

Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board January 13, 2026, 3:00 p.m.

Location of Meeting:

The January meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.

Present at Meeting:

Name	Attendee Type	On Call
Edi Erb	Board Member – Chairperson	<input checked="" type="checkbox"/>
Gary Small	Board Member – Vice Chair	<input checked="" type="checkbox"/>
Abbey Collins	Board Member – Secretary	<input checked="" type="checkbox"/>
Carolyn Keough	Board Member	<input checked="" type="checkbox"/>
Joe Pondolino	Board Member	<input checked="" type="checkbox"/>
Kip Corriveau	Board Member	<input checked="" type="checkbox"/>
Sgt. Matt Smith	Board Member	<input checked="" type="checkbox"/>
Avery Slyker	Board Member	<input checked="" type="checkbox"/>
Sara Mollo	Board Member	<input type="checkbox"/>
Melvin Thomas	Board Member	<input type="checkbox"/>
Valerie Soberon	Board Member	<input type="checkbox"/>
Cheri Holzbacher	Board Member	<input type="checkbox"/>
Dan White	Board Member	<input checked="" type="checkbox"/>
Sandnes Boulanger	Board Member – Alternate for Carolyn Keough	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Smith	<input type="checkbox"/>
David Moran	Board Member – Alternate for Sara Mollo	<input type="checkbox"/>
Marcy MacMath	Board Member – Alternate for Abbey Collins	<input type="checkbox"/>
Cindy Kazawitch	Board Member – Alternate for Cheri Holzbacher	<input checked="" type="checkbox"/>
Melissa Szot	Board Member – Alternate for Valerie Soberon	<input checked="" type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Ann Marie Hossley	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Hodge	Staff/Community Member	<input type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Jamie McGrogan	Staff/Community Member	<input type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jennifer Reed	Staff/Community Member	<input checked="" type="checkbox"/>
Dominique Randall	Staff/Community Member	<input type="checkbox"/>
Ryan Shields	Staff/Community Member	<input type="checkbox"/>
Jessica Aragon	Staff/Community Member	<input type="checkbox"/>
Keri Vizandiou	Staff/Community Member	<input checked="" type="checkbox"/>
Tim Burns	Staff/Community Member	<input type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input type="checkbox"/>
Abigail Stanton	Staff/Community Member	<input checked="" type="checkbox"/>
Dr. Mahima Pandey	Staff/Community Member	<input checked="" type="checkbox"/>

Ashley Roura	Guest	<input checked="" type="checkbox"/>
Art Jones	Guest	<input checked="" type="checkbox"/>
Debby McNamara	Guest	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at 3:03 p.m.

1. **Chairman’s Report**

a. **Declaration of Conflicts of Interest**

None

b. **Co-Applicant Board – New Members/Renewals/Resignations**

None

c. **Unfinished Business/Follow-Up**

None

2. **Fiscal**

a. **Financial Report:** Keri Vizandiou presented the FY25 year-end financial report as well as the FY26 financial report with expenditures processed through December 22, 2025.

b. **Notice of Awards:**

N/A

c. **New Funding Opportunities**

N/A

3. **Consent Agenda Approval**

a. HCH Co-Applicant Board Meeting Minutes – December 9, 2025.

b. Medical Executive Committee Meeting Minutes – December 23, 2025.

Motion/Vote to approve all consent agenda items as presented:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gary Small	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolino	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt. Matt Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Mollo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Melissa Szot	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cynthia Kazawitch	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dan White	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

4. **Clinical**

a. **Active Clients/Encounters Trend Reports**

- **Medical/Dental Trend Reports:** Rhonda O'Brien reviewed the client trend reports provided in the Board packet for December 2025.
 - Medical: 1,793 unduplicated patients with 5,007 encounters, CYYTD.
 - Dental: 1,013 unduplicated patients with 3,817 encounters.

5. **Governance/Operations**

a. **Clinic Operations Updates**

- **Staffing/Vacancies:** Primary driver position for the MMU is vacant. There is also a front desk clerk vacancy.

b. **MMU Calendar:** No updates to locations. However, staff will be off MLK Day.

c. **Outreach Events:** The PIT Count event will take place on January 29, 2026. Volunteers are needed.

6. **New Business**

None

7. **Project Director Updates**

Electronic Health Record went live on December 9, 2025, with Athena. Very few issues were noted.

The Health Program evaluation is in progress and will include a Board focus group at the conclusion of today's business meeting.

8. **Health Program Evaluation Focus Group**

Conducted after the business meeting ended.

The business meeting was adjourned at 3:30 pm.

The next meeting will be held at 3:00 p.m. on **Tuesday, February 10, 2026**, via Microsoft Teams.