

# Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board May 13, 2025, 3:00 p.m.

**Location of Meeting:**

*The May meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.*

**Present at Meeting:**

Name	Attendee Type	On Call
Edi Erb	Board Member – Chairperson	<input checked="" type="checkbox"/>
Victoria Kelly	Board Member – Vice-Chairperson	<input checked="" type="checkbox"/>
Abbey Collins	Board Member – Secretary	<input type="checkbox"/>
Maxine Booker	Board Member	<input checked="" type="checkbox"/>
Carolyn Keough	Board Member	<input type="checkbox"/>
Joe Pondolfino	Board Member	<input checked="" type="checkbox"/>
Kip Corriveau	Board Member	<input checked="" type="checkbox"/>
Sgt. Matt Smith	Board Member	<input checked="" type="checkbox"/>
Avery Slyker	Board Member	<input type="checkbox"/>
Sara Mollo	Board Member	<input type="checkbox"/>
Greg Dow	Board Member	<input type="checkbox"/>
Melvin Thomas	Board Member	<input checked="" type="checkbox"/>
Sandnes Boulanger	Board Member – Alternate for Carolyn K.	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Smith	<input type="checkbox"/>
Megan Robinson	Board Member – Alternate for Victoria Kelly	<input type="checkbox"/>
David Moran	Board Member – Alternate for Sara Mollo	<input checked="" type="checkbox"/>
Samantha McGrosky	Board Member – Alternate for Maxine Booker	<input type="checkbox"/>
Marcy MacMath	Board Member – Alternate for Abbey Collins	<input checked="" type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Ann Marie Hossley	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Hodge	Staff/Community Member	<input type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jennifer Reed	Staff/Community Member	<input checked="" type="checkbox"/>
Marilyn Quiles	Staff/Community Member	<input checked="" type="checkbox"/>
Dominique Randall	Staff/Community Member	<input checked="" type="checkbox"/>
Tim Burns	Staff/Community Member	<input checked="" type="checkbox"/>
Abigail Stanton	Staff/Community Member	<input checked="" type="checkbox"/>
Dr. Mahima Pandey	Staff/Community Member	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at 3:02 p.m.

## 1. Chairman's Report

### a. Declaration of Conflicts of Interest

None

### b. Co-Applicant Board – New Members/Renewals/Resignations

Announced the resignation of Board member Greg Dow.

### c. Unfinished Business/Follow-Up

Project Director Evaluation Update. Seven (7) evaluations were received. Since this is a majority, the process can proceed. The subcommittee will meet to review evaluations and compile an overview of results. Victoria reminded the board about the possibility of presenting at the CoC lived experience advisory committee. She will send a follow-up email with more information.

## 2. Consent Agenda

### a. Approval of Minutes, April 13, 2025

### b. Medical Executive Committee Meeting Minutes – April 2025

**Motion/Vote** to approve all consent agenda items as presented:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victoria Kelly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marcy MacMath	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maxine Booker	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Matt Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
David Moran	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kip Corriveau	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

## 3. Clinical

### a. Quality Improvement Presentations

- **Quarterly Dashboard Review:** Presentation by Rhonda O'Brien.

### b. Active Clients/Encounters Trend Reports

- **Medical/Dental Trend Reports:** Rhonda O'Brien reviewed the client trend reports provided in the Board packet for April 2025.
  - Medical: 1,018 unduplicated patients with 1,829 encounters.
  - Dental: 504 unduplicated patients with 1220 encounters.

## 4. Governance/Operations

### a. Clinic Operations Updates

- **Staffing/Vacancies:** Vacant positions include a data analyst, APRN provider and a street medicine provider. Additionally, AnnMarie Hossley has been appointed interim program following Ashley Strum's departure. A new nurse practitioner was also brought on board.
- **MMU Calendar:** The calendar was provided in the Board packet for review and discussed during the meeting.

**b. Outreach Events:**

- Recap of Stress Health Fair on April 16 at the Bayside Health Clinic. A heat related Health Fair will be held in July. More information to come once logistics are finalized.

**5. Fiscal**

- a. **Financial Report:** The FY25 financial report through May 5, 2025, was included in the packet and presented during the meeting.

**b. Notice of Awards:**

Lisa Carrillo presented the notice of award confirming the de-obligation of \$41,666.89 in federal funding and formal closeout of the American Rescue Plan Act (ARPA) grant that funded multiple initiatives including a vaccination nurse position, a technology coordinator to assist with the rollout an expansion of telehealth connectivity, the Street Medicine Van, and Phase 2 of the Bayside Expansion project (alteration/renovation).

**Motion/Vote** to approve the notice of award:

<b>Member/Alternate</b>	<b>Motion</b>	<b>Second</b>	<b>Yay Vote</b>	<b>Nay Vote</b>	<b>Abstain</b>	<b>Absent</b>
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victoria Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marcy MacMath	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maxine Booker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Matt Smith	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
David Moran	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The motion was unanimously approved.

**c. New Funding Opportunities:**

None

**6. New Business**

Lisa Carrillo provided an update on the procurement of the new CARES MMU. A vendor has been selected and preliminary meetings have occurred to finalize the purchase order and begin production. The Nomad team will be coming to Pinellas to look at the current MMU and Street Medicine vehicles to help with discussions surrounding options and aesthetics.

**7. Project Director Updates**

Elisa DeGregorio is attending the National Healthcare for the Homeless Council conference in Baltimore, MD.

The meeting was adjourned at 3:56 pm.

The next meeting will be held at 3:00 p.m. on **Tuesday, June 10, 2025**, via Microsoft Teams.