

Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board March 10, 2026, 3:00 p.m.

Location of Meeting:

The March meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.

Present at Meeting:

Name	Attendee Type	On Call
Edi Erb	Board Member – Chairperson	<input checked="" type="checkbox"/>
Gary Small	Board Member – Vice Chair	<input type="checkbox"/>
Abbey Collins	Board Member – Secretary	<input type="checkbox"/>
Carolyn Keough	Board Member	<input checked="" type="checkbox"/>
Joe Pondolino	Board Member	<input checked="" type="checkbox"/>
Kip Corriveau	Board Member	<input checked="" type="checkbox"/>
Sgt. Matt Smith	Board Member	<input checked="" type="checkbox"/>
Avery Slyker	Board Member	<input type="checkbox"/>
Melvin Thomas	Board Member	<input type="checkbox"/>
Valerie Soberon	Board Member	<input checked="" type="checkbox"/>
Cheri Holzbacher	Board Member	<input checked="" type="checkbox"/>
Dan White	Board Member	<input checked="" type="checkbox"/>
Ashley Roura	Board Member	<input checked="" type="checkbox"/>
Sandnes Boulanger	Board Member – Alternate for Carolyn Keough	<input type="checkbox"/>
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Smith	<input type="checkbox"/>
David Moran	Board Member – Alternate for Ashley Roura	<input type="checkbox"/>
Marcy MacMath	Board Member – Alternate for Abbey Collins	<input checked="" type="checkbox"/>
Cindy Kazawitch	Board Member – Alternate for Cheri Holzbacher	<input type="checkbox"/>
Melissa Szot	Board Member – Alternate for Valerie Soberon	<input type="checkbox"/>
Melissa VanBruggen	Staff/Community Member	<input checked="" type="checkbox"/>
Ann Marie Hossley	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Hodge	Staff/Community Member	<input checked="" type="checkbox"/>
Rhonda O'Brien	Staff/Community Member	<input checked="" type="checkbox"/>
Gerni Oster	Staff/Community Member	<input checked="" type="checkbox"/>
Jamie McGrogan	Staff/Community Member	<input type="checkbox"/>
Elisa DeGregorio	Staff/Community Member	<input checked="" type="checkbox"/>
Lisa Carrillo	Staff/Community Member	<input checked="" type="checkbox"/>
Jennifer Reed	Staff/Community Member	<input checked="" type="checkbox"/>
Dominique Randall	Staff/Community Member	<input checked="" type="checkbox"/>
Ryan Shields	Staff/Community Member	<input type="checkbox"/>
Jessica Aragon	Staff/Community Member	<input checked="" type="checkbox"/>
Keri Vizandiou	Staff/Community Member	<input type="checkbox"/>
Tim Burns	Staff/Community Member	<input checked="" type="checkbox"/>
Karen Yatchum	Staff/Community Member	<input checked="" type="checkbox"/>
Abigail Stanton	Staff/Community Member	<input checked="" type="checkbox"/>
Dr. Mahima Pandey	Staff/Community Member	<input checked="" type="checkbox"/>

The regular meeting of the HCH Co-Applicant Board was called to order at 3:02 p.m.

1. **Chairman’s Report**

a. **Declaration of Conflicts of Interest**

None

b. **Co-Applicant Board – New Members/Renewals/Resignations**

None

c. **Project Director Annual Evaluation** – A duty of the Co-Applicant Board is to provide feedback on the Project Director’s performance in the form of an annual evaluation. A copy of the evaluation form is included in the Board packet; Lisa Carrillo will send it out in a separate email with instructions as well.

d. **Unfinished Business/Follow-Up**

None

2. **Consent Agenda Approval**

a. HCH Co-Applicant Board Meeting Minutes – February 10, 2026.

Motion/Vote to approve all consent agenda items as presented:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gary Small	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Abbey Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt Matt Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Valerie Soberon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheri Holzbacher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dan White	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ashley Roura	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

3. **Clinical**

a. **Policy and Procedure Updates** – Elisa DeGregorio presented proposed updates to the Legislative Mandates and Application Process sections of the policy and procedure manual that were included in the Board packet for review.

Motion/Vote to approve policy and procedure updates as proposed:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gary Small	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Marcy MacMath	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Keough	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt Matt Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Valerie Soberon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheri Holzbacher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dan White	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ashley Roura	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

b. Quality Improvement Presentations

- **Quality Improvement Plan** – Rhonda O’Brien and Dr. Mahima Pandey presented the Strategic Quality Improvement Plan for the FY2026-2030 grant cycle. HCH/PCHP maintains an updated Quality Improvement Plan focused on improving quality measures and implementing best practice models for preventive screenings, chronic disease mgmt., and care planning for high-risk clients.

Motion/Vote to approve Quality Improvement Plan as presented:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gary Small	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Marcy MacMath	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Carolyn Keough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Pondolfino	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sgt Matt Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Avery Slyker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kip Corriveau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melvin Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Valerie Soberon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheri Holzbacher	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dan White	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ashley Roura	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The motion was **unanimously** approved.

- **Dental Program Update** – Karen Hodge presented an overview of the Dental Program for calendar year a 2025, and 2026 to date including several success stories.

c. Active Clients/Encounters Trend Reports

- **Medical/Dental Trend Reports:** Rhonda O’Brien reviewed the client trend reports provided in the Board packet for February 2026.
 - Medical: Numbers are currently being reviewed and confirmed.

- Dental: 299 unduplicated patients with 564 encounters.

4. **Governance/Operations**

- a. **2025 UDS Report Submission:** A copy of the final submission was included in the Board packet for review. The County and DOH teams are currently working on edits and/or clarifying statements for several data questions that the reviewer had, which is due to HRSA by March 16, 2026.
- b. **Clinic Operations Updates**
 - **Staffing/Vacancies:** Primary driver position for the MMU is vacant. The street medicine clerk and the Bayside MMA are also vacant.
- c. **MMU Calendar:** No updates to locations. Additional day from MMU on April 3rd to cover facility closure due to Good Friday.
- d. **Outreach Events:** Heart Health fair was on February 23rd, 3-4:30pm and took place at First UMC Clearwater. 50-60 individuals visited table. Next event is tentatively scheduled for April 15th, 2026, at Pinellas Hope.

5. **Fiscal**

- a. **Financial Report:** The HCH FY26 Finance Report through March 4, 2026, was included in the Board packet for review.
- b. **Notice of Awards:**
None
- c. **New Funding Opportunities**
None

6. **New Business**

The board engaged in a discussion about mental health acuity assessments and subsequent assignment of patients to different organizations for treatment.

HLA is hosting an information session related to youth services this evening from 5:30-7:30pm.

7. **Project Director Updates**

Elisa DeGregorio presented the 2025 Year in Review.

Eight members of board and alternates were able to attend the board orientation scheduled for last week. Elisa can meet individually with board members who were unable to attend.

Evaluation with Health Management Associates is continuing. The evaluators are currently working on the interim report.

Pinellas County Human Services staff met with new HRSA project director to discuss HCH program and its characteristics. The next site visit is anticipated to take place in 2028.

The UDS Report reviewer had several follow-up comments, which need to be addressed. PCHS staff is currently working on the responses.

The meeting was adjourned at 4:17 pm.

The next meeting will be held at 3:00 p.m. on **Tuesday, April 14, 2026**, via Microsoft Teams.