

Unified Personnel Board  
Pinellas County  
May 2, 2024 Meeting Minutes

The Unified Personnel Board (UPB) met in regular session at 6:30 PM on this date in the County Commission Assembly Room at the Pinellas County Courthouse, 315 Court Street, Clearwater, Florida.

Present

Ricardo Davis, Chair  
Jeffery Kronschnabl  
Peggy O'Shea  
Kenneth Peluso

Not Present

Ralph O. Reid IV, Vice-Chair  
William Schulz II  
Joan Vecchioli

Others Present

Wade Childress, Chief Human Resources (HR) Officer  
Lisa Arispe, Employees' Advisory Council (EAC) Representative  
Shirley Westfall, Board Reporter, Deputy Clerk  
Other interested individuals

*All documents provided to the Clerk's Office have been made a part of the record.*

**CALL TO ORDER**

Chair Davis called the meeting to order; whereupon, he led the Pledge of Allegiance.

**CITIZENS TO BE HEARD**

Chair Davis confirmed that there are no citizens to be heard.

**EMPLOYEES' ADVISORY COUNCIL (EAC) REPRESENTATIVE**

Ms. Arispe informed the members that the Board of County Commissioners recently presented staff with a proclamation recognizing the importance of public service

employees; that the employee picnic was held last week; and that she has met with Mr. Childress and is looking forward to working with him.

## **CONSENT AGENDA**

### Minutes of the Regular Personnel Board Meeting held April 3, 2024

A motion was made by Mr. Peluso to approve the April 3 meeting minutes. The motion was seconded by Ms. O'Shea and carried unanimously.

## **INFORMATIONAL ITEMS**

### Reduction in Force – Contractor Licensing Department

Contractor Licensing Department Director Michelle Krickovic introduced herself and provided background information regarding her Department, its responsibilities, and proposed legislation which would eliminate the requirement for state-certified contractors to register with the Pinellas County Construction Licensing Board, effectively reducing the Department's annual revenue by approximately \$450,000.00. She related that because the Department receives no funding from the County's General Fund, its expenses must not exceed its revenues; and that the Department's most significant expense has always been personnel; whereupon, she discussed the transfer of funding for one position, the elimination of one position, and the early termination of contracts for two temporary employees.

Responding to queries by the members, Ms. Krickovic provided clarifying information, discussed the impacts of the staffing changes, and related that although state-certified contractors will no longer need to register with the County, it will continue to be responsible for investigating unlicensed contractors and determining who is not eligible to work in the County; whereupon, Mr. Kronschnabl discussed his background in building and permitting and suggested possible next steps for the Department.

### HR Update

Mr. Childress related that the *HR Update for May* is included in the agenda packet; and that one-on-one meetings are being scheduled with the members to discuss his observations and possible next steps.

### Action Taken Under Authority Delegated by the Personnel Board

Chair Davis indicated that a document containing the delegated actions is included in the agenda packet.

**ADJOURNMENT**

The meeting was adjourned at 6:52 PM.