

**HOUSING FINANCE AUTHORITY OF PINELLAS COUNTY**  
**Board Meeting – January 8, 2025 – 3:00 pm**  
The Palm Room at the Pinellas County Communications Building  
333 Chestnut Street  
Clearwater, FL 33756

**AGENDA**

- 1. CALL TO ORDER**
  - Pledge of Allegiance
  - Introductions
  
- 2. PUBLIC COMMENTS**
  
- 3. APPROVAL OF MINUTES**
  - A. December 2024
  
- 4. TREASURER’S REPORTS**
  - A. N/A – Due to Fiscal Year End
  
- 5. COMMUNICATIONS TO THE AUTHORITY**
  - A. Suncoast Housing Connections usage report - \$100,000 loan
  
- 6. REPORTS BY STAFF**
  - A. HFA Operations and Multi-Family Update – Kathryn Driver
    1. Occupancy Report
  - B. Single Family Update – Karmen Lemberg
  - C. Special Projects Update – Lolitha Stone
  
- 7. NEW BUSINESS**
  - A. Penny for Pinellas Land Assembly Fund (Oasis at Bayside) – Kathryn Driver
    1. Memo
      - a. Direction Letter
    2. Resolution – **2025-01**
      - a. Form of Land Trust Agreement
      - b. Form of Ground Lease
        - i. Legal Description
        - ii. Memorandum of Ground Lease
        - iii. First Refusal
        - iv. Restrictions
        - v. Permitted Mortgage
        - vi. Land Use Restriction Agreement
        - vii. Ground Lease Rent Calculation
    3. Requested Revisions Memo

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Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which includes testimony and evidence upon which the appeal is to be based.

- B. Proposed Issuance – Single Family Housing Revenue Bonds, Series 2025A and 2025B – Kathryn Driver
  - 1. Memo
  - 2. Resolution – **2025-02**
    - a. Form of Purchase Contract
    - b. Form of 2025A/B Series Supplement
    - c. Form of Preliminary Official Statement
    - d. Form of 2025A/B Determinations
- C. Investment Review – David Jones

**8. BOARD MEMBER COMMENTS**

**9. ADJOURNMENT**

Upcoming...

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- Next Meeting February 5<sup>th</sup>, 2025

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**Meeting materials that are not currently available in ADA compliant electronic format are available upon request. Contact Kathryn Driver 727-223-6418, Karmen Lemberg 727-223-6419, Lolitha Stone 727-300-0819 or newhome@pinellashfa.com**