



OFFLINE REPORT INSPECTION INSTRUCTIONS

FOR:

Garage Door Replacement

Standard Contractor/Homeowner Requirements – You will need:

- Apple iOS mobile device or Android mobile device. Download from the Apple App Store or Google Play.
- Ensure good connectivity when uploading your inspection report. Ensure proper lighting during your inspection.
- Activate the Mobile Device GPS Location Service in Settings before the inspection begins. You must accept the prompts requesting permission to use the camera and access your location.
- Permit must be posted for all inspections. NOC needs to be posted if applicable (projects cost is \$5,000+).
- Contractor or owner must have all tools ready to open any covered panels.
- [Use the VuSpex user guide for instructions on how to submit off-line inspections.](#)
- Schedule and submit your OFFLINE REPORT inspection using the VuSpex GO application (**REQUIRED**).

Exterior Door Replacement Virtual Inspections - The Inspector will need to view the following documents & pictures:

	POSTED PERMIT		ADDRESS: APT, CONDO, or HOME #		NOC (if applicable)
	Show Product Approval Sticker on Door.		Show Product Approval Documents on Site.		Compliance Letter
	Show the Entire Unit from the Interior & Exterior.		Show Bucks are continuous under installed products. Extensions are required to be installed as needed. Fasteners installed at an angle to "catch" the buck are not acceptable.		
	Show Fastening and Spacing of Buck Anchors and Connectors to Structure with tape measure.		Show Track Head End, Brackets are properly secured to structure and rails.		Show all door seals are installed.
	Show side rail brackets with fasteners to rails and bracket anchors into buck.		Show attachments of side rails to top rails.		Show Door Opener and Coil Spring Attachments to structure, door, and rails (if applicable).