Minutes of the Monthly Meeting of the Health Care for the Homeless (HCH) Co-Applicant Board

August 11, 2026, 3:00 p.m.

Location of Meeting:

The August meeting of the HCH Co-Applicant Board was held by Microsoft Teams/telephone. As a result, all votes were conducted by roll call to ensure a clear understanding of the vote.

Present at Meeting:

Name	Attendee Type	On Call
Edi Erb	Board Member – Chairperson	☒
Gary Small	Board Member – Vice Chair	☒
Abbey Collins	Board Member – Secretary	☒
Joe Pondolfino	Board Member	☐
Kip Corriveau	Board Member	☐
Sgt. Matt Smith	Board Member	☒
Avery Slyker	Board Member	☒
Melvin Thomas	Board Member	☒
Valerie Soberon	Board Member	☐
Cheri Holzbacher	Board Member	☐
Dan White	Board Member	☐
Ashley Roura	Board Member	☐
Sandnes Boulanger	Board Member – Alternate for Carolyn Keough	☐
Lt. Zachary Haisch	Board Member – Alternate for Sgt. Smith	☐
David Moran	Board Member – Alternate for Ashley Roura	☐
Cindy Kazawitch	Board Member – Alternate for Cheri Holzbacher	☐
Melissa VanBruggen	Staff/Community Member	☐
Ann Marie Hossley	Staff/Community Member	☒
Karen Hodge	Staff/Community Member	☐
Rhonda O'Brien	Staff/Community Member	☒
Gerni Oster	Staff/Community Member	☒
Dr. Mahima Pandey	Staff/Community Member	☒
Elisa DeGregorio	Staff/Community Member	☒
Lisa Carrillo	Staff/Community Member	☒
Jennifer Reed	Staff/Community Member	☒
Dominique Randall	Staff/Community Member	☒
Tim Burns	Staff/Community Member	☐
Matt Difore	Staff/Community Member	☐
Jessica Aragon	Staff/Community Member	☐
Keri Vizandiou	Staff/Community Member	☒
Karen Yatchum	Staff/Community Member	☐
Abigail Stanton	Staff/Community Member	☐

The regular meeting of the HCH Co-Applicant Board was called to order at 3:15 p.m.

1. **Chairman's Report**

a. Declaration of Conflicts of Interest

N/A

b. Co-Applicant Board – New Members/Renewals/Resignations

N/A

c. Unfinished Business/Follow-Up

N/A

2. **Consent Agenda Approval**

a. HCH Co-Applicant Board Meeting Minutes – July 14, 2026. Medical Executive Committee Meeting Minutes – July 2026.

Motion/Vote to approve all consent agenda items as presented:

Member/Alternate	Motion	Second	Yay Vote	Nay Vote	Abstain	Absent
Edi Erb	☐	☐	☒	☐	☐	☐
Gary Small	☐	☐	☒	☐	☐	☐
Abbey Collins	☐	☒	☒	☐	☐	☐
Joe Pondolfino	☐	☐	☐	☐	☐	☒
Sgt. Smith	☐	☐	☒	☐	☐	☐
Avery Slyker	☒	☐	☒	☐	☐	☐
Kip Corriveau	☐	☐	☐	☐	☐	☒
Melvin Thomas	☐	☐	☒	☐	☐	☐
Valerie Soberon	☐	☐	☐	☐	☐	☒
Cindy Kazawitch	☐	☐	☐	☐	☐	☒
Dan White	☐	☐	☐	☐	☐	☒
Ashley Roura	☐	☐	☐	☐	☐	☒

The motion was **unanimously** approved.

3. **Clinical**

a. Quality Improvement Presentation

- **National Cholesterol Education Month** – Presented by Rhonda O'Brien.

b. Active Clients/Encounters Trend Reports

- **Medical/Dental Trend Reports:** Rhonda O'Brien presented the client trend reports provided in the Board packet for July 2026.
  - Medical: 481 Clients with 631 Encounters in July.
    - Total CYTD is 1,486 unduplicated clients with 3,447 encounters.
  - Dental: 186 Clients with 281 Encounters in July.
    - Total CYTD has 669 unduplicated clients with 2,157 encounters.

4. **Governance/Operations**

a. Clinic Operations Updates

- **Staffing/Vacancies:** New MMU driver started and should be out on the road next week. Mobile team supervisor, street med driver, and clinical nurse positions are all vacant.
- **MMU/Bayside Calendar:** No updates to locations. The MMU will be closed on Labor Day.

b. **Outreach Events:**
N/A

5. **Fiscal**

a. **Financial Report:** The HCH FY26 Finance Report through August 3, 2026, was included in the Board packet for review.

b. **Notice of Awards:**
N/A

c. New Funding Opportunities
N/A

6. **New Business**
N/A

7. **Project Director Updates**
Elisa DeGregorio discussed events that took place during last week's National Health center appreciation week. The health center evaluation is still in draft format and is currently in review.

The meeting was adjourned at 3:42 pm.

The next meeting will be held at 3:00 p.m. on **Tuesday, September 11, 2026,** via Microsoft Teams.