

Alcohol and Drug Abuse Trust Fund Review Form

Organization Name:

Priority Area:

Program Name:

Each section will be scored by consensus from the committee during the review meeting.

EXEMPLARY 100-80% of points	ADEQUATE 79-60%	MARGINAL 59-20%	MISSING/ INCOMPLETE 19%- 0%
Stated with concise, high-quality explanation	Stated with adequate explanation	Stated with vague or no explanation	Did not address

Brief description of the organization (10 points)

- 1) *Agency mission and purpose align with funding purpose.*
- 2) *Agency demonstrates the capacity and experience to effectively complete the proposed project.*

Notes:

Does the application clearly describe the proposed project (10 points)

- 1) *The overall application demonstrates the need for the project/funding and/or the impact it would have on the organization/program.*

Notes:

Project Impact/Need (20 points)

- 1) *Overall application demonstrates the need for the project/funding and/or the impact it would have on the organization/program.*

Notes:

Budget Summary (10 points)

- 1) *Does the budget describe in detail the line items/services that will be purchased with award funds and provide documentation of estimates/expected costs?*
- 2) *Are the budget calculations correct and appropriate?*

Notes:

TOTAL SCORE

Reviewer Name:

Date: