

Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board

December 9, 2025, 3:00 p.m.

Location of Meeting:

The December meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.

Present at Meeting:

Name	Attendee Type	On Call
Edi Erb	Board Member – Chairperson	<input checked="" type="checkbox"/>
Gary Small	Board Member – Vice Chair	<input checked="" type="checkbox"/>
Abbey Collins	Board Member – Secretary	<input checked="" type="checkbox"/>
Carolyn Keough	Board Member	<input checked="" type="checkbox"/>
Joe Pondolfini	Board Member	<input checked="" type="checkbox"/>
Kip Corriveau	Board Member	<input checked="" type="checkbox"/>
Sgt. Matt Smith	Board Member	<input checked="" type="checkbox"/>
Avery Slyker	Board Member	<input checked="" type="checkbox"/>
Sara Mollo	Board Member	<input type="checkbox"/>
Melvin Thomas	Board Member	<input type="checkbox"/>
Valerie Soberon	Board Member	<input checked="" type="checkbox"/>
Cheri Holzbacher	Board Member	<input checked="" type="checkbox"/>
Dan White	Board Member	<input type="checkbox"/>
Sandnes Boulanger	Board Member – Alternate for Carolyn Keough	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Smith	<input type="checkbox"/>
David Moran	Board Member – Alternate for Sara Mollo	<input type="checkbox"/>
Marcy MacMath	Board Member – Alternate for Abbey Collins	<input type="checkbox"/>
Cindy Kazawitch	Board Member – Alternate for Cheri Holzbacher	<input type="checkbox"/>
Melissa Szot	Board Member – Alternate for Valerie Soberon	<input checked="" type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input type="checkbox"/>
Ann Marie Hossley	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Hodge	Staff/Community Member	<input type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Jamie McGrogan	Staff/Community Member	<input type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jennifer Reed	Staff/Community Member	<input checked="" type="checkbox"/>
Dominique Randall	Staff/Community Member	<input checked="" type="checkbox"/>
Ryan Shields	Staff/Community Member	<input type="checkbox"/>
Jessica Aragon	Staff/Community Member	<input type="checkbox"/>
Keri Vizandou	Staff/Community Member	<input type="checkbox"/>
Tim Burns	Staff/Community Member	<input type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input type="checkbox"/>
Abigail Stanton	Staff/Community Member	<input checked="" type="checkbox"/>
Dr. Mahima Pandey	Staff/Community Member	<input type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at 3:04 p.m.

1. Chairman's Report

a. Declaration of Conflicts of Interest

None

b. Co-Applicant Board – New Members/Renewals/Resignations

None

c. Unfinished Business/Follow-Up

None

2. Consent Agenda Approval

- a. HCH Co-Applicant Board Meeting Minutes – November 18, 2025.
- b. The Medical Executive Committee Meeting was not held in November.

Motion/Vote to approve all consent agenda items as presented:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gary Small	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfini	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Matt Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Mollo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Melissa Szot	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheri Holzbacher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan White	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The motion was **unanimously** approved.

3. Clinical

a. Active Clients/Encounters Trend Reports

- **Medical/Dental Trend Reports:** Rhonda O'Brien reviewed the client trend reports provided in the Board packet for November 2025.
 - Medical: 1,766 unduplicated patients with 4,886 encounters, CYYTD.
 - Dental: 958 unduplicated patients with 3,516 encounters.
- Edi Erb asked if there could be a future presentation on Telehealth utilization and Street Medicine Trends.

4. Governance/Operations

a. Sliding Fee Discount Schedule Update

As requested by HRSA during the Service Area Competition application review, the Sliding Fee Schedule was revised to reflect the following updated percentage groups: 0-100%, 101-125%, 126-150%, 151-175%, 176-200% and 200%+.

Motion/Vote to approve the updated Sliding Fee Schedule, as proposed:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gary Small	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Matt Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Mollo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Melissa Szot	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheri Holzbacher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dan White	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The motion was **unanimously** approved.

b. Clinic Operations Updates

- **Staffing/Vacancies:** Street Medicine APRN vacancy and a primary driver for the MMU vacancy. There is also a front desk vacancy.
- **MMU Calendar:** No updates to locations. However, the staff will be off Christmas Day and the day after as well as New Year's Day and the day after. The new system went live today.

c. Outreach Events:

- The Pinellas Continuum of Care Point in Time count will take place on January 29, 2026. Volunteers are needed. Please see flyer in the meeting packet for more information.
- Christmas Party at Daystar will be December 13th at 2pm.
- The 18th Annual Homeless Memorial Service at Unitarian Universalist Church in St. Petersburg will be held on December 18th at 4:30pm.

5. Fiscal

a. Financial Report:

Keri Vizandiou is working to finalize the FY25 financial report for review during the January 2026 Board meeting. There have been minimal FY26 expenditures processed to date due to the implementation of the new Appian system for budgets and invoicing.

b. Notice of Awards:

N/A

c. New Funding Opportunities

N/A

6. **New Business**

Updated HUD funding NOFO dropped and had significant changes including reductions in permanent supportive housing.

7. **Project Director Updates**

Elisa DeGregorio shared the new electronic health record (Athena Health) went live today! So far, the transition has gone smoothly.

Contract execution is still pending for the health program evaluation. The consultants have been scheduled to attend the January meeting to conduct a focus group with the Board members.

The meeting was adjourned at 3:45 pm.

The next meeting will be held at 3:00 p.m. on **Tuesday, January 13, 2026**, via Microsoft Teams.