview of the construction progress, and shared the current project timeline.

A virtual walkthrough of the new MMU is forthcoming. Delivery is expected in January/February 2024.

c. **MMU Sites/Enhance Productivity**

- **Past/Future Open House Events:** The next Safe Harbor outreach event will take place on December 4, 2023 from 9-11am.
- **Telehealth:** We currently have eight (8) telehealth sites up and running, with five (5) more coming online in the future. The team is working to ensure technology is the best it can be for our clients.

6. **Fiscal**

- a. **Financial Report:** Clark Scott presented a draft year-end Financial Report for FY 22-23. There are still a couple of pending invoices to be processed.

b. **Notice of Awards:**

None

c. **New Funding Opportunities:**

Elisa DeGregorio advised that \$40,000 in Vaccine Ambassador Program (VAP) Continuation Funding is available to extend the program through March 31, 2024.

**Motion/Vote** to apply for the VAP continuation funding:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Grosvenor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jen Post	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victoria Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lisette Roscoe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lt. Zach Haisch	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

7. **New Business**

Victoria Kelly shared information on the 2024 Point in Time (PIT) Count taking place on January 25, 2024 and encouraged everyone to sign up to volunteer.

Please register to volunteer at [www.bit.ly/2024PIT](http://www.bit.ly/2024PIT). If you have questions, please email [VKelly@HLAPinellas.org](mailto:VKelly@HLAPinellas.org). To view the results of 2023's PIT, please visit [www.PinellasHomeless.org/pitdata](http://www.PinellasHomeless.org/pitdata).

8. **Project Director Updates**

Dr. MaryEllen Dennis provided an overview of the Pinellas County Human Services Coalition Meeting held on November 3, 2023. The topic was Mobile Medical Units and included a consortium panel of guests from Evara, USF, SPPD PATH, Metro health, and the HCH Street Medicine Team. A key takeaway from the event was identifying the need for mobile behavioral health services that aren't currently offered.

The meeting was adjourned at 4:01 p.m.

The next meeting will be held at 3:00 p.m. on **Tuesday, December 12, 2023** via Microsoft Teams.