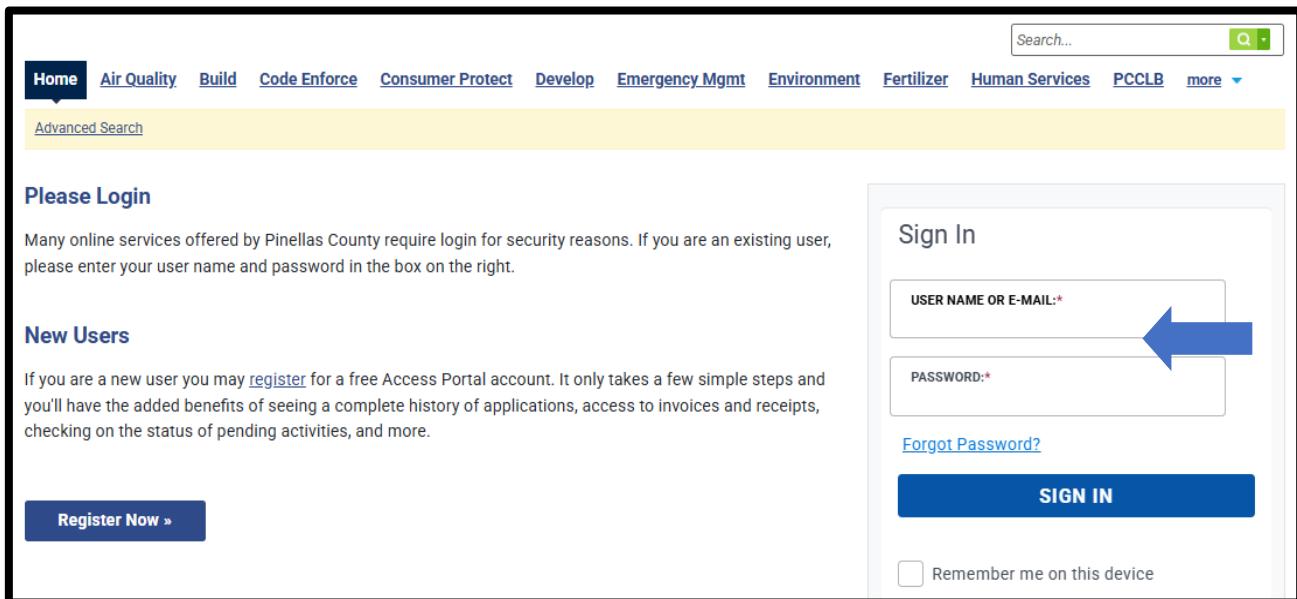




# Pay a Fee

## STEP 1: Login to the Pinellas County Access Portal.



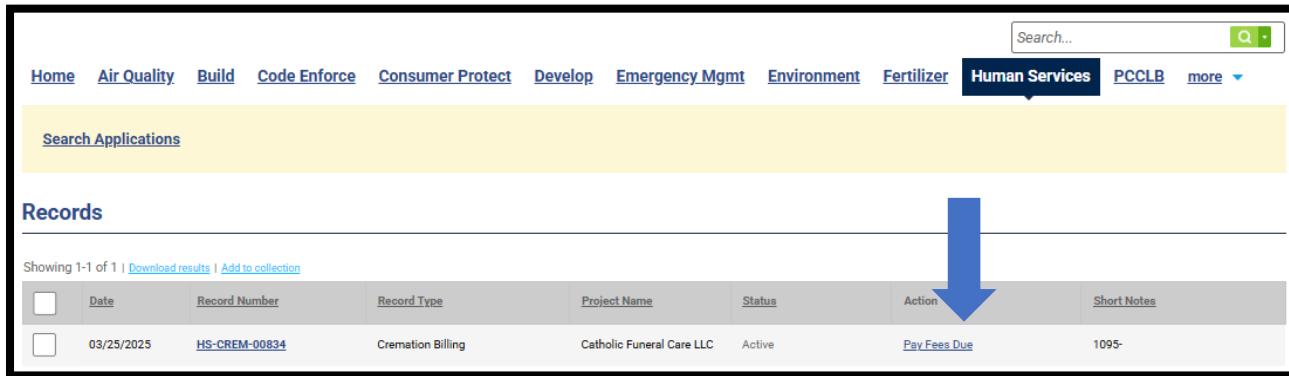
The screenshot shows the Pinellas County Access Portal homepage. At the top, there is a navigation bar with links to various county departments: Home, Air Quality, Build, Code Enforce, Consumer Protect, Develop, Emergency Mgmt, Environment, Fertilizer, Human Services, PCCLB, and more. Below the navigation bar is a search bar with a magnifying glass icon. A yellow banner labeled "Advanced Search" is visible. The main content area has two sections: "Please Login" and "New Users". The "Please Login" section contains text about the security requirements for existing users and a "Sign In" form with fields for "USER NAME OR E-MAIL:" and "PASSWORD:". A blue arrow points to the "USER NAME OR E-MAIL:" field. Below the form are links for "Forgot Password?" and "SIGN IN". There is also a "Remember me on this device" checkbox. The "New Users" section contains text about the benefits of registering and a "Register Now" button.

## STEP 2: Click the **Human Services** link.



The screenshot shows the Pinellas County Access Portal after a user has logged in. The navigation bar remains the same. The main content area now displays a greeting "Hello," followed by a blue bar with the text "My Collection (0)" on the left and "View Collections" on the right. A blue arrow points to the "Human Services" link in the navigation bar.

## STEP 3: Click Pay Fees Due.



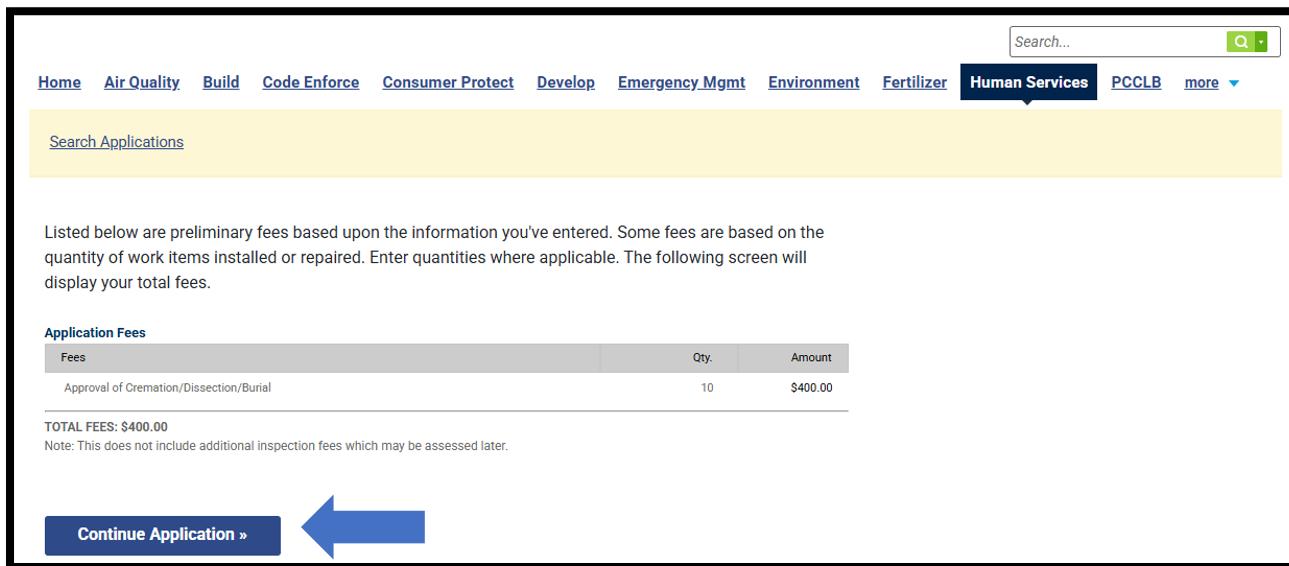
Search Applications

### Records

Showing 1-1 of 1 | [Download results](#) | [Add to collection](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Project Name	Status	Action	Short Notes
<input type="checkbox"/>	03/25/2025	<a href="#">HS-CREM-00834</a>	Cremation Billing	Catholic Funeral Care LLC	Active	<a href="#">Pay Fees Due</a>	1095-

## STEP 4: Click Continue Application.



Search Applications

Listed below are preliminary fees based upon the information you've entered. Some fees are based on the quantity of work items installed or repaired. Enter quantities where applicable. The following screen will display your total fees.

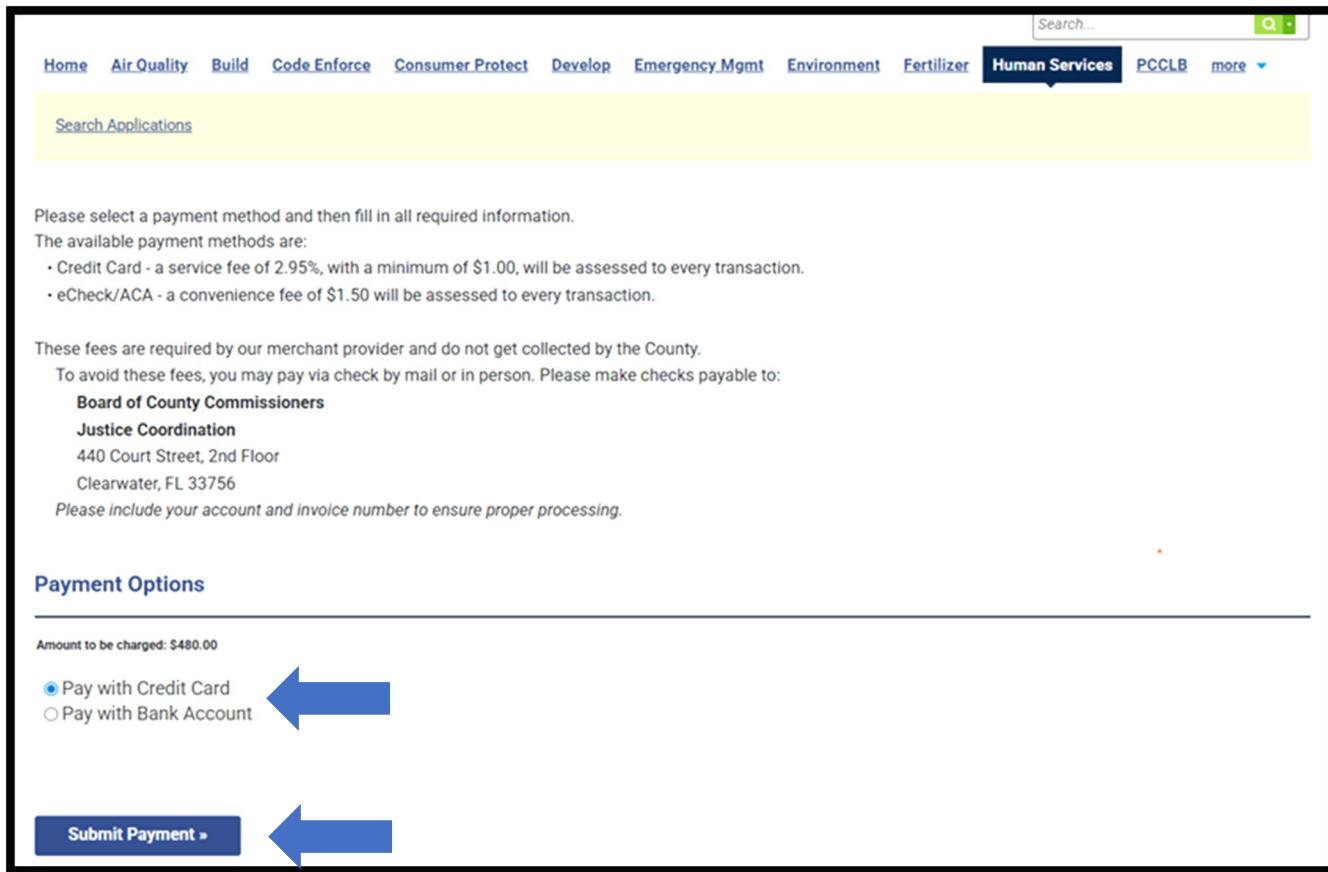
**Application Fees**

Fees	Qty.	Amount
Approval of Cremation/Dissection/Burial	10	\$400.00

**TOTAL FEES: \$400.00**  
Note: This does not include additional inspection fees which may be assessed later.

[Continue Application »](#)

## STEP 5: Select the payment type. Then, Click **Submit Payment**.



Search... Q

Home Air Quality Build Code Enforce Consumer Protect Develop Emergency Mgmt Environment Fertilizer **Human Services** PCCLB more ▾

[Search Applications](#)

Please select a payment method and then fill in all required information.

The available payment methods are:

- Credit Card - a service fee of 2.95%, with a minimum of \$1.00, will be assessed to every transaction.
- eCheck/ACA - a convenience fee of \$1.50 will be assessed to every transaction.

These fees are required by our merchant provider and do not get collected by the County.

To avoid these fees, you may pay via check by mail or in person. Please make checks payable to:

**Board of County Commissioners**  
**Justice Coordination**  
440 Court Street, 2nd Floor  
Clearwater, FL 33756

*Please include your account and invoice number to ensure proper processing.*

**Payment Options**

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Amount to be charged: \$480.00

Pay with Credit Card  Pay with Bank Account

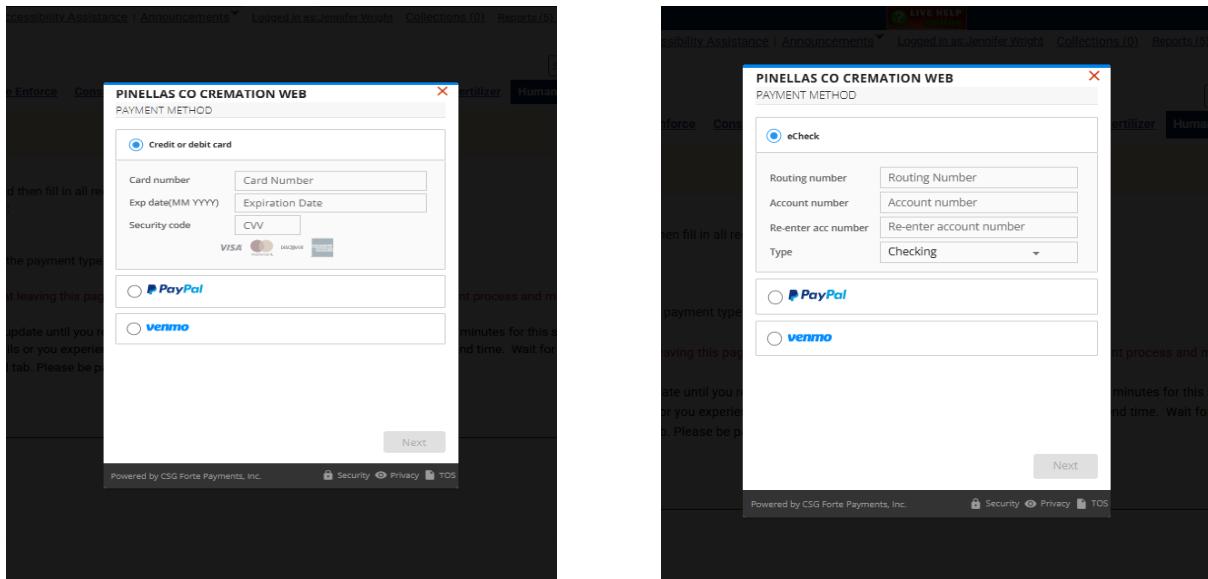
**Submit Payment »**

Two large blue arrows point from the bottom right towards the 'Pay with Credit Card' radio button and the 'Submit Payment' button.

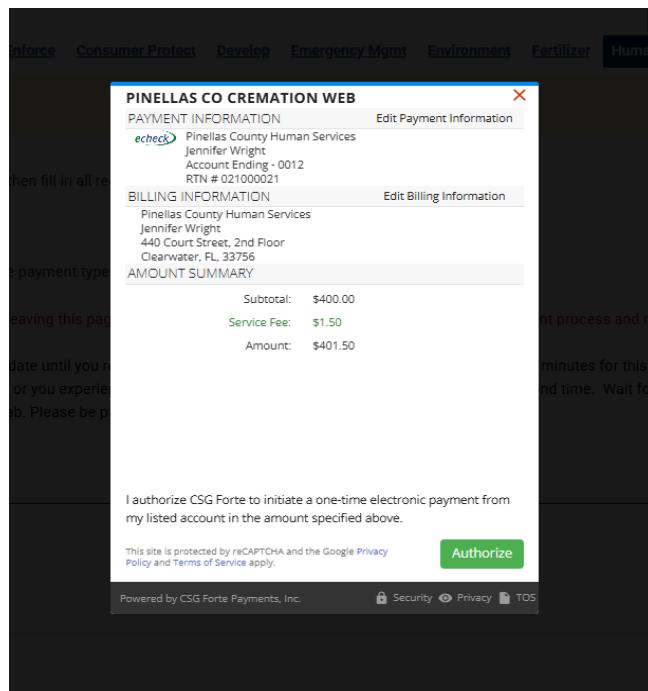
## STEP 6: Enter the payment information.

**Please note:** PayPal and Venmo are not payment options at this time.

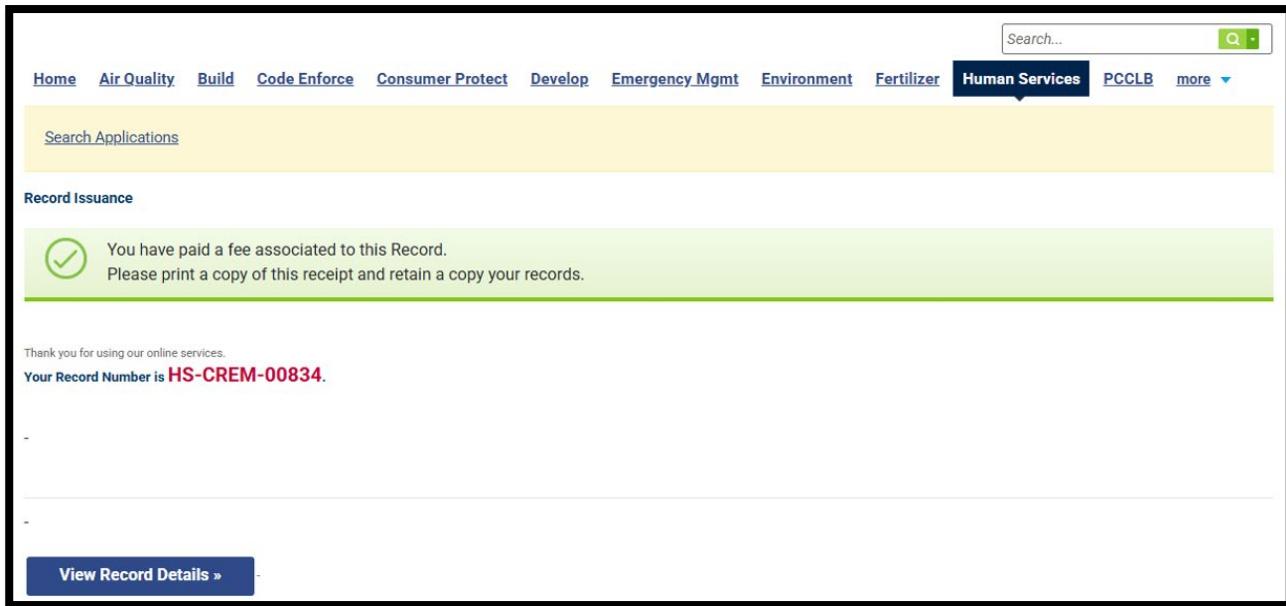
\*Service Fees apply - 2.95% for credit card payments and a flat rate of \$1.50 for e-checks.



**Step 7:** Review and pay fees by completing all required fields. Click **Authorize** to finalize payment.



A message will display stating, *"You have paid a fee associated to this Record."*



The screenshot shows a web application interface with a dark blue header bar containing various navigation links: Home, Air Quality, Build, Code Enforcement, Consumer Protection, Develop, Emergency Mgmt, Environment, Fertilizer, Human Services (which is highlighted in a dark blue box), PCCLB, and more. To the right of the header is a search bar with a magnifying glass icon. Below the header, a yellow banner says "Search Applications". The main content area has a light gray background. A green banner at the top says "Record Issuance". Inside this banner, there is a green circular icon with a white checkmark and the text "You have paid a fee associated to this Record. Please print a copy of this receipt and retain a copy for your records." Below this, a small note says "Thank you for using our online services." and "Your Record Number is HS-CREM-00834." At the bottom of the page is a blue button labeled "View Record Details »".

Click **View Record Details** to view the payments made on the account.