



OFFLINE REPORT INSPECTION INSTRUCTIONS

FOR:

Water Softener / Conditioner Replacement

Standard Contractor/Homeowner Requirements – You will need:

- Apple iOS mobile device or Android mobile device. Download from the Apple App Store or Google Play.
- Ensure good connectivity when uploading your inspection report. Ensure proper lighting during your inspection.
- Activate the Mobile Device GPS Location Service in Settings before the inspection begins. You must accept the prompts requesting permission to use the camera and access your location.
- Permit must be posted for all inspections. NOC needs to be posted when applicable (project cost is \$5,000+).
- [Use the VuSpex user guide for instructions on how to submit off-line inspections.](#)
- Schedule and submit your OFFLINE REPORT inspection using the VuSpex GO application **(REQUIRED)**.

Offline Report Inspections - The Inspector will need to view the following documents & pictures:

	POSTED PERMIT		ADDRESS: APT, CONDO or HOUSE #		NOC (if applicable)
	• If the existing water piping is metallic and used as a grounding source for the electric panel or electric meter, you will need to provide a grounding letter from a licensed electrical contractor stating that the structure is grounded properly.				
	Show the entire installation as a whole (close up and further away).		Show all water Connections and Fittings.		Proof that the water is active.
	Water Softener or Conditioner Identification labels.		Show Installation manual.		Vehicle protection (when applicable). Show anchors before and after installation.