

Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board October 14, 2025, 3:00 p.m.

Location of Meeting:

The October meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.

Present at Meeting:

Name	Attendee Type	On Call
Edi Erb	Board Member – Chairperson	<input checked="" type="checkbox"/>
Abbey Collins	Board Member – Secretary	<input type="checkbox"/>
Carolyn Keough	Board Member	<input type="checkbox"/>
Joe Pondolfino	Board Member	<input checked="" type="checkbox"/>
Kip Corriveau	Board Member	<input checked="" type="checkbox"/>
Sgt. Matt Smith	Board Member	<input type="checkbox"/>
Avery Slyker	Board Member	<input type="checkbox"/>
Sara Mollo	Board Member	<input type="checkbox"/>
Melvin Thomas	Board Member	<input type="checkbox"/>
Sandnes Boulanger	Board Member – Alternate for Carolyn Keough	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Smith	<input checked="" type="checkbox"/>
David Moran	Board Member – Alternate for Sara Mollo	<input type="checkbox"/>
Marcy MacMath	Board Member – Alternate for Abbey Collins	<input checked="" type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Ann Marie Hossley	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Hodge	Staff/Community Member	<input type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Jamie McGrogan	Staff/Community Member	<input checked="" type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jennifer Reed	Staff/Community Member	<input type="checkbox"/>
Dominique Randall	Staff/Community Member	<input type="checkbox"/>
Ryan Shields	Staff/Community Member	<input checked="" type="checkbox"/>
Jessica Aragon	Staff/Community Member	<input type="checkbox"/>
Keri Vizandiou	Staff/Community Member	<input type="checkbox"/>
Tim Burns	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input type="checkbox"/>
Abigail Stanton	Staff/Community Member	<input type="checkbox"/>
Dr. Mahima Pandey	Staff/Community Member	<input type="checkbox"/>
Seth Moran	Guest – LucyRx Presenter	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at 3:03 p.m.

1. Chairman's Report

- Declaration of Conflicts of Interest
None
- Co-Applicant Board – New Members/Renewals/Resignations
None
- Unfinished Business/Follow-Up
Vice-Chair nominations.

2. Consent Agenda Approval

- HCH Co-Applicant Board Meeting Minutes- September 23, 2025
- Medical Executive Committee Meeting Minutes – September 23, 2025

Motion/Vote to approve all consent agenda items as presented:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marcy McMath	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
David Moran	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The motion was **unanimously** approved.

3. Clinical

- Quality Improvement Presentation – Pharmacy Services
 - LucyRx Overview and presentation by Seth Moran
 - Pharmacy Dashboard Presentation by Elisa DeGregorio
- Active Clients/Encounters Trend Reports
 - Medical/Dental Trend Reports: Rhonda O'Brien reviewed the client trend reports provided in the Board packet for September 2025.
 - Medical: 1,598 unduplicated patients with 4,114 encounters, CYTD.
 - Newer MMU and have contributed to providing consistent care out in the field.
 - Dental: 867 unduplicated patients with 2,937 encounters.
 - We've met our client goal for the year already!

4. Governance/Operations

a. Clinic Operations Updates

- Staffing/Vacancies: DOH filled one APRN vacancy and have a physician starting in the next week or two but still have one APRN street medicine vacancy. The Behavioral Health Referral Coordinator

position was filled by an existing front desk clerk, so there is a vacancy in that position now as well as an RN and MA.

- **MMU Calendar:** The standard calendar was provided in the Board packet for review. No updates for the remainder of the month; however, there are closures on November 11, 2025, for Veteran's Day. There will be a reduction in available time slots during the EHR go-live in December to allow staff additional time to navigate the system in between appointments. More information will be provided at the next meeting.

b. Outreach Events:

- The Health and Resource Fair will be held at Salvation Army Shelter in St. Petersburg on Friday, October 24, 2025, from 10:30am-12:30pm. The event flyer was included in the Board packet for awareness and distribution.

c. Contract/RFP Updates:

- **DOH Behavioral Health RFI** – Melissa VanBruggen provided an update on the contract and services. Effective October 1, 2025, for an integrated behavioral health solution. DFL is the contractor with PAR as the subcontractor for medication assisted treatment services. Should be seamless for clients. Currently have a team for existing clients and team for new clients.
 - Joe Pondolfino asked about MAT for PAR. Melissa advised a clinical assessment will be conducted by DFL and then clients will get referred to services. Assessments would be at Bayside, but clients may have to go to PAR's site for MAT.
 - Detox is not covered under Blue Card. Clients would have to go directly to PAR. This has been standard for a while – not new.

d. Legislative Updates

Elisa DeGregorio and Lisa Carrillo provided an update on the status of the federal government shutdown.

5. Fiscal

• **Quarterly Financial Presentation – Service Area Competition Application Budget:**

Lisa Carrillo and Elisa DeGregorio provided an in-depth financial presentation which focused on the SAC application budget. The application is being finalized for submission to HRSA by October 29, 2025.

Motion/Vote to approve the SAC Application Completion & Submission:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marcy McMath	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Joe Pondolfino	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lt. Zachary Haisch	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
David Moran	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The motion was **unanimously** approved.

- **Notice of Awards:**

None

- **New Funding Opportunities:**

None

6. **New Business**

None

7. **Project Director Updates**

Procurement for PCHP/HCH: RFP for Healthcare Evaluator was published in early September. The County received four (4) respondents and evaluation selection will occur tomorrow. The evaluation will focus on assessing access to and quality of care. We will be asking members of the Board to meet with evaluators to provide input. Should take 4-6 months to complete with the hopes of having a final report ahead of next summer's budget session. More information on vendor and timelines will be provided in the coming months.

Athena health EHR go-live will be on December 9th. They suggested a 50% reduction in appointments for the first week or two, and then 25% for the following weeks, to allow staff time to adjust to the system and navigate the data entry. Will be looking at ways to prioritize urgent appointment needs and utilize telehealth to fill any gaps.

The meeting was adjourned at 4:04 pm.

The next meeting will be held at 3:00 p.m. on **Tuesday, November 18, 2025**, via Microsoft Teams.

Please note the change in date, due to the Veteran's Day holiday.