

Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board July 8, 2025, 3:00 p.m.

Location of Meeting:

The July meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.

Present at Meeting:

Name	Attendee Type	On Call
Edi Erb	Board Member – Chairperson	<input checked="" type="checkbox"/>
Victoria Kelly	Board Member – Vice-Chairperson	<input checked="" type="checkbox"/>
Abbey Collins	Board Member – Secretary	<input checked="" type="checkbox"/>
Carolyn Keough	Board Member	<input checked="" type="checkbox"/>
Joe Pondolfino	Board Member	<input checked="" type="checkbox"/>
Kip Corriveau	Board Member	<input checked="" type="checkbox"/>
Sgt. Matt Smith	Board Member	<input checked="" type="checkbox"/>
Avery Slyker	Board Member	<input checked="" type="checkbox"/>
Sara Mollo	Board Member	<input type="checkbox"/>
Melvin Thomas	Board Member	<input checked="" type="checkbox"/>
Sandnes Boulanger	Board Member – Alternate for Carolyn Keough	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Smith	<input type="checkbox"/>
Megan Robinson	Board Member – Alternate for Victoria Kelly	<input type="checkbox"/>
David Moran	Board Member – Alternate for Sara Mollo	<input checked="" type="checkbox"/>
Marcy MacMath	Board Member – Alternate for Abbey Collins	<input checked="" type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Ann Marie Hossley	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Hodge	Staff/Community Member	<input type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jennifer Reed	Staff/Community Member	<input type="checkbox"/>
Dominique Randall	Staff/Community Member	<input checked="" type="checkbox"/>
Matthew DiFiore	Staff/Community Member	<input type="checkbox"/>
Keri Vizandjou	Staff/Community Member	<input type="checkbox"/>
Tim Burns	Staff/Community Member	<input type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input type="checkbox"/>
Abigail Stanton	Staff/Community Member	<input type="checkbox"/>
Dr. Mahima Pandey	Staff/Community Member	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at 3:01 p.m.

1. Chairman's Report

a. Declaration of Conflicts of Interest

None

b. **Co-Applicant Board – New Members/Renewals/Resignations**

Victoria Kelly shared that she will be resigning from the Board, as her last day at HLA is July 31, 2025. We should be receiving an application from Cheri Holzbacker as a replacement Board member. Victoria will send an email to Elisa DeGregorio formally resigning, for the record.

c. **Unfinished Business/Follow-Up**

Project Director Evaluation Update: Victoria Kelly and Edi Erb met with Elisa DeGregorio today to review and discuss the results of her evaluation from the Board. The seven (7) sets of scores and recommendations were shared with her anonymously. Overall, Elisa is doing a wonderful job! Her knowledge and topics/presentations at the meeting are appreciated. Elisa thanked the Board for their thoughts on the program and kind words.

The Board has requested a calendar summary for items that need to be addressed throughout the year, as well as a rotation of financial presentations that go into a little more detail than the monthly report provided in the packet.

Victoria Kelly added there are areas of knowledge Board members can improve upon to understand the program, players and behind the scenes work the County is doing.

2. **Consent Agenda**

a. **Approval of Minutes, June 10, 2025**

b. **Medical Executive Committee Meeting Minutes – June 24, 2025**

Motion/Vote to approve all consent agenda items as presented:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victoria Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Matt Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Moran	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The motion was **unanimously** approved.

3. **Clinical**

a. **Quality Improvement Presentation**

- Rhonda O'Brien presented on Hypertension: Blood Pressure Control

b. **Active Clients/Encounters Trend Reports**

- **Medical/Dental Trend Reports:** Rhonda O'Brien reviewed the client trend reports provided in the Board packet for June 2025.

- Medical: 1,281 unduplicated patients with 2,733 encounters, CYTD.
- Dental: 639 unduplicated patients with 1,861 encounters. We were at 745 for the entire year last year! Bayside reopened in July 2024 with an additional dental chair, which could account for the increase.

4. **Governance/Operations**

- a. **Fee Schedule Update:** Elisa DeGregorio introduced revisions to the current fee schedule for the Board's review. The current fee schedule is 14 years old, so it was time to update it for placement into the new EHR system. CPT codes were in order of frequency and compared costs of Current vs Medicaid vs FQHC sample from Athena. Worked with FACHC to determine what "full pay or non-discounted" costs for our geographic region. It is important to have a fee schedule that is representative of current costs.

Regardless of the fee in the system, it will be discounted for clients. There will not be any impacts to the clients because all charges get waived. This just updates the value of the services rendered, which gets reported to funders and BCC. Medicaid also has a FQHC rate that they use regardless of fee schedule.

Proposal is to use the "Medicare Fee MPFS" rate. Elisa asked the Board to review and provide feedback. A final recommended fee schedule will be presented next month for the Board approval/vote. Today's discussion is informational only.

b. **Clinic Operations Updates**

- **Staffing/Vacancies:** Vacant positions include a Street Medicine Nurse Practitioner and a Behavioral Health Referral Coordinator.
- **MMU Calendar:** The standard calendar was provided in the Board packet for review. No updates for the remainder of the month.

c. **Outreach Events:**

- Hot Weather event is scheduled for July 29, 2025, from 9:30-11:30am at the St. Pete Human Services Office. The flyer was included in the Board packet for distribution. HLA created an event on social media to share. There are approximately 800 hot weather kits to pass out to participants at the event and to share with street outreach providers.

5. **Fiscal**

- a. **Financial Report:** There have not been any updates to the FY25 financial report since the last meeting.
- b. **Notice of Awards:**
None
- c. **New Funding Opportunities:**
None

6. **New Business**

Victoria Kelly advised the 2025 Point in Time (PIT) Count report will be shared with the Continuum of Care (CoC) Board of Directors on Friday and should be approved to distribute soon. Presentation will start at 9:15am on Zoom, if you would like to attend. Preliminary review shows the number of unsheltered people that reported having access to healthcare increased this year. Shout out to Dominique Randall and the County BTS team for assistance with the PIT.

Joe Pondolfino shared that Pinellas HOPE's respite care nurse, Sandra Grosvenor, has retired. The vacancy is a Baycare position. Please share with anyone you know that enjoys working in the public health/homeless space.

7. **Project Director Updates**

Elisa DeGregorio shared an update on the County's Budget Information Session, as it relates to the Health Care Program. Lots of questions from next Commissioners on the tax dollars supporting the program. Putting out an RFP for an evaluator to look at the indigent resident (PCHP) and HCH programs. Things they will be looking at: access to primary care for uninsured, underinsured and low-income residents; preventable hospitalization data, behavioral health data, review of services – FQHC requirements and QIP awards, economic impacts to the community if the program didn't exist, and revenue from grant funding. Planning to finalize scope of RFP between now and September, with the hopes of it hitting the streets publicly in early October. This time next year, we will be in the realm of performing the evaluation and Elisa would like to the Board to participate. We will keep in on the agenda as a standing item moving forward for updates each month.

The Electronic Health Record conversion from NextGen to Athena is still slated for December.

The vendor has been selected for the 3rd MMU "CARE" vehicle, and we are finalizing layout design and budget for build.

For the Pharmacy RFP, the existing vendor was selected to continue.

Behavioral Health RFI – Melissa VanBruggen provided the update that DOH is working to finalize selection for an October start. A decision should be announced soon.

The meeting was adjourned at 4:03 pm.

The next meeting will be held at 3:00 p.m. on **Tuesday, August 12, 2025**, via Microsoft Teams.