

Pinellas County Substance Abuse Advisory Board Meeting
Minutes of the Meeting Held on
August 28, 2024 | 1:00 p.m. | EpiCenter-Room 2-304, 13805 58th St. N., Clearwater

Present at Meeting:

Name	Attendee Type	In-Person
Adam Geissenberger	Board Member – Chair – Pinellas Park Police Dept	☒
Bruce Bartlett	Board Member – State Attorney	☒
Jim Miller	Board Member - Operation PAR	☒
Scott Matthews	Board Member – Pinellas County Sheriff’s Office	☒
Lisa DePaolo	Board Member – Pinellas County Schools	☒
Dawn Holcomb	Board Member – Dept of Corrections	☒
Melissa Reid	Alternate – Dept of Juvenile Justice	☒
Marianne Deane	Alternate – Pinellas County Health Dept	☒
Nick Cusumano	Alternate – Largo Police Dept	☒
Tim Burns	Alternate – Pinellas County Government	☒
Paul Webb	Alternate - JWB	☒
Natalia Illich-Hailey	Alternate – City of Clearwater Police Dept	☒
Ashley Roura	Alternate – Public Defender Office	☒
Anthony Monte	City of Clearwater Police Dept	☒
Martin Bimler	Operation PAR	☒
Maggie Miles	Staff – SAAB Board Admin Assistant	☒
Jennifer Reed	Staff - Pinellas County Human Services	☒
Amy Carlin	Staff – Pinellas County Human Services	☒
Cody Ward	Staff – Pinellas County Attorney	☒
Tristian Byrne	Staff – Pinellas County Human Services	☒
Lisa Carrillo	Staff – Pinellas County Human Services	☒
Sara Gordils	Staff – Pinellas County Human Services	☒

I. Call to Order

The regular meeting of the Substance Abuse Advisory Board was called to order by Chair, Chief Adam Geissenberger at 1:00 p.m.

- a. Welcome & Introductions - Board members went around and introduced themselves.
- b. Public Comments - none

II. Old Business

- a. Approval of June 26, 2024, Meeting Minutes - A motion was made to approve the minutes by Bruce Bartlett, seconded by Megan McGee. Passed unanimously.

III. New Business

- a. Membership, updates, vacancies, or resignations.
 - i. New SAAB Board/Alternate Members from June 26, 2024, meeting – Jim Miller (Board) – Operation PAR, Sandnes Boulanger (Alternate) – Operation PAR, John Cornett (Alternate) – Department of Children and Families. Motion made to approve by Tim Burns, seconded by Dawn Holcomb. Passed unanimously.
 - ii. New Board/Alternate Members – Marianne Dean (Alternate), Dept of Health, Major Natalia Illich-Hailey (Alternate) – City of Clearwater Police Dept. Motion made to approve by Scott Matthews, seconded by Tim Burns. Passed unanimously.
- b. SAAB Review Committee Grant Funding Recommendations – Sara Gordils walked through evaluation and scoring for each section. Consensus scoring among SAAB members was done.
 - i. FY24-25 Alcohol and Drug Abuse Trust Fund.

Operation PAR applied, and St. Pete Police Dept has a conflict of interest with Gulf Coast Jewish Family Community Services, both recused from voting on their respective projects.

Gulf Coast Jewish Family and Community Services: Asking \$8,000.
 App Score = 48 - RECOMMENDED FULL FUNDING
 Operation PAR: Asking \$9,021.99. App Score = 50 - RECOMMENDED FULL FUNDING
 Personal Enrichment through Mental Health Services (PEMHS): Asking \$5,203.86.
 App Score = 50 – RECOMMENDED FULL FUNDING
 WestCare Gulfcoast: Asking \$9,923.05 App Score = 50 - RECOMMENDED FULL FUNDING
- c. SAAB Board Award Recommendations Vote – Chief Adam Geissenberger
 - i. FY24-25 Alcohol and Drug Abuse Trust Fund.

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain
Bruce Bartlett	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ashley Roura	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Natalia Illich-Hailey	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marianne Dean	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adam Geissenberger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Matthews	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nick Cusumano	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lisa DePaolo	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dawn Holcomb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tim Burns	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paul Webb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Megan McGee	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Miller	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melissa Reid	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion made to award all applicants as asked, and remaining funds (\$2,851.10) to be rolled over to next fiscal year by Adam Geissenberger, seconded by Bruce Bartlett. Passed unanimously.

FY 2024-2025 SUMMARY OF RECOMMENDED PROJECTS
Alcohol and Drug Abuse Trust Fund
Amount Available: \$35,0000

4 project applications were received requesting a total of \$32,148.90 in funding

APPLICANT	PROJECT TITLE	REQUESTED AMOUNT	RECOMMENDED AMOUNT
Gulf Coast Jewish Family and Community Services, Inc.	Visitor Management System	\$8,000.00	\$8,000.00
Operation PAR, Inc.	PAR Village Residential Furniture	\$9,021.99	\$9,021.99
Personal Enrichment through Mental Health Services, Inc. (PEMHS)	Digital Empowerment for Crisis Response: Desktop Computers	\$5,203.86	\$ 5,203.86
WestCare GulfCoast-Florida, Inc.	Davis Bradley Community Involvement Center Oven	\$9,923.05	\$9,923.05
TOTAL		\$32,148.90	\$32,148.90

*Unallocated funds in the amount of \$2,851.15 will be rolled over to the next fiscal year.

IV. Roundtable

Sara shared that funding cap of \$10K has been the same for 8 years, discussion ensued on should the threshold be increased, final consensus threshold will remain the same for now.

The annual meeting will be in the fall, date TBD.

V. Adjournment

A motion was made to adjourn by Adam Geissenberger, seconded by Tim Burns. The meeting was adjourned at 1:17 p.m.

Meeting minutes respectfully submitted by Maggie Miles, Pinellas County Human Services