

Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board September 23, 2025, 3:00 p.m.

Location of Meeting:

The September meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.

Present at Meeting:

Name	Attendee Type	On Call
Edi Erb	Board Member – Chairperson	<input checked="" type="checkbox"/>
Abbey Collins	Board Member – Secretary	<input type="checkbox"/>
Carolyn Keough	Board Member	<input checked="" type="checkbox"/>
Joe Pondolfino	Board Member	<input type="checkbox"/>
Kip Corriveau	Board Member	<input checked="" type="checkbox"/>
Sgt. Matt Smith	Board Member	<input type="checkbox"/>
Avery Slyker	Board Member	<input checked="" type="checkbox"/>
Sara Mollo	Board Member	<input type="checkbox"/>
Melvin Thomas	Board Member	<input checked="" type="checkbox"/>
Sandnes Boulanger	Board Member – Alternate for Carolyn Keough	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Smith	<input checked="" type="checkbox"/>
David Moran	Board Member – Alternate for Sara Mollo	<input type="checkbox"/>
Marcy MacMath	Board Member – Alternate for Abbey Collins	<input type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Ann Marie Hossley	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Hodge	Staff/Community Member	<input type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jennifer Reed	Staff/Community Member	<input checked="" type="checkbox"/>
Dominique Randall	Staff/Community Member	<input type="checkbox"/>
Matthew DiFiore	Staff/Community Member	<input type="checkbox"/>
Keri Vizandiou	Staff/Community Member	<input type="checkbox"/>
Tim Burns	Staff/Community Member	<input type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input type="checkbox"/>
Abigail Stanton	Staff/Community Member	<input type="checkbox"/>
Dr. Mahima Pandey	Staff/Community Member	<input checked="" type="checkbox"/>
T. Freeman Gerhardt	Guest Presenter	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at 3:02 p.m.

1. Chairman's Report

a. Declaration of Conflicts of Interest

None

b. **Co-Applicant Board – New Members/Renewals/Resignations**

The Vice-Chair vacancy was discussed, and Board members were encouraged to volunteer or nominate a peer for the position. There were no volunteers or nominations made, so we will revisit filling this officer position next month.

Members were encouraged to identify alternates that can attend meetings and vote in their place. Additionally, members were asked to reach out through their networks to identify anyone else that may be appropriate and interested in joining the Co-Applicant Board. Elisa DeGregorio shared that she may have a consumer interested in joining.

c. **Unfinished Business/Follow-Up**

None

2. **Guest Presentation**

Point in Time (PIT) Report Presentation by T. Freeman Gerhardt, PhD.

3. **Consent Agenda**

a. **Approval of Minutes- August 12, 2025**

b. **Medical Executive Committee Meeting Minutes – August 26, 2025**

Motion/Vote to approve all consent agenda items as presented:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sgt. Matt Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Moran	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

4. **Clinical**

a. **Active Clients/Encounters Trend Reports**

- **Medical/Dental Trend Reports:** Rhonda O'Brien reviewed the client trend reports provided in the Board packet for August 2025.
 - Medical: 1,513 unduplicated patients with 3,738 encounters, CYTD.
 - Dental: 793 unduplicated patients with 2,578 encounters.

5. **Governance/Operations**

a. **Clinic Operations Updates**

- **Staffing/Vacancies:** Recruitment for vacant positions include one APRN position (Bayside Clinic), a Front Desk role, and two Medical Assistants.

- **MMU Calendar:** The standard calendar was provided in the Board packet for review. No updates for the remainder of the month.

b. Outreach Events:

- The next event is tentatively scheduled for the end of October at Salvation Army St. Pete with a focus around disability and workforce. More information will be available at next month's meeting.

c. Contract/RFP Updates:

- **Pharmacy Contract Procurement** – The contract with Lucy Rx is moving forward and was on the BCC agenda in September for execution. This is anticipated to be a seamless transition since this was our previous pharmacy provider.
- **MMU Vehicle** – The contract was on the BCC agenda in September as well. Build out of the vehicle will take approximately one year and utilization will focus on mobile behavioral health services.
- **Behavioral Health RFI through DOH** – Contract with Directions for Living is in final negotiations. Subcontractor will be Operation Par.
- **Health Program Evaluation** – The RFP scope is in progress, looking at a September timeframe for release. Goal is to review the program and ensure we are using taxpayer dollars wisely and efficiently. We will be looking at best practices to ensure we are serving patients as best we can. We are committed to this program and want to continue to providing quality care to our County's the most vulnerable population.

d. Legislative Updates

Elisa DeGregorio advised there is nothing new to report. The "One Big Beautiful Bill Act" signed into law in July should not impact our program greatly since we don't serve many Medicaid patients. We continue to monitor potential impacts of the recent Executive Order titled "Ending Crime and Disorder on America's Streets", which affects federal homelessness policy.

6. Fiscal

a. Financial Report:

August 2025 finance report was included in the Board packet. We will have a quarterly financial presentation next month that focuses on the SAC budget.

b. Notice of Awards:

None

c. New Funding Opportunities:

Lisa Carrillo provided an update on the progress of the Service Area Competition (SAC), which is the application for funding for next project period March 1, 2026, through February 28, 2030. Details will be presented at October meeting for the Board's approval to submit.

7. **New Business**

The November Board meeting was rescheduled to November 18, 2025, due to the Veteran's Day holiday.

8. **Project Director Updates**

Presented on the HOH program at the Lived Experience Conference. Received quite a bit of positive feedback on that presentation.

National HCH Conference will be held in June 2026 in Orlando. Pinellas County submitted two abstracts for consideration in presenting at the conference.

RFP for Healthcare Evaluator was published in early September. Deadline for questions is September 25, 2025 and applications is October 2, 2025.

The meeting was adjourned at 3:56 pm.

The next meeting will be held at 3:00 p.m. on **Tuesday, October 14, 2025**, via Microsoft Teams.