

Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board June 9, 2026, 3:00 p.m.

Location of Meeting:

The June meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.

Present at Meeting:

Name	Attendee Type	On Call
Edi Erb	Board Member – Chairperson	☒
Gary Small	Board Member – Vice Chair	☒
Abbey Collins	Board Member – Secretary	☒
Carolyn Keough	Board Member	☐
Joe Pondolfino	Board Member	☐
Kip Corriveau	Board Member	☒
Sgt. Matt Smith	Board Member	☐
Avery Slyker	Board Member	☒
Melvin Thomas	Board Member	☐
Valerie Soberon	Board Member	☒
Cheri Holzbacher	Board Member	☐
Dan White	Board Member	☒
Ashley Roura	Board Member	☐
Sandnes Boulanger	Board Member – Alternate for Carolyn Keough	☐
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Smith	☒
David Moran	Board Member – Alternate for Ashley Roura	☐
Marcy MacMath	Board Member – Alternate for Abbey Collins	☐
Cindy Kazawitch	Board Member – Alternate for Cheri Holzbacher	☒
Melissa VanBruggen	Staff/Community Member	☒
Ann Marie Hossley	Staff/Community Member	☒
Karen Hodge	Staff/Community Member	☐
Rhonda O'Brien	Staff/Community Member	☒
Gerni Oster	Staff/Community Member	☒
Elisa DeGregorio	Staff/Community Member	☒
Lisa Carrillo	Staff/Community Member	☒
Jennifer Reed	Staff/Community Member	☐
Dominique Randall	Staff/Community Member	☐
Matt DiFiore	Staff/Community Member	☐
Jessica Aragon	Staff/Community Member	☒
Keri Vizandiou	Staff/Community Member	☐
Karen Yatchum	Staff/Community Member	☐
Abigail Stanton	Staff/Community Member	☒
Dr. Mahima Pandey	Staff/Community Member	☒
Coleen Chaney	Staff/Community Member	☒
Jason Mortham	Guest	☒

The regular meeting of the HCH Co-Applicant Board was called to order at 3:04 p.m.

1. **Chairman's Report**

a. **Declaration of Conflicts of Interest**

Lisa Carrillo will assist with the presentation of memberships for renewal, to prevent any conflicts of interest for Edi Erb.

b. **Co-Applicant Board – New Members/Renewals/Resignations**

Reviewed upcoming membership renewals for four Board members – Edi Erb (June 2026), Joe Pondolfino (June 2026) Kip Corriveau (July 2026) and Sgt. Matthew Smith (August 2026).

Motion/Vote to approve all membership renewals as presented:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	☐	☐	☒	☐	☐	☐
Gary Small	☐	☐	☒	☐	☐	☐
Abbey Collins	☐	☐	☒	☐	☐	☐
Carolyn Keough	☐	☐	☐	☐	☐	☒
Joe Pondolfino	☐	☐	☐	☐	☐	☒
Lt Haisch	☐	☐	☒	☐	☐	☐
Avery Slyker	☐	☒	☒	☐	☐	☐
Kip Corriveau	☐	☐	☒	☐	☐	☐
Melvin Thomas	☐	☐	☐	☐	☐	☒
Valerie Soberon	☐	☐	☒	☐	☐	☐
Cindy Kazawitch	☐	☐	☒	☐	☐	☐
Dan White	☒	☐	☒	☐	☐	☐
Ashley Roura	☐	☐	☐	☐	☐	☒

Officer Nominations for the 2026-2028 term shall remain the same as the previous term:

- Chair: Edi Erb
- Vice-Chair: Gary Small
- Secretary: Abbey Collins

Motion/Vote to approve officer nominations:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	☐	☐	☒	☐	☐	☐
Gary Small	☐	☐	☒	☐	☐	☐
Abbey Collins	☐	☐	☒	☐	☐	☐
Carolyn Keough	☐	☐	☐	☐	☐	☒
Joe Pondolfino	☐	☐	☐	☐	☐	☒
Lt Haisch	☐	☐	☒	☐	☐	☐
Avery Slyker	☐	☒	☒	☐	☐	☐
Kip Corriveau	☒	☐	☒	☐	☐	☐
Melvin Thomas	☐	☐	☐	☐	☐	☒
Valerie Soberon	☐	☐	☒	☐	☐	☐
Cindy Kazawitch	☐	☐	☒	☐	☐	☐

Dan White	☐	☐	☒	☐	☐	☐
Ashley Roura	☐	☐	☐	☐	☐	☒

The motion was **unanimously** approved.

c. **Unfinished Business/Follow-Up**

N/A

2. **Consent Agenda Approval**

- a. HCH Co-Applicant Board Meeting Minutes – May 12, 2026. There was no Medical Executive Committee Meeting held in May.

Motion/Vote to approve all consent agenda items as presented:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	☐	☐	☒	☐	☐	☐
Gary Small	☐	☐	☒	☐	☐	☐
Abbey Collins	☐	☒	☒	☐	☐	☐
Carolyn Keough	☐	☐	☐	☐	☐	☒
Joe Pondolino	☐	☐	☐	☐	☐	☒
Lt Haisch	☐	☐	☒	☐	☐	☐
Avery Slyker	☐	☐	☒	☐	☐	☐
Kip Corriveau	☐	☐	☒	☐	☐	☐
Melvin Thomas	☐	☐	☐	☐	☐	☒
Valerie Soberon	☐	☐	☒	☐	☐	☐
Cindy Kazawitch	☐	☐	☒	☐	☐	☐
Dan White	☒	☐	☒	☐	☐	☐
Ashley Roura	☐	☐	☐	☐	☐	☒

The motion was **unanimously** approved.

3. **Clinical**

a. **Quality Improvement Presentation**

- **Men's Health Awareness Month** – Presented by Gerni Oster. If there is interest in scheduling clients for the Mobile Moffit event on August 5, 2026, please contact the Bayside Health Clinic. Spots are currently full, but there's a wait list and the potential for additional events in the future.

b. **Active Clients/Encounters Trend Reports**

- **Medical/Dental Trend Reports:** Rhonda O'Brien presented the client trend reports provided in the Board packet for May 2026.
 - Medical: 411 Clients with 467 Encounters in May.
 - Total CYTD is 1,224 unduplicated clients with 2,347 encounters.
 - Dental: 181 Clients with 301 Encounters in May.
 - Total CYTD has 540 unduplicated clients with 1,536 encounters.

Edi Erb asked if staff could provide a telehealth report next month, and possibly quarterly. The data is captured differently with the new Athena system, so the QI team will review and determine the best way to report the information.

Elisa DeGregorio added that the data would be from patients who are utilizing their own devices for appointments. The previous program that deployed iPads in the community has been discontinued due to little/no utilization. Collection of the iPads from the remote locations will occur so they can be repurposed within the program.

4. **Governance/Operations**

a. **Clinic Operations Updates**

- **Staffing/Vacancies:** Identification of a new MMU and Street Medicine driver is in progress, with the new hire starting in a couple of weeks. The current mobile medical unit manager has resigned, effective June 15, 2026, so recruitment for that vacancy will begin soon.
- **MMU/Bayside Calendar:** No updates to locations. The clinic will be closed July 3, 2026, for the Independence Day holiday.

b. **Outreach Events:** Men's Health event scheduled for June 15, 2026, from 9-11am at Safe Harbor. The event flyer was included in the packet to share.

c. **CARE Vehicle Update:** Lisa Carrillo provided a walkthrough of the finalized vehicle design and provided an update on the timeline for completion. The grant is currently slated to end on August 31, 2026, so a brief no-cost extension will be requested.

5. **Fiscal**

a. **Financial Report:** The HCH FY26 Finance Report through June 4, 2026, was included in the Board packet for review.

b. **Notice of Awards:** Lisa Carrillo presented a HRSA notice of award for the remaining pro-rated annual HCH funds along with an additional \$67,000 in HIV Supplemental Funds. PCHS will work with DOH to identify needs that the HIV funds can help address. Since the original NOA was previously voted on, the award acceptance would just be for the additional HIV funds.

Motion/Vote to approve the notice of award:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	☐	☐	☒	☐	☐	☐
Gary Small	☐	☐	☐	☐	☐	☐
Abbey Collins	☐	☒	☒	☐	☐	☐
Carolyn Keough	☐	☐	☐	☐	☐	☒
Joe Pondolfino	☐	☐	☐	☐	☐	☐
Lt Haisch	☒	☐	☒	☐	☐	☐
Avery Slyker	☐	☐	☒	☐	☐	☐
Kip Corriveau	☐	☐	☒	☐	☐	☐
Melvin Thomas	☐	☐	☐	☐	☐	☒
Valerie Soberon	☐	☐	☒	☐	☐	☐
Cindy Kazawitch	☐	☐	☒	☐	☐	☐
Dan White	☐	☐	☒	☐	☐	☐
Ashley Roura	☐	☐	☐	☐	☐	☒

The motion was **unanimously** approved.

c. **New Funding Opportunities**

No new funding opportunities to discuss. Lisa Carrillo provided a quick update on the status of the Expanding Nutrition Services funding opportunity, which has not been reposted by HRSA yet.

6. **New Business**

N/A

7. **Project Director Updates**

Elisa DeGregorio is enroute to the National HCH Conference in Orlando, with several members of the County and DOH team.

The draft evaluation report has been received and is being reviewed internally. A meeting with the consultants is scheduled for next week. We anticipate having the final report presented at the July Board Meeting.

The meeting was adjourned at 3:55 pm.

The next meeting will be held at 3:00 p.m. on **Tuesday, July 14, 2026**, via Microsoft Teams.