

Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board August 12, 2025, 3:00 p.m.

Location of Meeting:

The August meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.

Present at Meeting:

Name	Attendee Type	On Call
Edi Erb	Board Member – Chairperson	<input checked="" type="checkbox"/>
Abbey Collins	Board Member – Secretary	<input type="checkbox"/>
Carolyn Keough	Board Member	<input checked="" type="checkbox"/>
Joe Pondolfino	Board Member	<input checked="" type="checkbox"/>
Kip Corriveau	Board Member	<input checked="" type="checkbox"/>
Sgt. Matt Smith	Board Member	<input type="checkbox"/>
Avery Slyker	Board Member	<input checked="" type="checkbox"/>
Sara Mollo	Board Member	<input type="checkbox"/>
Melvin Thomas	Board Member	<input checked="" type="checkbox"/>
Sandnes Boulanger	Board Member – Alternate for Carolyn Keough	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Smith	<input type="checkbox"/>
Megan Robinson	Board Member – Alternate for Victoria Kelly	<input type="checkbox"/>
David Moran	Board Member – Alternate for Sara Mollo	<input type="checkbox"/>
Marcy MacMath	Board Member – Alternate for Abbey Collins	<input type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input type="checkbox"/>
Ann Marie Hossley	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Hodge	Staff/Community Member	<input type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jennifer Reed	Staff/Community Member	<input type="checkbox"/>
Dominique Randall	Staff/Community Member	<input type="checkbox"/>
Matthew DiFiore	Staff/Community Member	<input type="checkbox"/>
Keri Vizandiou	Staff/Community Member	<input type="checkbox"/>
Tim Burns	Staff/Community Member	<input type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input type="checkbox"/>
Abigail Stanton	Staff/Community Member	<input checked="" type="checkbox"/>
Dr. Mahima Pandey	Staff/Community Member	<input checked="" type="checkbox"/>
Jamie McGrogan	Staff/Community Member	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at 3:04 p.m.

1. Chairman's Report

a. Declaration of Conflicts of Interest

None

b. **Co-Applicant Board – New Members/Renewals/Resignations**

We currently have 9 Board members, which is the minimum requirement per HRSA. If you know anyone who may be interested, please let us know and we will be happy to reach out to them.

c. **Unfinished Business/Follow-Up**

Elisa DeGregorio advised the 2025 Point in Time (PIT) Report Presentation will take place during the September Board meeting.

Lisa Carrillo stated that, in response to feedback provided during the Project Director Evaluation, we will be scheduling quarterly Financial Presentations to dive into the program's budget in greater detail. Additionally, we are working with partners to pull together monthly meeting documents sooner, so the packet can be distributed on Friday afternoon or Monday morning to allow more time for review ahead of the Board meeting.

2. **Consent Agenda**

a. **Approval of Minutes, July 8, 2025**

b. **Medical Executive Committee Meeting Minutes – July 2025**

Motion/Vote to approve all consent agenda items as presented:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Matt Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Avery Slyker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Moran	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

3. **Clinical**

a. **Quality Improvement Presentation**

- Jamie McGrogan provided a presentation on Nutrition
- On behalf of the Quality Improvement Team, Rhonda O'Brien asked the Board members for ideas, feedback and suggestions for additional presentation ideas. Edi Erb suggested we include follow up reports on previous presentations or initiatives.

b. **Active Clients/Encounters Trend Reports**

- **Medical/Dental Trend Reports:** Rhonda O'Brien reviewed the client trend reports provided in the Board packet for July 2025.
 - Medical: 1,409 unduplicated patients with 3,268 encounters, CYTD.

- Dental: 720 unduplicated patients with 2,201 encounters.

4. **Governance/Operations**

- a. **Fee Schedule Update:** As a follow up to the August Board meeting discussion, Elisa DeGregorio presented the final recommended fee schedule for the Board's review, using the "Medicare Fee MPFS" rate.

Motion/Vote to approve move forward with Medicare fee schedule as the updated Fee Schedule:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Matt Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Moran	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

b. **Legislative Updates**

Elisa DeGregorio advised there is nothing new to report. The "One Big Beautiful Bill Act" signed into law in July should not impact our program greatly since we don't serve many Medicaid patients. We continue to monitor potential impacts of the recent Executive Order titled "Ending Crime and Disorder on America's Streets", which affects federal homelessness policy.

c. **Clinic Operations Updates**

- **Staffing/Vacancies:** Recruitment for vacant positions include two APRN positions (Bayside Clinic & Street Medicine), a Behavioral Health Referral Coordinator, an RN and a Medical Assistant.
- **MMU Calendar:** The standard calendar was provided in the Board packet for review. No updates for the remainder of the month. Will be closed for Labor Day on 9/1/25.

d. **Outreach Events:**

- The hot weather event was held on July 29, 2025, from 9:30-11:30am at the St. Pete Human Services Office. 40-50 individuals came through, including unhoused and community providers. There were a few additional vendors also present including Metro BrigAIDe, the HUB, Recovery EpiCenter, and the HLA. HLA provided 150 hot weather kits and additional basic needs items. Providers were able to take additional supplies with them at the end of the event. The focus of this event was information on hot weather and seeking respite. Coincidentally, the weather reached record feels like that day of 119 degrees which only emphasized the need for respite and retreat from the extreme heat. Overall, HLA distributed 800 kits to community partners in response to the mid-July heat.
- The next event is tentatively scheduled for the end of October at Salvation Army St. Pete. More information to come!

e. **Contract/RFP Updates:**

- **Pharmacy Contract Procurement** – The contract with Lucy Rx is moving forward and will be on the BCC agenda in September for execution. Anticipate this to be a seamless transition since this was our previous pharmacy provider.

- MMU Vehicle – The contract will be on the BCC agenda in September as well. Build out of the vehicle will take approximately one year. Utilization will focus on mobile behavioral health services.
- Behavioral Health RFI through DOH – Contract with selected vendor is final negotiations.
- Health Program Evaluation – The RFP scope is in progress, looking at a September timeframe for release. Goal is to review the program and ensure we are using taxpayer dollars wisely and efficiently. We will be looking at best practices to ensure we are serving patients as best we can. We are committed to this program and want to continue to providing quality care to our County's the most vulnerable population.

5. Fiscal

a. Financial Report:

There have not been any updates to the FY25 financial report since the last meeting.

b. Notice of Awards:

None

c. New Funding Opportunities:

Lisa Carrillo discussed the solicitation for the Service Area Competition (SAC), which is the application for funding for next project period March 1, 2026, through February 28, 2030. We are in the beginning stages of pulling together data and documents for the application, which is due for submission by 9/22/25 (Grants.gov) and 10/22/25 (HRSA EHB). Updates will be provided at the September Board meeting with a final presentation at the October meeting for the Board's approval to submit.

Motion/Vote to begin developing the application:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Matt Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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David Moran	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

6. New Business

Avery Slyker: released Emergency Solutions Rush Grant – Street Outreach and Rapid Rehousing. Email her if you are interested in getting an invite to the mandatory conference.

7. Project Director Updates

Elisa DeGregorio and Lisa Carrillo met with our HRSA project officer for a check-in and provided program updates. HRSA is moving into the Administration for a Healthy America (AHA) but does not see any immediate changes that would affect health center programs. The internal infrastructure of the new agency needs to be worked through first.

Athena electronic health record system implementation efforts are ongoing.

The meeting was adjourned at 3:57 pm.

The next meeting will be held at 3:00 p.m. on **Tuesday, September 9, 2025**, via Microsoft Teams.