

Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board August 13, 2024, 3:00 p.m.

Location of Meeting:

The August meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone due to the Coronavirus Pandemic affecting the State and Nation. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.

Present at Meeting:

Name	Attendee Type	On Call
Edi Erb	Board Member – Chairperson	<input type="checkbox"/>
Victoria Kelly	Board Member – Vice-Chairperson	<input checked="" type="checkbox"/>
Christa Bruning	Board Member – Secretary	<input type="checkbox"/>
Maxine Booker	Board Member	<input type="checkbox"/>
Carolyn Keough	Board Member	<input checked="" type="checkbox"/>
Joe Pondolfino	Board Member	<input type="checkbox"/>
Kip Corriveau	Board Member	<input checked="" type="checkbox"/>
Sgt. Hillmon	Board Member	<input type="checkbox"/>
Avery Slyker	Board Member	<input checked="" type="checkbox"/>
Sara Mollo	Board Member	<input type="checkbox"/>
Sara Madden	Board Member – Alternate for Sara M.	<input type="checkbox"/>
Kathy Neumann	Board Member – Alternate for Maxine B.	<input checked="" type="checkbox"/>
Sandnes Boulanger	Board Member – Alternate for Carolyn K.	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Hillmon	<input checked="" type="checkbox"/>
Abbey Collins	Board Member – Alternate for Christa B.	<input checked="" type="checkbox"/>
Dominique Randall	Staff/Community Member	<input checked="" type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Ashley Sturm	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Hodge	Staff/Community Member	<input type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jodi Groth	Staff/Community Member	<input checked="" type="checkbox"/>
Keri Vizandiou	Staff/Community Member	<input type="checkbox"/>
Tim Burns	Staff/Community Member	<input checked="" type="checkbox"/>
Krista McIlhanev-Issacs	Staff/Community Member	<input type="checkbox"/>
Matthew DiFiore	Staff/Community Member	<input type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input type="checkbox"/>
Joshua Barnett, Ph.D	Staff/Community Member	<input type="checkbox"/>
Abigail Stanton	Staff/Community Member	<input checked="" type="checkbox"/>
Megan Robinson	Board Member Applicant	<input checked="" type="checkbox"/>
Sgt. Matt Smith	Board Member Applicant	<input checked="" type="checkbox"/>
Parker Matala	Guest	<input checked="" type="checkbox"/>
Melvin Thomas	Guest	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at 3:03 p.m.

1. **Chairman’s Report**

a. **Declaration of Conflicts of Interest**

None

b. **Co-Applicant Board – New Members/Renewals/Resignations**

New Member Applications: Sgt. Matt Smith (PCSO – New Member replacing Sgt. Hillmon) & Megan Robinson (HLA – Alternate Member for Victoria Kelly).

Motion/Vote to approve the application for Board membership:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Victoria Kelly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lt. Haisch	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Madden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The motion was **unanimously** approved.

c. **Unfinished Business/Follow-Up**

Elisa DeGregorio will be scheduling a Board orientation for the new members soon!

2. **Consent Agenda**

a. **Approval of Minutes, July 23, 2024**

b. **Medical Executive Committee Meeting Minutes, July 23, 2024**

Motion/Vote to approve all consent agenda items:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Victoria Kelly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sgt. Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Madden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The motion was **unanimously** approved.

3. **Clinical**

a. **Active Clients/Encounters Trend Reports**

- **Medical/Dental Trend Reports:** Rhonda O’Brien reviewed the year-to-date client trend reports provided in the Board packet for June 2024.
 - Medical: 1,376 unduplicated patients with 3,134 encounters.
 - Dental: Trend report was not available. Melissa VanBruggen provided an overview of the challenges DOH has had with the dental EHR system. The report should be available to present next month, but overall dental patients/encounters are trending on target.
- **Quality Improvement Presentation – Diabetes Management & Cervical Cancer Screening:** Presentation by Rhonda O’Brien. American Diabetes Association and Center for Disease Control are great resources for education materials.

4. **Governance/Operations**

a. **Clinic Operations Updates**

- **MMU/Bayside/Street Medicine Calendars:** The calendar for August was provided in the Board packet for review and discussed during the meeting. The MMU moved from Safe Harbor on Mondays to Clearwater Health Department, starting this week. August 15th will be the health fair at Bayside Clinic to include the Mammogram bus and walk-in wellness exams, as well as rapid HIV testing.
- **Staffing/Vacancies:** No updates.

- b. **Bayside Expansion Completion:** Ribbon cutting event was held on July 26, 2024. Pinellas County Communications is working on finalizing a video package highlighting the event, clinic, and vehicles.

Since the program is no longer seeing clients at the Mid-County DOH location, we will need to submit a Change in Scope request to HRSA to close that location as a temporary site.

Motion/Vote to approve the Change in Scope request to remove Mid-County DOH as a temporary site:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victoria Kelly	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Neumann	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Madden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

5. **Fiscal**

a. **Financial Report:**

The July report is still being compiled and will be presented at the next meeting.

b. **Notice of Awards:**

None

c. **New Funding Opportunities:**

HRSA FY25 New Access Points Application Update - Supports new health center service delivery sites to expand affordable, accessible, and high-quality primary health care for underserved communities and populations. Max award is \$650,000 for 1 year from 6/1/25-5/31/26, pending congressional approval. The first application deadline has been extended to August 30, 2024, with the full submission due by September 30, 2024.

Elisa DeGregorio has been reaching out to community partners to initiate discussions about where new access points could be. At the FACHC Conference last month, a federal congressional lobbyist noted that it was unusual for HRSA to push out a funding opportunity for a future budget year that has not yet been approved at the federal level. We can still proceed with applying for this opportunity, but it is contingent upon the approval of the FY25 budget allocation.

6. **New Business**

Included in the Board packet is the consumer awareness alert for medical insurance fraud, as well as updated fact sheet fliers for the HCH program, Bayside, MMU and Street Medicine.

Victoria Kelly shared the link to the CoC's Trauma-Informed Care Training. [Pinellas COC Trauma Informed Care Virtual Training Series \(microsoft.com\)](#)

Point in Time (PIT) Count results from January 2024 have been provisionally approved. The final report will be released soon.

7. **Project Director Updates**

Elisa DeGregorio shared that she learned more about the topic of extreme heat at the FACHC Conference and noted that clients are rarely diagnosed with a heat-related injury. She would like to propose a round-table discussion to bring awareness to the community on risk-factors for the homeless population.

Victoria Kelly and Dominique Randall have been coordinating a delivery of hot weather supplies (7-8 pallets of sunscreen, cooling hats, reusable water bottlers, etc.) to go out into the community. Please reach out if you would like any supplies to distribute.

A Pharmacy presentation is in the works to get survey feedback from Board stakeholders as the County moves forward with a new RFP.

The meeting was adjourned at 3:49 p.m.

The next meeting will be held at 3:00 p.m. on **Tuesday, September 10, 2024**, via Microsoft Teams.